

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on December 17, 2008, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern and Kathy George being present.

Also present were Laura Tschabold, Administrative Services Director; John Krawczyk, Budget Officer; John M. Gray, Jr., County Counsel; and Mark Bortnem.

Commissioner Stern called the meeting to order.

Ms. George moved to allow Ms. Lewis to participate in the meeting by telephone. The motion passed, Commissioners Stern, Lewis, and George voting aye.

SPECIAL PRESENTATION: Years of Service awards to county employees. *[Postponed due to weather.]*

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Minutes

1. Approve the following formal session minutes:
 - a. **B. O. 08-812** - October 8, 2008;
 - b. **B. O. 08-813** - October 22, 2008.

Personnel

2. Approve the employment of the following individuals as HS Specialist 2 in HHS Family & Youth:
 - a. **B. O. 08-814** - Melissa Schierholtz, temporary full-time, Range 20, Step 1, retroactive to December 8, 2008, through June 30, 2008;
 - b. **B. O. 08-815** - Lance Nelson, regular full-time, Range 20, Step 2, retroactive to December 9, 2008.
3. Approve the change of status of the following employees in HHS Public Health, retroactive to December 1, 2008:
 - a. **B. O. 08-816** - Rae Parlier, increase hours from .6 to .8 FTE;

b. **B. O. 08-817** - Jennifer Beecroft, decrease hours from .8 to .6 FTE.

4. **B. O. 08-818** - Approve the employment of Douglas McGillivray, Newberg, as Program Coordinator in Emergency Management, regular full-time, Range 22, Step 7, effective December 22, 2008.
5. **B. O. 08-819** - Approve the change of status of Linda Lowe to Senior Office Specialist in the Planning Department, temporary part-time, retroactive to December 9, 2008, through March 9, 2009.
6. **B. O. 08-820** - Approve the change of status of Alicia Lisle to temporary part-time employment in the Planning Department, retroactive to December 9, 2008, through March 9, 2009.
7. **B. O. 08-821** - Approve the following actions for election personnel in the Clerk's Office, effective January 1, 2009:
- a. Establish a base pay of \$8.40/hour with an overtime pay rate of 1.5 times the base pay after 10 hours;
 - b. Set minimum pay of four hours;
 - c. Establish a mileage reimbursement rate equal to full-time county employees for use of a personal car for ballot pickup.

Contracts/Grants

8. **B. O. 08-822** - Approve a Physician Services Agreement between the Jail and Mark Rose, M.D., provider, for on-call services, \$3000/month effective through June 30, 2009, \$3600/month effective July 1, 2009, through June 30, 2010, with an annual cost of living adjustment thereafter.
9. **B. O. 08-823** - Approve the Ninth Extension of a lease agreement between Yamhill County, lessee, and Lewis & Stark Company for HHS space in the Stark Building at 401 NE Evans Street, \$2060/month, effective January 1, 2009, through March 31, 2009.
10. **B. O. 08-824** - Approve Grant Agreement #08-261 between Yamhill County, grantee, and Oregon Emergency Management for the 2008 Homeland Security Grant, \$139,388.
11. **B. O. 08-825** - Approve Amendment #3 to a grant agreement between HHS and Oregon Economic & Community Development Department for the HHS Adult Services Treatment Building, Project #C05023, transferring unused environmental review funds to the construction line item.

Budget

12. **B. O. 08-826** - Approve a transfer of funds and appropriation authority for consulting fees for Phase 1 of the Radio Communications Project:
- | | | | |
|------|--------------|-------------------|----------|
| From | 10-92-950.01 | Contingency | \$31,537 |
| To | 10-39-611.02 | Contract Services | \$31,537 |

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 08-827** - Consideration of approval of the appointments of Jordan Robinson as professional alternate and Silas Halloran-Steiner as lay alternate on the Commission on Children & Families.

Ms. George moved approval of the appointments. The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 08-828** - Consideration of approval of Amendment #1 to Agreement #931 between Yamhill County, grantee, and Oregon Housing & Community Services to provide funds for the Regional Housing Center, \$96,000, effective January 1, 2009, through December 31, 2009.

Ms. George moved approval of the amendment. The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 08-829** - Consideration of the reappointment of Cynthia Easterday to the Local Public Safety Coordinating Council for a three-year term to expire July, 2011.

4. **B. O. 08-830** - Consideration of the reappointment of Gordon Cook to the Road Improvement Advisory Committee for a three-year term to expire December 17, 2011.

5. **B. O. 08-831** - Consideration of the reappointment of Gary Reuter to the Yamhill County Foundation for a three-year term to expire December 31, 2011.

6. **B. O. 08-832** - Consideration of the appointment of Nancy Keim to the Classification Committee to complete the term previously held by Sonja Olheiser through July 8, 2010.

7. **B. O. 08-833** - Consideration of the reappointment of John Kemper to the Fair Board for a three-year term to expire December 31, 2011.

8. **B. O. 08-834** - Consideration of approval of a memorandum of agreement regarding the interpretation of Article 15 of the 2007-2010 collective bargaining agreement between Yamhill County and Yamhill County Employees Association (YCEA).

Ms. George moved approval of items D(3) through D(8). The motion passed, Commissioners Stern, Lewis, and George voting aye.

E. **PUBLIC HEARINGS:**

1. Consideration of Planning Docket S-14-06/C-20-07(KF), a remand of a request for a 16-lot subdivision, applicants Sam & Mildred Eastman represented by Coyote Homes, Inc., appellant Friends of Yamhill County, as continued from September 17, 2008. [*Continued to April 1, 2009.*]

Ms. Stern moved to continue the hearing to April 1, 2009. The motion passed,

Commissioners Stern, Lewis, and George voting aye.

F. ANNOUNCEMENTS:

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, one full member and two alternate members;
- b. Parks & Recreation Board, two positions;
- c. Road Improvement Advisory Committee, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

3. There will be no formal Board session on December 24 or December 31. Combined formal/informal sessions will be held in the Commissioners' Office at 2:00 p.m. on December 22 and December 29.

The meeting adjourned at 2:10 p.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE