

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on November 24, 2008, at 1:30 p.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were Laura Tschabold, Administrative Services Director; John Krawczyk, Budget Officer; John M. Gray, Jr., County Counsel; Rick Sanai, Assistant County Counsel; Steve Mikami, Special Projects Coordinator; Pat Anderson, Personnel Officer; Sherrie Mathison, Solid Waste Coordinator; Ted Smietana, Community Corrections Director; Barb Paladeni, Community Corrections; Tim Loewen, Juvenile Director; Brad Berry, District Attorney; Debra Bridges & Varie Luciano, Victims Assistance; Bill Anderson, Public Works; Ken Friday, Planning Division Manager; Sheriff Jack Crabtree; Lieutenant Ron Huber; David Bates, News-Register; Doug Drenne, 2700 Saturn St, Brea, California; and Stu Clark, 821 University St, Healdsburg, California, 95448.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Solid Waste

1. Presentation by J.R. Miller of proposed approach to a study on alternative disposal options. *[No formal action taken.]*

Doug Drennen, J.R. Miller & Associates, reviewed an outline of the proposed approach (see Exhibit A), stating that the mission is to develop a comparison of costs between the expansion of Riverbend Landfill and other available alternatives. He stated that the publicly-owned landfill in Lane County does not accept waste from outside the county, but Yamhill County cannot make that restriction on Riverbend because it is privately owned.

He discussed the “zero waste” process of eliminating any residual disposal, pointing out that recycling does not compete with waste energy recovery. He stated that his company’s job is to present the hard facts about costs for different options so that the Board can make informed decisions in adopting policies, procedures, and a direction to take. He said that he would provide a status report at the Solid Waste Advisory Committee meeting in December.

## Minutes

2. Consideration of approval of the following informal session minutes:
- a. **B. O. 08-762** - May 12, 2008;
  - b. **B. O. 08-763** - May 19, 2008;
  - c. **B. O. 08-764** - June 11, 2008;
  - d. **B. O. 08-765** - June 16, 2008;
  - e. **B. O. 08-792** - June 23, 2008;
  - f. **B. O. 08-766** - July 28, 2008;
  - g. **B. O. 08-767** - August 18, 2008;
  - h. **B. O. 08-768** - August 25, 2008;
  - i. **B. O. 08-769** - September 15, 2008;
  - j. **B. O. 08-770** - September 22, 2008.

Ms. George moved approval of the informal session minutes. The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. Consideration of approval of the following formal session minutes:
- a. **B. O. 08-771** - May 14, 2008;
  - b. **B. O. 08-772** - June 30, 2008;
  - c. **B. O. 08-773** - August 13, 2008;
  - d. **B. O. 08-774** - August 20, 2008;
  - e. **B. O. 08-775** - August 27, 2008;
  - f. **B. O. 08-776** - September 3, 2008;
  - g. **B. O. 08-777** - September 10, 2008;
  - h. **B. O. 08-778** - September 17, 2008;
  - i. **B. O. 08-779** - September 24, 2008.

Ms. Lewis moved approval of the formal session minutes. The motion passed, Commissioners Stern, Lewis, and George voting aye.

## Personnel

4. **B. O. 08-780** - Consideration of approval of the change of status of Linda Grove to reduce hours in HHS Adult Mental Health to .9 FTE, retroactive to October 24, 2008.

Ms. George moved approval of item B(4). The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. **B. O. 08-781** - Consideration of approval of the change of status of Reed Hedlund to increase hours in HHS Adult Mental Health to full-time, effective November 24, 2008.

Ms. George moved approval of item B(5). The motion passed, Commissioners Stern, Lewis, and George voting aye.

## Contracts

6. **B. O. 08-782** - Consideration of approval of a Loan Guidelines Agreement between Yamhill County and ICMA-RC for the employee retirement plan #106530.

7. **B. O. 08-783** - Consideration of approval of a HIPAA Business Associate Agreement between HHS Family & Youth and Oregon Department of Human Services, effective November 24, 2008.

8. **B. O. 08-784** - Consideration of approval of a HIPAA Business Associate Agreement between HHS Adult Mental Health and The Lash Group, Inc., provider, for administration of the Constant Access program.

9. **B. O. 08-785** - Consideration of approval of an intergovernmental agreement between HHS Public Health and Washington County, provider, for counseling, testing, and referral services for Yamhill County residents at high risk for HIV infection, \$9863, effective through June 30, 2009.

Ms. George moved approval of items B(6) through B(9). The motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Discretionary Spending

10. Declaration of a \$107 discretionary expenditure by Commissioner Lewis for the annual working meeting of the Road Improvement Advisory Committee on November 13, 2008.

#### Restitution

11. Report by District Attorney Brad Berry on the restitution project. *[No formal action taken.]*

Mr. Berry provided background information on the project, which was initiated in May 2007 to improve restitution collections for crime victims. He stated that grant funding has provided for a designated restitution specialist, Community Corrections has designated a probation officer to handle probationers with restitution orders, and there is a designated restitution court. He stated that there has been a 57% increase in gross restitution collections this year and he expects that it will continue to improve. He added that the success of the project has made it a model for the state.

He stated that long-term plans need to be made for funding the restitution specialist position after grant funding ends September 30, 2009. He said that Measure 57 may have a short-term impact on Community Corrections funding, but Ted Smietana will continue to prioritize restitution in his department. He noted that criminal filings have been increasing as a result of factors such as increased police staffing and the economic downturn.

#### Signs

12. Consideration of approval of a request for stop signs at the following intersections:
- a. **B. O. 08-786** - French Lane and Westside Road;
  - b. **B. O. 08-787** - Lakeside Drive and Westside Road;
  - c. **B. O. 08-788** - Kinney Road and Kuehne Road;
  - d. **B. O. 08-789** - Intervale Road and Hendricks Road.

Bill Anderson explained that these stop signs would close gaps in roads joining with major collectors. Ms. Lewis moved approval of the request. After further discussion, the motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Land Use

13. **Tabled** - Land use briefing by Ken Friday on Planning Docket S-01-08/V-03-08. *[Hearing moved to January 7, 2009 at the request of the applicant.]*

#### Areas of Responsibility

14. Discussion of the Board's 2009 Areas of Responsibility and designation of 2009 Board chair and vice-chair. *[Ms. Lewis to send proposal to other commissioners for consideration.]*

Scheduling

15. Schedule service team budget presentations and budget week for 2009. *[No final decision made.]*

16. **Tabled** - Schedule staff get-together in January 2009.

17. Discussion of a proposal for a secure entrance to the courthouse. *[To be discussed at a future Management Roundtable meeting.]*

Ms. Stern stated that Mr. Berry has proposed a secure entrance to the courthouse as a solution to some of the court security issues. The commissioners agreed that a broader discussion of the idea would be necessary. Mr. Krawczyk suggested raising the issue at a Management Roundtable and, if there is general support, forwarding it to the Facilities Committee to determine the best way to implement it. Laura Tschabold agreed to work with Ron Huber to gather information about what other counties do for court security prior to the Management Roundtable meeting. Ms. Stern said she would have Mr. Berry talk to each of the commissioners individually about the issue.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 08-790** - Consideration of accepting a proposal from A&E Security and Electronic Solutions for the Public Health fire alarm system, \$10,286.

Ms. Tschabold stated that Brian Dunn attempted to get three quotes and he believes this will fit into the overall budget. Ms. George moved to accept the proposal. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 08-791** - Consideration of approval of an agreement between HHS Adult Mental Health and PayLess Drug Stores, Inc., provider, for the Medicaid administration program.

Ms. George moved approval of the agreement. The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. Consideration of canceling Management Roundtable for December. *[Canceled.]*

4. Executive session pursuant to ORS 192.660(2)(h) and (d) to discuss potential litigation and labor negotiations. *[No formal decisions made.]*

The meeting recessed to executive session at 3:09 p.m. pursuant to ORS 192.660(2)(d) and (h) to discuss labor negotiations and a potential litigation situation arising from the implementation of the 2007-10 Teamsters Bargaining Agreement. The meeting reconvened at 3:37 p.m. with no

formal decisions made and the sense of the Board conveyed to staff.

**E. PUBLIC HEARINGS:**

- 1. Consideration of the dissolution of the West Sheridan Lighting District. *[Continued to December 22, 2008.]*

John Gray explained that the process for dissolution was initiated because the district hadn't filed audit reports for three years. He said that the Secretary of State has now received those reports, but the county hasn't seen them yet. He suggested continuing the hearing and then dismissing the proceedings once it has been confirmed that the district is compliant.

Ms. Stern opened the public hearing. Ms. Lewis moved to continue the hearing to December 22, 2008, at 2:00 p.m. in Room 32 of the Courthouse. The motion passed, Commissioners Stern, Lewis, and George voting aye.

**F. ANNOUNCEMENTS:**

- 1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Commission on Children & Families, one full member and four alternate members;
  - b. Parks & Recreation Board, two positions;
  - c. Road Improvement Advisory Committee, one position.
  
- 2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:
  - a. Senior Advisory Council, one position;
  - b. Disability Services Advisory Council, one position.For more information, contact Sally Lawson at (503)304-3473 or by e-mail at [Sally.Lawson@state.or.us](mailto:Sally.Lawson@state.or.us).
  
- 3. There will be no Board session on Wednesday, November 26, 2008.

The meeting adjourned at 3:38 p.m.

Anne Britt  
Secretary

**YAMHILL COUNTY BOARD OF COMMISSIONERS**

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Chair MARY P. STERN

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Commissioner LESLIE LEWIS

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Commissioner KATHY GEORGE

Yamhill County

*Financial Study of Disposal Alternatives*

I. Introduction

II. Background

III. Description of Solid waste System

IV. Disposal Options

1. Expansion of Riverbend Landfill

2. Site a New In- County Landfill – Assume Bio-reactor concept

3. Long Haul to Regional Disposal Sites

a. Coffin Butte

b. Landfills east of Cascades: ie Arlington; Roosevelt; Finley Butte; Dry Creek

4. Alternative Technology

a. WTEF

b. Other

V. Conclusions