

INFORMAL MINUTES

April 13, 2009

2:00 p.m.

Oval Office

PRESENT: Commissioners Leslie Lewis and Mary P. Stern, Commissioner Kathy George being excused.

Staff: Laura Tschabold, John M. Gray, Jr., John Krawczyk, Scott Maytubby, Murray Paolo, Ron Huber, and Tonya Saunders.

Guests: Charlene Gibb, Special Transportation Advisory Commission.

* indicates item forwarded to formal agenda

Leslie called the meeting to order.

Assessor Funding - Scott Maytubby discussed House Bill 3214, which would allow the Assessor's Office to take 2% from all taxing districts as a funding source. He noted that this would almost cover his budget. He said that a hearing on the bill would be held on April 16 and the bill would be phased in over a four-year period if it passes.

Radio Project Update - Murray Paolo provided an update on the radio project (see Exhibit A). Leslie noted that the connection between the Doane Creek and High Heaven sites was recently completed as well. Murray explained that this will allow for some redundancy in the system so that communication can go the other direction if any of the links are lost.

* Personnel - Leslie presented personnel requests from various departments. See agenda for details.

Ron Huber presented a brief history of the jail medical staff and stated that his nursing staff is being overworked. The Board gave its consensus for him to post the opening for a Medical Technician in-house right away to underfill the open nurse position. John K stated that the changes in personnel totals will need to be made at the Budget Committee level since it's too late to change the budget document at this point.

* Transportation - Approve the allocation of 2009-10 STF funds, as recommended by the STF Committee.

* Contracts/Grants - See agenda for details. Leslie reported that the state has allocated an additional \$20,000 to Emergency Management and is also looking to see if it can come up with a more equitable formula for allocations.

* Resolution - Approve Resolution 09-4-15-1 recognizing April 19-25, 2009, as The Week of the Young Child.

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* Committees - See agenda for details.

Quitclaim Deed - The Board discussed a request from Larry and Lois Christenson that the county approve a quitclaim deed to document that it never exercised its option to purchase the Christenson property. The consensus was to discuss the issue further when Kathy returns.

The meeting adjourned at 3:12 p.m.

Anne Britt
Secretary

EXHIBIT A

1)- Radio Project Update.

- Law Cutover on 16 April, 2008. Fire had already performed a phased cutover previously.
- One year later. Report to you that the system is operating reliably and the coverage is significantly improved.
- Only three known partial interruptions of the system during the past year.
 - o A phone line cut by a backhoe to the Bald Peak site. Site was down for 24 hours, rest of the system remained operational.
 - o A power amplifier failure – also at Bald Peak. Site down for about 2 – 3 hours. Rest of the system operational.
 - o A channel card failure at Mt. Top site, also down a matter of hours. Rest of the system operational.
- UHF conventional radio system project was on time, on budget, on frequency, and on line when it's needed by our Public Safety personnel.

2)- Projects now underway.

- Simulcast system upgrade. (Project Plan, funded by PSIC grant and Title III).
- Upgrading the system channel banks. (Funded by YCOM budget)
- Upgrading the Paging system to digital alphanumeric. (Funded by HS grant)
- Installing interoperational equipment into our system to enable inter-ties with surrounding counties and Newberg systems. (Funded by HS grant)
- Mt. Hebo tower site. (Funded by HS grant)
- Saddlebag Mountain tower site. (Not funded, exploring alternatives)
- McMinnville/Newberg microwave inter-tie. (Funded by HS grant, levy, and YCOM)
- Mobile Computing Systems for the small city Law Agencies. (Funded by HS grant)
- Eola Hills tower site inter-tie. (Funded by HS grant)
- Bald Peak tower site inter-tie. (Funded by WCCCA, YCOM)

3)- Future considerations.

- Joint radio strategy with the City of McMinnville.
- The OWIN project.
- Joint planning strategy with Newberg/Dundee Public Safety.
- System infrastructure replacement issues.
 - o Microwave.
 - o P25 digital? Other technology.