

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on July 30, 2008 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were Rick Sanai, Assistant County Counsel; Laura Tschabold, Administrative Services Director; Murray Paolo, Information Systems Director; and Dennis Spath, 22330 SW Chapman, Sherwood.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B. O. 08-517** - Approve the change of status of Michael Abo to Deputy Sheriff in the Sheriff’s Office Patrol Division, regular full-time, Range 12, Step 1, effective August 1, 2008.

2. **B. O. 08-518** - Approve a physician services agreement between HHS Adult Mental Health and Joseph Arnold, M.D., for contract psychiatric services, \$108.21/hour, retroactive to July 1, 2008.

Designation of Authority

3. **B. O. 08-519** - Designate Sheriff Jack Crabtree and Ted Smietana as co-supervisory authority for corrections supervision services and custodial facilities.

4. **B. O. 08-520** - Designate Administrative Services Director Laura Tschabold as county accountant.

Contracts/Grants

5. **B. O. 08-521** - Approve Amendment #47 to the 2005-07 Financial Assistance Agreement #119951 between Health & Human Services and Oregon Department of Human Services to increase the Developmental Disability Program Area Limitation by \$2,156,444.

6. **B. O. 08-522** - Accept the Regional Housing Center grant project completion report, Project HC609.

Committees

7. **B. O. 08-523** - Approve the appointment of Greg Copeland to the Yamhill County Foundation for a term to expire December 31, 2010.

C. **OLD BUSINESS:**

1. **B. O. 08-524** - Consideration of adoption of Ordinance 829 in support of Planning Docket PAZ-03-08/P-05-08(KF), a request for plan amendment/zone change from EF-80 to PWS Public Works/Safety and partition of two acres, applicant McMinnville Water & Light, as tentatively approved July 16, 2008.

Rick Sanai provided the first and second readings of Ordinance 829 by title only, declaring an emergency. Ms. Lewis moved to adopt the ordinance. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 08-525** - Consideration of adoption of Ordinance 830 in support of Planning Docket PAZ-04-08/P-06-08(KF), a request for plan amendment/zone change from EF-80 to PWS Public Works/Safety and partition of two acres, applicant McMinnville Water & Light, as tentatively approved July 16, 2008.

Mr. Sanai provided the first and second readings of Ordinance 830 by title only, declaring an emergency. Ms. George moved to adopt the ordinance. The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 08-526** - Consideration of adoption of Ordinance 831 in support of Planning Docket PAZ-01-08(KF), a request for plan amendment/zone change from EF-40 to AF-10 on 77 acres, applicants Dennis Spath and Joseph & Kimberly Fay, as tentatively approved July 16, 2008.

Mr. Sanai provided the first and second readings of Ordinance 831 by title only, declaring an emergency. Ms. Lewis moved to adopt the ordinance. The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 08-527** - Consideration of adoption of findings in support of Public Works Docket PG-1-2008, a request by Sequoia Property Development to post a gate on a newly dedicated public road named "Willie's Place" within Darcy's Riverfront Estates Subdivision, as tentatively approved July 23, 2008.

Ms. Lewis moved to adopt the findings. The motion passed, Commissioners Stern, Lewis, and George voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 08-528** - Consideration of approval of a request to close Airport Road from 1:30

p.m. to 3:00 p.m. and from 8:30 p.m. to 10:00 p.m. on Saturday, August 16, 2008 for the Northwest Antique Airplane Airshow.

Ms. Lewis moved approval of the request, noting that Mr. Heller is working with Public Works to get the appropriate permits. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 08-529** - Consideration of the employment of Nancy Heins, McMinnville, as Senior Office Specialist in HHS Public Health, temporary part-time, Range 10, Step 4, effective August 1, 2008 through September 30, 2008.

Ms. George moved approval of the employment of Nancy Heins. The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 08-530** - Consideration of approval of an agreement between Public Works and Universal Field Services, Inc. for the acquisition of right-of-way for the Grand Ronde Road project, estimated cost \$11,940.

Ms. Lewis moved approval of the agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 08-531** - Consideration of authorizing the 2008 Homeland Security Grant application, \$180,429.

Murray Paolo provided information about the three grant projects submitted: Interoperability Communications Expansion (ICE), Digital Alphanumeric Notification System (DANS), and MDT Expansion & Enhancement Program (MEEPS III). He stated that he had received NIMS compliance forms from all public safety agencies in the county as required. Laura Tschabold stated that there is no match requirement on this grant, although it may be the last one without a match requirement.

5. Discussion of letters to the congressional delegation in support of State Criminal Alien Assistance Program (SCAAP) funding. [*Consensus to sign.*]

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, three full members and two alternate members;
- b. Parks & Recreation Board, two positions;
- c. Road Improvement Advisory Committee, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on

the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

3. The following Board sessions have been canceled: August 4 and August 11 informal sessions, August 6 formal session.

The meeting adjourned at 9:25 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE