

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on May 16, 2007 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present was John Krawczyk, Administrative Services Director; Rick Sanai, Assistant County Counsel; Laura Tschabold, Projects Coordinator; Steve Mikami, Personnel Officer; Becky Weaver and Julia Staigers, Financial Managers; Tonya Saunders, Transit Coordinator; Dan Linscheid, Surveyor; Katie Paysinger, Dayton High School; and Peter Crockett, Logo Designer.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Personnel

1. **B. O. 07-415** - Consideration of approval of the employment of Kimberlee Aldrich, Lebanon, as Environmental Health Specialist 1 in the Planning Department:
  - a. Temporary part-time, \$19.47/hour, effective May 22, 2007 through June 17, 2007;
  - b. Regular full-time, Range 17, Step 4, \$3378/month, effective June 18, 2007.
2. **B. O. 07-416** - Consideration of approval of the employment of Dewey Darold, Tualatin, as Environmental Health Specialist 2 in the Planning Department, regular full-time, Range 23, Step 6, \$4715/month, effective June 4, 2007.
3. **B. O. 07-417** - Consideration of approval of the employment of Jeanne Rahier, McMinnville, as Office Specialist 2 in the District Attorney’s Office, regular full-time, Range 7, Step 2, retroactive to May 15, 2007.
4. **B. O. 07-418** - Consideration of approval of the change of status of Maria Nava to Senior Office Specialist in the District Attorney’s Office, Range 10, Step 4, effective May 17, 2007.

Ms. Stern moved approval of items B(1) through B(4). The motion passed, Commissioners George, Stern, and Lewis voting aye.

Contracts

5. **B. O. 07-419** - Consideration of approval of an Addendum to Schedule A, Section B.16, of the Administrative Services Agreement between Yamhill County and Oregon Savings Growth Plan to implement a new loan program, effective July 1, 2007.
6. **B. O. 07-420** - Consideration of approval of an engagement letter between Yamhill County and Isler & Co., LLC for audit services for fiscal year 2006-07, not to exceed \$35,800.
7. Consideration of approval of the following intergovernmental agreements between Health & Human Services and Marion County Health Department for after-hours mental health crisis services, effective July 1, 2007 through June 30, 2008:
  - a. **B. O. 07-421** - Agreement #444, not to exceed \$39,544;
  - b. **B. O. 07-422** - Agreement #614, not to exceed \$46,471 plus the cost of crisis services.

Ms. Lewis moved approval of items B(5) through B(7). The motion passed, Commissioners George, Stern, and Lewis voting aye.

#### Roads

8. Consideration of Public Works Docket RV-2-2007, a request by David Mihm to vacate portions of platted roads in Cove Orchard. [*Portion of request tentatively approved, findings to be adopted May 30, 2007.*]

Dan Linscheid reviewed the request and stated Mr. Mihm's neighbor, Adrian Castro, has already received permits for road improvements. He recommended that the request be either denied or handled through the full public hearing process, which would require Mr. Mihm to pay an additional \$700. Ms. Lewis suggested vacating just those portions of the roads not affecting Mr. Castro.

The meeting recessed at 9:30 a.m. to allow Mr. Sanai to discuss the issue with each of the commissioners individually. The meeting reconvened at 9:39 a.m.

Ms. Lewis moved to grant tentative approval for vacation of the twenty-foot portion of which the property on both sides is owned by Mr. Mihm. The motion passed, Commissioners George, Stern, and Lewis voting aye. The Board noted its opposition to vacating any areas other than the ten-foot-wide strip.

#### Transit District

9. Consideration of logo choices for the Yamhill County Transit Area. [*Recommendation for logo made to YCTA Board of Directors.*]

Tonya Saunders presented two choices for the new YCTA logo. The Board came to a consensus as to the logo and colors. Ms. Lewis moved to recommend the Board's choice to the YCTA Board of Directors. The motion passed, Commissioners George, Stern, and Lewis voting aye.

#### Refund

10. Consideration of a request by Hugh Norby for a refund of all fees paid to process Measure 37 claim M37-114-05, approved by Board Order 06-93 on February 8, 2006. [*Continued to May 23, 2007.*]

#### Committees

11. **B. O. 07-423** - Approve the appointment of Michael Hale, Galen McBee, and Susan Mundy to the

Parks & Recreation Board for four-year terms to expire May 16, 2011.

Ms. George moved to approve the appointments. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Rainbow Lodge

12. Discussion of a proposal by Catholic Community Services for a long-term lease of the Rainbow Lodge property. *[Meeting to be scheduled with Catholic Community Services for further discussion.]*

Measure 37

13. Consideration of M37-171-06, a Measure 37 claim authorizing the Hazel Timmons Trust to make application to divide 12.67 acres into three lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*

14. Consideration of M37-172-06, a Measure 37 claim authorizing the Hazel Timmons Trust to make application to divide 3.67 acres into two lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*

15. Consideration of M37-248-06, a Measure 37 claim authorizing Harry Barnett to make application to divide 78.5 acres into lots of ten acres or less and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*

16. Consideration of M37-249-06, a Measure 37 claim authorizing H. Ford and Margaret Forster to make application to divide 45.66 acres into nine lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*

17. Consideration of M37-252-06, a Measure 37 claim authorizing Leona Atchley to make application to divide 19.3 acres into two-acre lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*

18. Consideration of M37-259-06, a Measure 37 claim authorizing Joan Cooper to make application to establish a dwelling on a seven-acre portion of the property. *[Continued to May 30, 2007.]*

19. Consideration of M37-260-06, a Measure 37 claim authorizing Donald Alexander to make application to remove the restrictions of the Interchange Overlay District. *[Continued to May 30, 2007.]*

20. Consideration of M37-261-06, a Measure 37 claim authorizing Oliver and Emily Reynoldson to make application to divide 64.8 acres into thirteen lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*

21. Consideration of M37-262-06, a Measure 37 claim authorizing Gary and Barbara Skiles to make application to divide 4.79 acres into two lots and to establish a dwelling on the vacant lot. *[Continued to May 30, 2007.]*

22. Consideration of M37-263-06, a Measure 37 claim authorizing Michael and Charlene Hintermeyer to make application to divide eighty acres into four lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*

23. Consideration of M37-265-06, a Measure 37 claim authorizing Jeffrey and Kathy Pearson to make application to divide 43.6 acres into two lots and to establish a dwelling on the vacant lot. *[Continued to May 30, 2007.]*
24. Consideration of M37-266-06, a Measure 37 claim authorizing William and Diane Schulz to make application to divide 3.78 acres into three lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
25. Consideration of M37-267-06, a Measure 37 claim authorizing Dorothy Lloyd to make application to divide 131 acres into seven lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
26. Consideration of M37-268-06, a Measure 37 claim authorizing the Helen Avery Estate to make application to divide 42.8 acres into ten lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
27. Consideration of M37-269-06, a Measure 37 claim authorizing Lorraine Paddock to make application to divide 7.7 acres into five lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
28. Consideration of M37-270-06, a Measure 37 claim authorizing Gayle Wilhoit to make application to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
29. Consideration of M37-272-06, a Measure 37 claim authorizing Deborah Park Jeffries and Rebecca Park Pennington to make application to divide 101.1 acres into 2.5-acre lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
30. Consideration of M37-274-06, a Measure 37 claim authorizing Clorene Robertson to make application to establish a dwelling on a five-acre vacant lot. *[Continued to May 30, 2007.]*
31. Consideration of M37-276-06, a Measure 37 claim authorizing Clorene Robertson to make application to divide five acres into two lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
32. Consideration of M37-277-06, a Measure 37 claim authorizing Hulda Rutschman to make application to divide 54.1 acres into ten to fifteen lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
33. Consideration of M37-278-06, a Measure 37 claim authorizing Paul Poole to make application to establish a dwelling on 44.83 acres. *[Continued to May 30, 2007.]*
34. Consideration of M37-279-06, a Measure 37 claim authorizing Robert and Betty Janzen to make application to establish a dwelling on 9.52 acres. *[Continued to May 30, 2007.]*
35. Consideration of M37-280-06, a Measure 37 claim authorizing Robert and Betty Janzen to make application to divide 13.44 acres into lots to merge with proposed development in adjacent Polk County and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*

36. Consideration of M37-281-06, a Measure 37 claim authorizing Robert and Betty Janzen to make application to divide 114.46 acres into ten to twelve lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
37. Consideration of M37-282-06, a Measure 37 claim authorizing Robert and Betty Janzen to make application to establish a dwelling on 8.58 acres. *[Continued to May 30, 2007.]*
38. Consideration of M37-283-06, a Measure 37 claim authorizing Robert and Betty Janzen to make application to establish a dwelling on 9.37 acres. *[Continued to May 30, 2007.]*
39. Consideration of M37-284-06, a Measure 37 claim authorizing Robert and Betty Janzen to make application to establish a dwelling on each of two ten-acre lots. *[Continued to May 30, 2007.]*
40. Consideration of M37-285-06, a Measure 37 claim authorizing Robert and Betty Janzen to make application to establish a dwelling on ten acres. *[Continued to May 30, 2007.]*
41. Consideration of M37-286-06, a Measure 37 claim authorizing Martin Rieder and Connie Yokoshima to make application to divide 106.4 acres into lots of one to five acres each and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
42. Consideration of M37-287-06, a Measure 37 claim authorizing Brentano and Schwartz to make application to divide 55 acres into five-acre lots and to establish a dwelling on each vacant lot. *[Continued to May 30, 2007.]*
43. Consideration of M37-289-06, a Measure 37 claim authorizing John Bernards to make application to divide 92 acres into two lots and to establish a dwelling on the vacant lot. *[Continued to May 30, 2007.]*

Ms. Stern moved to continue items B(13) through B(43) to May 30, 2007 at the request of John Gray. The motion passed, Commissioners George, Stern, and Lewis voting aye.

**C. OLD BUSINESS:**

1. Consideration of approval of M37-235-06, a Measure 37 claim authorizing Stimson Lumber Company to make application to divide 459.6 acres into multiple lots and to establish a dwelling on each vacant lot, as continued from April 25, 2007. *[Continued to May 30, 2007.]*

Ms. Stern moved to continue M37-235-06 to May 30, 2007. The motion passed, Commissioners George and Stern voting aye and Commissioner Lewis abstaining.

**D. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B. O. 07-424** - Consideration of approval of Resolution 07-5-16-1 in support of eight amendments to Senate Bill 833 regarding Agritourism, which provides for experiential tourism through responsible, sustainable, and limited development on agricultural land.

After discussion of the draft resolution prepared by Ms. Stern, Ms. Stern moved to adopt the

resolution with the wording changes agreed upon. The motion passed, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 07-425** - Consideration of amending the Public Works Capital Improvement Project List to replace the paving of Meadowlake Road with other major and minor collector roads, as recommended by the Budget Committee and the Road Improvement Advisory Committee.

Ms. Lewis moved to amend the Capital Improvement Project List as recommended. The motion passed, Commissioners George, Stern, and Lewis voting aye. Ms. Lewis noted that staff will look at Flett Road and come back with a recommendation to RIAC as to whether or not the pavement index would put in on the list for consideration, since the road crews will be working in that area anyway.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.  
a. Commission on Children & Families, three lay alternate position and one youth position;  
b. Local Alcohol and Drug Planning Committee, three positions;  
c. Road Improvement Advisory Committee, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:  
a. Senior Advisory Council, one position;  
b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at [Sally.Lawson@state.or.us](mailto:Sally.Lawson@state.or.us).

The meeting adjourned at 10:30 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair KATHY GEORGE

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Commissioner MARY P. STERN

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Commissioner LESLIE LEWIS