

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 5, 2008 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern and Leslie Lewis being present and Kathy George being excused.

Also present were John M. Gray, Jr., County Counsel; John Krawczyk, Administrative Services Director; Laura Tschabold, Administrative Services Assistant Director; Richard Sly, Community Corrections Director; Keith Urban, Chemical Dependency; Chris Johnson, Health & Human Services Director; and Amanda Newman, Newberg Graphic.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Lewis moved approval of the consent agenda. The motion passed, Commissioners Stern and Lewis voting aye.

Personnel

1. **B. O. 08-173** - Approve the change of status of Dawn Bevill to extend temporary part-time employment in the Planning Department, retroactive to February 28, 2008 through December 31, 2008.

2. **B. O. 08-174** - Approve the employment of Don Parrish, Newberg, as Accounting Clerk 2 in Administrative Services, regular full-time, Range 10, Step 3, effective March 5, 2008.

3. **B. O. 08-175** - Approve the change of status of Laurie Armstrong to Range 10, Step 3 in Administrative Services, effective March 5, 2008.

Contracts/Grants

4. Ratify the approval of the following amendments to the 2007-09 Financial Assistance Agreement #119951 between Health & Human Services and Oregon Department of Human Services, retroactive to February 15, 2008:

- a. **B. O. 08-176** - Amendment #7;
- b. **B. O. 08-177** - Amendment #29;
- c. **B. O. 08-178** - Amendment #30;

- d. **B. O. 08-179** - Amendment #31;
- e. **B. O. 08-180** - Amendment #32.

5. **B. O. 08-181** - Approve Service Element Prior Authorization (SEPA) Approval Unit #210986 for the 2007-09 Financial Assistance Agreement #119951 between HHS and Oregon Department of Human Services.

6. **B. O. 08-182** - Approve Government Contract #4600007027 between HHS Public Health and Multnomah County to receive Ryan White CARE Act funds for case management and mental health services for people living with HIV/AIDS, not to exceed \$34,200, retroactive to March 1, 2008 through February 28, 2009.

7. **B. O. 08-183** - Ratify the submission of a 2007-09 Technical Assistance Grant application to the Department of Land Conservation & Development by the Transit Division for a Yamhill County Regional Economic Opportunities Analysis, \$100,000.

Roads

8. **B. O. 08-184** - Authorize the posting of “No Through Trucks” signs on Benjamin Road.

9. **B. O. 08-185** - Initiate the process to transfer jurisdiction to the City of Newberg over portions of Mountainview Drive, Springbrook Road, and Zimri Drive; schedule a public hearing for 9:00 a.m. on April 16, 2008.

Policy

10. **B. O. 08-186** - Approve the Yamhill County Community Corrections Use of Force Policy.

Refunds

11. **B. O. 08-187** - Authorize a \$950 refund from the Surveyor’s Office to Albertson Heights.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 08-188** - Consideration of the employment of Mathew Smith, Carlton, as HS Associate in HHS Adult Mental Health, regular full-time, Range 14, Step 3, effective March 5, 2008.

Ms. Lewis moved approval of the employment of Mathew Smith. The motion passed, Commissioners Stern and Lewis voting aye.

2. **B. O. 08-189** - Consideration of approval of an intergovernmental agreement between Yamhill County and Dayton School District for the collection of construction excise taxes.

Ms. Stern moved approval of the intergovernmental agreement. The motion passed, Commissioners Stern and Lewis voting aye.

3. **B. O. 08-190** - Consideration of approval of a memorandum of agreement between Yamhill County and the Yamhill County Employees Association (YCEA) for shift differential pay in the Juvenile Corrections Division, effective March 9, 2008.

Ms. Stern moved approval of the memorandum of agreement. The motion passed, Commissioners Stern and Lewis voting aye.

4. Request from Chris Johnson regarding the use of HHS fund balance towards the purchase of 2375 NE Cole Avenue, McMinnville, for the Reflections Program. [*Consensus to proceed.*]

Keith Urban stated that the church currently housing the Reflections Program will no longer be available and the proposed property behind the Tanger Mall will accommodate a five-bedroom facility close to public transit and other services. He explained that the joint project with the Housing Authority would be funded through a combination of grants, cash reserves, and state funds. Mr. Johnson added that a conditional use permit would be needed from the city, which could take several months. He stated that he would have recommended using HHS fund balance for a grant match later anyway, and owning the property will increase the chances for grant approval.

Ms. Stern stated that it is important to keep the Reflections Program going. The Board agreed by consensus to approve the allocation of HHS funds for the property purchase.

5. Acknowledge the resignation of Bob Stewart from the Parkway Committee.

Ms. Lewis moved to accept the resignation of Bob Stewart. The motion passed, Commissioners Stern and Lewis voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, two lay positions, two lay alternate positions, one youth position, and one professional alternate position;
- b. Parks Board, one position;
- c. Planning Commission, one position;
- d. Road Improvement Advisory Committee, one position;
- e. Special Transportation Advisory Commission, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

3. There will be no informal Board session on Monday, March 10, 2008.

The meeting adjourned at 9:28 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE