

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on October 8, 2008, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were John Krawczyk, Budget Officer; John M. Gray, Jr., County Counsel; Debra Bridges, Victims Assistance; Kris Bledsoe, candidate for commissioner; and Rocky Losli, PO Box 344, Yamhill.

Commissioner Stern called the meeting to order.

PROCLAMATION: B. O. 08-667 - Consideration of approval of Resolution 08-10-8-1 proclaiming October 19-25, 2008, as the 11th annual Hands & Words Are Not For Hurting Week in Yamhill County.

Ms. Stern read the resolution. Ms. Lewis moved approval of the resolution. The motion passed, Commissioners Stern, Lewis, and George voting aye. Debra Bridges stated that the proclamation captures clearly the intent of the program. She expressed appreciation to the commissioners for their time.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B. O. 08-668** - Approve the employment of Sean Higgins, McMinnville, as on-call relief in the Juvenile Department, \$7.95/hour, effective October 9, 2008.

2. **B. O. 08-669** - Approve the change of status of Eric Clowser and Roger Swift to extend temporary full-time employment in the Jail, effective October 8, 2008, through November 8, 2008.

3. **B. O. 08-670** - Approve the change of status of Jeanine Wearer from .75 to .90 FTE in HHS Public Health, retroactive to October 1, 2008.

4. **B. O. 08-671** - Approve the change of status of Nicole Wood from .8 to .6 FTE in HHS Public Health, effective October 10, 2008.

Contracts

5. **B. O. 08-672** - Approve Attachment T to an agreement between Health & Human Services, provider, and Mid-Valley Behavioral Care Network for parent training classes, not to exceed \$9198, retroactive to July 1, 2008, through June 30, 2009.

6. **B. O. 08-673** - Approve Service Element Prior Authorization (SEPA) Approval Unit #181454 for the 2007-09 Financial Assistance Agreement #113020 between Health & Human Services and Oregon Department of Human Services.

Dues

7. **B. O. 08-674** - Authorize a payment of \$701 to the Association of Oregon Counties for 2008 dues, special assessment for Subcommittee on Federal Forest Issues of Public Lands and Natural Resources Committee.

Easements

8. Accept the following easements for the Grand Ronde Road project:

a. **B. O. 08-675** - Temporary construction easement from Frank & Billie Faie Bean, \$125;

b. **B. O. 08-676** - Permanent slope & utilities easement from Frank & Billie Faie Bean, \$175;

c. **B. O. 08-677** - Temporary construction easement from Lynn, Patrick, Michael & Pamela Cook, \$975;

d. **B. O. 08-678** - Permanent slope & utilities easement from Lynn, Patrick, Michael & Pamela Cook, \$150.

9. Accept the following documents for the Quarry Road project:

a. **B. O. 08-679** - Dedication of public right-of-way from Schaad Orchards, LLC, \$14,000;

b. **B. O. 08-680** - Obligations Agreement with Schaad Orchards, LLC.

Clarification

10. **B. O. 08-681** - Approve an order clarifying the Board's intent regarding the disposition of funds for the HHS Reflections Program.

Committees

11. **B. O. 08-682** - Approve the appointment of Phillip Griffin to the HAYC Board of Commissioners for a five-year term to expire December 31, 2013.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 08-683** - Consideration of the employment of Victor Alvarado, Salem, as Juvenile Corrections Tech in the Juvenile Department, regular part-time, Range 12, Step 1, retroactive to October 5, 2008.

Ms. Stern moved approval of item D(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 08-684** - Consideration of the employment of Aundrea Harris and Marilyn Moody as on-call relief in the Juvenile Department, \$7.95/hour, effective October 15, 2008.

3. **B. O. 08-685** - Consideration of the employment of Jordan Ely, Newberg, as Corrections Reserve in the Jail, part-time on-call, \$10/hour, effective October 15, 2008.

Ms. Stern moved approval of items D(2) and D(3). The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 08-686** - Consideration of adoption of a revised policy for the sell-back of personal extended leave (PEL) and flexible earned time (FET) by employees prior to retirement.

John Krawczyk explained that the revised policy addresses IRS concerns by creating a window of time for employees to sell back their personal extended leave (PEL) and flexible earned time (FET) during the year prior to retirement if they prefer not to have the economic value of it transferred to a medical savings account upon retirement. Ms. Stern moved to adopt the policy. The motion passed, Commissioners Stern, Lewis, and George voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, two full members and three alternate members;
- b. Parks & Recreation Board, two positions;
- c. Road Improvement Advisory Committee, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

3. The Board will not be holding its regular informal session on Monday, October 13, 2008.

The meeting adjourned at 9:13 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE