

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on February 11, 2009, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present were Laura Tschabold, Administrative Services Director; John M. Gray, Jr., County Counsel; John Krawczyk, Budget Director; Pat Anderson, Human Resources/Risk Manager; and David Bates, News-Register.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Personnel

1. **B. O. 09-55** - Consideration of approval of the change of status of Prairie Oak to decrease regular part-time employment in HHS Adult Mental Health from .6 to .4 FTE, retroactive to February 9, 2009.

2. **B. O. 09-56** - Consideration of approval of a 2% increase in base salary for John Krawczyk, retroactive to January 9, 2009.

Ms. George moved approval of items B(1) and B(2). The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. **B. O. 09-57** - Consideration of approval of a memorandum of agreement between Yamhill County and Teamsters Local 223 to increase the salary range for the Civil Process Server position from 8 to 10, retroactive to January 9, 2009.

Ms. Stern moved approval of item B(3). The motion passed, Commissioners Lewis, George, and Stern voting aye.

4. **B. O. 09-58** - Consideration of approval of the change of status of Tammy Runyon from Range 8, Step 8, to Range 10, Step 7, retroactive to January 9, 2009.

Ms. Stern moved approval of item B(4). The motion passed, Commissioners Lewis, George, and Stern voting aye.

5. **B. O. 09-59** - Consideration of approval of a proposed settlement of inclement weather dispute between Yamhill County and Yamhill County Employees Association (YCEA).

Ms. Lewis moved approval of item B(5). The motion passed, Commissioners Lewis, George, and Stern voting aye.

6. **B. O. 09-60** - Consideration of approval of a proposed settlement of inclement weather dispute between Yamhill County and the Federation of Oregon Parole & Probation Officers (FOPPO).

Ms. Stern moved approval of item B(6). The motion passed, Commissioners Lewis, George, and Stern voting aye.

7. **B. O. 09-61** - Consideration of authorizing the county to pay premiums for life insurance while employees are out on leave without pay.

Mr. Gray stated that this has been the past practice of the county, but there hasn't been a written policy about it. Ms. Lewis moved approval of item B(7). The motion passed, Commissioners Lewis, George, and Stern voting aye. Laura Tschabold stated that the premium is \$27 per year. John Krawczyk added that other terms of leave are set when the leave is authorized by the Board.

Contracts/Grants

8. **B. O. 09-62** - Consideration of ratifying the approval of Amendment #65 to the 2007-09 Financial Assistance Agreement #119951 between HHS and Oregon Department of Human Services to add \$10,606, retroactive to February 4, 2009.

Ms. George moved approval of item B(8). The motion passed, Commissioners Lewis, George, and Stern voting aye.

9. **B. O. 09-63** - Consideration of the approval of Amendment #66 to the 2007-09 Financial Assistance Agreement #119951 between HHS and Oregon Department of Human Services to modify language in the provision of Substance Abuse Prevention services.

Ms. George moved approval of item B(9). The motion passed, Commissioners Lewis, George, and Stern voting aye.

10. **B. O. 09-64** - Consideration of approval of an intergovernmental agreement between HHS Public Health and Willamina School District for a school-based health center at Willamina High School, retroactive to August 1, 2008.

Ms. George moved approval of item B(10), noting that Public Health Manager Mike

McNickle has reactivated a parent/community advisory group and the community seems to be very supportive. The motion passed, Commissioners Lewis, George, and Stern voting aye.

11. **B. O. 09-65** - Consideration of approval of Amendment #2 to Intergovernmental Agreement #90G000079 between Yamhill County and Oregon Department of Consumer & Business Services.

Ms. Stern moved approval of item B(11). The motion passed, Commissioners Lewis, George, and Stern voting aye.

12. **B. O. 09-66** - Consideration of approval of Amendment #1 to Grant Agreement #TA-R-09-191 between Yamhill County and Oregon Department of Land Conservation & Development to increase the grant amount for the Regional Countywide Economic Opportunities Analysis by \$30,000.

Ms. Stern moved approval of item B(12), explaining that the report will include information from each of the cities so businesses can see what the infrastructure needs are in each of the communities. The motion passed, Commissioners Lewis, George, and Stern voting aye.

13. Consideration of authorizing HHS Public Health to apply for the following grants from Oregon Department of Human Services:

- a. **B. O. 09-67** - Tobacco Prevention & Education Program grant, \$93,900;
- b. **B. O. 09-68** - Tobacco-Related and Other Chronic Disease Program implementation grant, \$65,000.

Ms. George moved approval of item B(13). The motion passed, Commissioners Lewis, George, and Stern voting aye.

14. **See Item G(1)** - Consideration of project proposals to be submitted to the Salem District Resource Advisory Committee (RAC). *[Continued to 10:45 a.m. on February 13, 2009.]*

Refunds

15. **B. O. 09-69** - Authorize a \$547 refund from HHS Public Health to Nancy Gehrts.

Ms. George moved approval of item B(15). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Public Hearings

16. **Tabled** - Consideration of scheduling a public hearing regarding a mass gathering permit application for the 2009 Memorial Weekend Boat Races at Rogers Landing, applicants Newberg Boat Club and Columbia Outboard Racing Association.

Child Abuse Prevention

17. **B. O. 09-70** - Consideration of a request to use the courthouse courtyard for a Child Abuse Prevention Month kickoff event at 12:15 p.m. on April 2, 2009.

Ms. George moved approval of item B(17). The motion passed, Commissioners Lewis, George, and Stern voting aye. The Board expressed its support of the event.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 09-71** - Consideration of approval of a modification of agreement between the Sheriff's Office, provider, and the City of Willamina to increase compensation for code enforcement services, retroactive to December 1, 2008.

Ms. Stern moved approval of item D(1). The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 09-72** - Consideration of approval of Amendment #61 to the 2007-09 Financial Assistance Agreement #119951 between Health & Human Services and Oregon Department of Human Services.

Ms. George moved approval of item D(2). The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. **B. O. 09-73** - Consideration of approval of the following actions to the Employee Safety Advisory Committee:

- a. Appoint Jason Mosiman for a three-year term to expire March 18, 2012 to fill the supervisory vacancy created by Sgt. Chris Schlegel's resignation;
- b. Reappoint Jane Beals and Roma Fuerst for three-year terms to expire March 18, 2012.

Ms. George moved approval of item D(3). The motion passed, Commissioners Lewis, George, and Stern voting aye.

4. Update on the Newberg-Dundee Bypass.

Ms. Lewis summarized a meeting held with Newberg Mayor Bob Andrews, ODOT representatives, and herself the previous week. She said that ODOT is supportive of entering into an agreement with the county and the city that ODOT will be consulted in all actions that would be affected by the route of the bypass. She reported that the public hearings on the draft will not be held until June, but ODOT has been able to accelerate other parts of the schedule and should get the record decision in June 2010, six months ahead of schedule.

5. Report on Association of Oregon Counties meetings held February 9, 2009.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
 - a. Commission on Children & Families, two full members and one alternate member;
 - b. Parks & Recreation Board, two positions;
 - c. Planning Commission, one position;
 - d. Special Transportation Advisory Commission, two positions.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:
 - a. Senior Advisory Council, one position;
 - b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

The meeting recessed and reconvened at 10:48 a.m. on February 13, 2009, in the Oval Office of the Fenton House. Present for this portion of the meeting were Commissioners Lewis, George, and Stern, Laura Tschabold, and Ken Huffer, Parks Coordinator.

G. **CONTINUATION OF SESSION:**

1. **B. O. 09-74** - Consideration of authorizing a Title 2 project application for the Charles Metsker Park Bridge Replacement, \$140,000, to be submitted to the Salem District Resource Advisory Committee (RAC).

Ken Huffer discussed the proposed project application, noting that \$33,500 in matching funds would be required. Ms. George moved approval of item G(1). The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. Consideration of signing a letter of support for an appropriations request by YCAP.
[Approved by consensus.]

The meeting adjourned at 11:05 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LESLIE LEWIS

Commissioner KATHY GEORGE

Commissioner MARY P. STERN