

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on June 25, 2008 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were John M. Gray, Jr., County Counsel; John Krawczyk, Administrative Services Director; Laura Tschabold, Administrative Services Assistant Director; Steve Mikami, Personnel Officer; Richard Sly, Community Corrections Director; and Jack Crabtree, Sheriff.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B. O. 08-404** - Approve the employment of Alaina Brown, McMinnville, as HS Associate in HHS Abacus, temporary part-time, Range 14, Step 1, effective July 1, 2008 through June 30, 2009.

2. **B. O. 08-405** - Approve the change of status of Margaret Jarmer to Senior Management Analyst in HHS Central Administration, .9 FTE, Range 23, Step 5, \$4660/month, effective July 9, 2008.

3. **B. O. 08-406** - Approve the change of status of Pamela Bonar to regular part-time employment in HHS Central Administration, .75 FTE, effective July 9, 2008.

4. **B. O. 08-407** - Approve the change of status of Norm Costa from .3 to .375 FTE in HHS Public Health, effective July 1, 2008.

5. **B. O. 08-408** - Approve the change of status of Jeanine Wearner from .9 to .75 FTE in HHS Public Health, effective July 1, 2008.

6. **B. O. 08-409** - Approve the change of status of Richard Sly to temporary part-time employment in Community Corrections, \$25/hour, effective July 1, 2008 through December 31,

2008.

7. **B. O. 08-410** - Approve the change of status of the following employees in Community Corrections to increase hourly rate, effective July 1, 2008:

- a. Ronald Roach, \$23/hour;
- b. Duane Terry, \$25/hour.

Contracts/Grants

8. **B. O. 08-411** - Approve a Funding Method Change Form for the county's existing HRA VEBA retirement plan.

9. **B. O. 08-412** - Approve an intergovernmental agreement between the Sheriff's Office and McMinnville Police Department for use of the city's firearms training facility, \$1500/year.

10. Approve agreements between the Sheriff's Office, provider, and the following cities/school districts for police and School Resource Officer services:

- a. **B. O. 08-413** - City of Dayton, 1.0 FTE, \$97,765 for 2008-09, not to exceed \$111,521 for 2009-10, effective July 1, 2008 through June 30, 2010;
- b. **B. O. 08-414** - Dayton School District, \$94,176, effective July 1, 2008 through June 30, 2009;
- c. **B. O. 08-415** - City of Lafayette, 1.5 FTE and 15 hours per month for code enforcement, \$178,776, effective July 1, 2008 through June 30, 2009;
- d. **B. O. 08-416** - City of Sheridan, 3.5 FTE, \$350,798, effective July 1, 2008 through June 30, 2009;
- e. **B. O. 08-417** - Sheridan School District, \$50,000, effective July 1, 2008 through June 30, 2009
- f. **B. O. 08-418** - City of Willamina, 2.0 FTE, \$195,531, effective July 1, 2008 through June 30, 2009;
- g. **B. O. 08-419** - Willamina School District, \$47,088, effective July 1, 2008 through June 30, 2009.

11. **B. O. 08-420** - Approve Amendment #3 to Contract #10260 between the Juvenile Department and Oregon Youth Authority for Functional Family Therapy, effective through June 30, 2010.

12. **B. O. 08-421** - Approve Agreement #125258 between HHS Public Health and Oregon Department of Human Services for Medicaid administrative claiming, effective July 1, 2008 through June 30, 2013.

13. **B. O. 08-422** - Ratify approval of an agreement between HHS Adult Mental Health and Robins' Nest Adult Foster Care Home, provider, for foster care services, \$628/month, retroactive to June 18, 2008.

Policy

14. **B. O. 08-423** - Approve a revised policy on travel advances, requiring the approval of the

department head rather than the Board of Commissioners.

#### Committees

15. **B. O. 08-424** - Approve the reappointment of Forrest Byerly, Tim Spencer, and Bart Rierison to the Newberg Landfill Advisory Committee for three-year terms to expire June 30, 2011.

16. **B. O. 08-425** - Approve the reappointment of Charlie Bates, JoAnn Cooke, Jola Fuentes, Barbara Paladeni, Amy Raey, Scott Reeves, and Paul Timmer to the Mental Health Advisory Board for three-year terms to expire May 30, 2011.

17. **B. O. 08-426** - Approve the following appointments to the Mental Health Advisory Board:

- a. Dan Carpenter, three-year term to expire May 30, 2011;
- b. Kerry Proebstel, two-year term to expire May 30, 2010;
- c. Jordan Robinson, one-year term to expire May 30, 2009.

18. **B. O. 08-427** - Approve the appointment of Steve Rex to the Ambulance Service Area Committee to fill the unexpired term of Jay Lilly through December 31, 2009.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 08-428** - Consideration of adopting Resolution 08-6-25-1, adopting the Yamhill County 2008-09 budget in the amount of \$81,277,250, setting appropriations in the amount of \$75,222,736, and levying taxes in the amount of \$2.5775 per thousand dollars assessed value.

John Krawczyk explained that the ending balances are not appropriated, which explains the difference between the total budget and the total appropriations. Ms. Lewis moved to adopt the resolution. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. Declaration of discretionary fund expenditures by Commissioner Lewis. *[Postponed until next Monday.]*

3. **B. O. 08-429** - Consideration of approval of a contract employee agreement between Yamhill County and Marilyn Kennelly to act as director of the Commission on Children & Families, effective July 1, 2008 through June 30, 2009.

Ms. George moved approval of the agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 08-430** - Consideration of authorizing the chair to sign an agreement between Public Works and North Santiam Paving for the 2008 Overlay Projects, \$915,184, subject to approval by county counsel.

John Gray stated that this was the lowest bid. He said that it may not be enough money to do all five overlay projects, so a change order is ready to add some recycled materials if necessary to bring the cost down. Ms. Lewis moved to authorize the agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. **B. O. 08-431** - Consideration of authorizing the purchase of a 2008 Caterpillar 308D CR from Halton Caterpillar of Portland for \$95,950 and declaring a 1993 Badger Excavator (Fleet #93-204) as surplus county property to be sold on eBay to the highest bidder.

Ms. Lewis provided background information and stated that this is a critical piece of equipment. She moved to authorize the purchase. The motion passed, Commissioners Stern, Lewis, and George voting aye.

6. Discussion of the Cummins family plaque formerly located in front of the Commissioners' Office. *[No formal action taken.]*

The Board agreed to make the plaque available to the family or to relocate it to another place in the yard, whichever the family prefers.

7. Discussion of joint schedule items for next week. *[No formal action taken.]*

8. Discussion of Jail bed rental agreements with Jackson and Benton Counties. *[No formal action taken.]*

Mr. Gray discussed a request from Jackson County to terminate its contract for inmate housing because of significant financial problems. Richard Sly stated that although Jackson County's administrative services director has told them the bed rental funding is contingent on reauthorization of federal forest funding, a formal letter has not been received from Jackson County. Sheriff Crabtree stated that he needs to confirm that Jackson County is not simply looking to shift to a cheaper jail. He said that he may be able to come fairly close to making up the lost revenue by negotiating more beds for Benton County, since they pay a higher rate. He stated that Phases 1 and 2 of the jail expansion are critical and would increase bed capacity, making Phase 3 less necessary. Mr. Gray advised the Board not to make any decisions before receiving a letter from Jackson County.

E. **PUBLIC HEARINGS:**

1. **B. O. 08-432** - Receipt of public comment on a proposed supplemental county budget for the 2007-08 fiscal year for the Systems Development Fund, revised total resources \$150,000, revised total requirements \$150,000.

Ms. Stern opened the public hearing. Mr. Krawczyk explained that because of the unusual amount of construction in the Chehalem Parks & Recreation District, the revenue from systems development charges has exceeded the appropriation authority. There being no public comment, the hearing was closed.

Ms. Lewis moved approval of the supplemental budget. The motion passed, Commissioners Stern, Lewis, and George voting aye.

**F. ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Commission on Children & Families, three full members, two alternate members, and one youth position;
  - b. Parks & Recreation Board, two positions;
  - c. Road Improvement Advisory Committee, one position.
  
2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:
  - a. Senior Advisory Council, one position;
  - b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at [Sally.Lawson@state.or.us](mailto:Sally.Lawson@state.or.us).

The meeting adjourned at 9:51 a.m.

Anne Britt  
Secretary

**YAMHILL COUNTY BOARD OF COMMISSIONERS**

Chair	MARY P. STERN
Commissioner	LESLIE LEWIS
Commissioner	KATHY GEORGE