

INFORMAL MINUTES

November 3, 2008

2:00 p.m.

Oval Office

PRESENT: Commissioners Leslie Lewis and Kathy George, Commissioner Mary P. Stern being excused for a meeting in Salem.

Staff: John M. Gray, Jr., John Krawczyk, Laura Tschabold, and Steve Mikami.

Guests: None.

* indicates item forwarded to formal agenda

Leslie called the meeting to order.

Retirement Incentive - Steve stated that Mike Brandt is interested in providing a retirement incentive similar to the one offered by Public Works (see Exhibit A). He said that three employees would qualify for it and two are willing to take the offer. Kathy moved to authorize Mike to offer the retirement incentive to those in the Planning Department who qualify for it. The motion passed, Leslie and Kathy voting aye.

* Personnel - Appoint Steve Mikami as an authorized designee of Oregon Department of Human Services to process criminal background checks.

Steve explained the process for processing criminal background checks and stated that he would be discussing with Chris Johnson whether or not this should be a function of HHS staff, since the majority of background checks are done for employees working in group homes, not for county employees.

* Contracts - See agenda for details.

* Committees - See agenda for details.

YCTA - The Board scheduled a meeting of the YCTA Board of Directors for 8:55 a.m. on November 5 to appoint a new committee member and discuss the process for making route schedule changes.

The meeting adjourned at 2:32 p.m.

Anne Britt
Secretary

October 27, 2008

John Stalcup
Martin Chroust-Masin
Mark Soderburg
Yanhill County Planning Department

RE: Retirement Incentive Proposal

Dear Gentlemen,

Regretfully, the budget shortfall for this department causes me to eliminate positions in this office. However, before I determine which positions will be eliminated, I have the authority to offer you a Retirement Incentive. This is a strictly voluntary acceptance on your part and I encourage each of you to research your own budgetary needs before accepting this proposal.

The proposal is:

\$15,000 contribution to a VEBA account in your name

\$1,000 for each year of employment with the county.

The effective date of your retirement will be any day up to January 2, 2009.

Please notify me, in writing, of your choice. Again, this is voluntary on your part.

Sincerely yours,



Mike Brandt
Planning Director

Exhibit A 1/1