

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 26, 2007 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present was John M. Gray, Jr., County Counsel; Laura Tschabold, Administrative Services Assistant Director; and Murray Paolo, Information Services Director.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Lewis moved approval of the consent agenda. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Personnel

1. **B. O. 07-888** - Approve the employment of Barbara Kautz, Newberg, as Appraiser Trainee in the Assessor’s Department, regular full-time, Range 14, Step 1, \$2544/month, effective October 1, 2007.

2. **B. O. 07-889** - Approve the employment of Eva Perez, McMinnville, as Office Specialist 2 in HHS Chemical Dependency, regular full-time, Range 7, Step 1, \$1766/month, effective October 1, 2007.

3. **B. O. 07-890** - Approve the change of status of Aisha Stratemeyer to regular full-time employment in HHS Chemical Dependency, effective October 9, 2007.

4. **B. O. 07-891** - Approve the employment of Romelle Hermeyer, Sherwood, as HS Associate in HHS Public Health, regular full-time, Range 14, Step 4, \$2943, effective October 15, 2007.

5. **B. O. 07-892** - Approve the change of status of Mary Sanchez to regular part-time employment in HHS Public Health, effective November 9, 2007.

6. **B. O. 07-893** - Approve the change of status of Janet Cain to .6 FTE in HHS Family & Youth, effective September 1, 2007.

7. **B. O. 07-894** - Authorize leave without pay for Carrie Martin, Jail Nurse, through January 9, 2008.

Contracts/Grants

8. **B. O. 07-895** - Accept a proposal from RSS Architecture, P.C., provider, for remodeling design of the Clerk/Commissioners/Planning block parking lot, \$26,656 plus reimbursable expenses.

9. **B. O. 07-896** - Approve an amendment to an agreement between Health & Human Services and ARCHITECTS Barrentine.Bates.Lee AIA, provider, for additional work on the restrooms in the Ticor and Romaine Buildings, \$8400, retroactive to September 12, 2007.

10. Ratify the approval of the following amendments to the 2007-09 Financial Assistance Agreement #119951 between Health & Human Services and Oregon Department of Human Services, retroactive to September 17, 2007:

- a. **B. O. 07-897** - Amendment #3;
- b. **B. O. 07-898** - Amendment #5.

11. **B. O. 07-899** - Approve an agreement between the Commission on Children & Families and Western Oregon University - Teaching Research Institute, provider, for technical assistance on early childhood planning, \$5000, retroactive to September 1, 2007 through January 31, 2008.

Economic Development

12. **B. O. 07-900** - Authorize the payment of \$2750 from the Economic Development Fund to subsidize inspection fees for 55 community food booth operations in July and August 2007.

Committees

13. **B. O. 07-901** - Appoint the following people to the 2008 Board of Property Tax Appeals (BOPTA) for a term ending June 30, 2008:

- a. Paul Simmons, County Governing Body Pool;
- b. Matt Dunckel and Finis Carter, Non-Office Holder Pool.

Census

14. **B. O. 07-902** - Authorize the Board to sign a registration form for participation in the Local Update of Census Addresses (LUCA) program for the 2010 census.

OLD BUSINESS:

1. **B. O. 07-903** - Consideration of approval of Public Works Docket RV-3-2007, vacation of a public road in the Hidden Hills #2 subdivision, petitioners SuAnn Reddick and John Gregor, no hearing necessary under ORS 368.351, subject to the filing of a partition for Tax Lot 5700, as continued from September 19, 2007.

John Gray stated that once the plat is final, the vacation will be recorded. Ms. Lewis moved approval of RV-3-2007, subject to the filing of a partition for Tax Lot 5700. The motion passed, Commissioners George, Stern, and Lewis voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 07-904** - Consideration of the reappointment of Dave Haugeberg, Jim Snell, and Bob Stewart to the Parkway Committee for three-year terms to expire September 22, 2010.

Ms. George noted that Don Schut's term has ended and he does not wish to be reappointed. Ms. Lewis moved to approve the reappointments to the Parkway Committee. The motion passed, Commissioners George, Stern, and Lewis voting aye.

2. Discussion of lobbying agreement extension.

Mr. Gray stated that he has been working with Dave Haugeberg on the extension of the lobbying agreement with Ball Janik and it will hopefully be signed soon so the county can start paying invoices. The Board discussed the importance of lobbying with the state legislature. Mr. Gray discussed the requirements for registering with the state as lobbyists and said he would route the existing statute to the commissioners.

He stated that he had recently discovered that Planning Commission members should have been filing statements of economic interest since 1974. Ms. Lewis stated that she was aware of the requirement and has filed her statements for years and she knows that several others have been as well. After further discussion, Mr. Gray agreed to meet with the Planning Commission members to review the requirements.

3. Update on the Newberg-Dundee Bypass.

Ms. Lewis reported that bypass supporters are working with Oregon Department of Transportation to reduce the cost of the bypass proposal and when a consensus is reached, it will go back out to the public.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, three lay alternate position and one youth position;
- b. Local Alcohol and Drug Planning Committee, two positions;
- c. Road Improvement Advisory Committee, one position;
- d. Special Transportation Advisory Commission, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

The meeting adjourned at 9:30 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS