

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on April 29, 2009, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis and Mary P. Stern being present and Commissioner Kathy George being excused.

Also present were Laura Tschabold, Administrative Services Director; John Gray, Jr., County Counsel; John Krawczyk, Budget Director; Doug McGillivray, Emergency Management; Pat Anderson, Human Resources; Dr. Bob Moore, Public Health; and David Bates, News-Register.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Minutes

1. **B. O. 09-194** - Consideration of approval of the minutes from the April 22, 2009, formal session.

Ms. Stern moved approval of the minutes. The motion passed, Commissioners Lewis and Stern voting aye.

Personnel

2. **B. O. 09-195** - Consideration of approval of the change of status of Adam Kurtz to \$20/hour in Public Works, retroactive to April 20, 2009.

3. **B. O. 09-196** - Consideration of approval of the change of status of Jessica Whitfield to Human Services Technician in HHS Abacus, regular part-time, Range 11, Step 1, retroactive to April 24, 2009.

4. **B. O. 09-197** - Consideration of approval of the change of status of Robert Eubanks to Detective in the Sheriff’s Office, Range 13, Step 6, retroactive to March 24, 2009.

Ms. Stern moved approval of items B(2) through B(4). The motion passed, Commissioners Lewis and Stern voting aye.

Public Health

5. Update on the swine flu situation by Emergency Management and Public Health.

Dr. Moore distributed copies of the news release issued the previous day by Public Health and stated that this strain of flu seems to be more severe than typical flu cases seen every year, but the frequency of cases will likely decrease as the weather warms up. He said that the state is having daily teleconferences with county health departments and Sarah Bates has created a website specifically for posting current information on this issue. Doug added that he is also staying in touch with Oregon Emergency Management and sharing information with Ms. Bates.

Contracts/Grants

6. Consideration of authorizing Yamhill County to apply for the following 2009 Homeland Security Grants:
 - a. **B. O. 09-198** - Yamhill County Emergency Management General Improvement Program, \$33,950;
 - b. **B. O. 09-199** - Yamhill County Citizen Corps Council, \$30,964;
 - c. **B. O. 09-200** - Regional Private Sector Emergency Management Group Development, \$53,905.

Ms. Stern moved to authorize the three grant applications. The motion passed, Commissioners Lewis and Stern voting aye.

7. **B. O. 09-201**- Consideration of authorizing HHS Chemical Dependency to apply for a grant from the Substance Abuse & Mental Health Services Administration (SAMHSA) for expansion of the Drug Court program, approximately \$145,000.

Ms. Stern moved to authorize the grant application. The motion passed, Commissioners Lewis and Stern voting aye. Ms. Lewis stated that the Board would write a letter of support.

Voicemail

8. Consideration of a request to continue donating a county voicemail box to be used for the Community Blood Drive. *[Issue to be discussed further at the next Management Roundtable.]*

Mr. Gray stated that a former employee in the Clerk's Office had been in charge of the blood drive and would like to continue doing that from home. He expressed concern that this would be giving one person access rights to the telecommunications system that other outside people don't have. Laura Tschabold agreed with his concern. Ms. Stern stated that this also raises the question of whether the county e-mail system would continue to be used and whether it would be better to find another county coordinator. The consensus was to discuss the issue further at the next Management Roundtable.

Surplus Property

9. **B. O. 09-202** - Consideration of declaring a list of miscellaneous equipment as surplus county property to be sold at a surplus sale; authorize a \$100 petty cash fund for the sale.

Ms. Stern moved approval of item B(9). The motion passed, Commissioners Lewis and Stern voting aye.

Vehicles

10. **B. O. 09-203** - Consideration of authorizing the purchase of the following vehicles for the Sheriff's Office patrol fleet; declare units P-220, P-241, P-242, and P-204 as surplus county property to be sold at auction to the highest bidder:

- a. Two new 2009 Ford Crown Victorias from Chuck Colvin Ford of McMinnville, \$22,197 each;
- b. Two new 2009 Chevrolet Impalas from Murray Chevrolet of Gresham, \$19,135 each.

Ms. Stern moved approval of item B(10). The motion passed, Commissioners Lewis and Stern voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 09-204** - Consideration of approval of a memorandum of agreement between the Board of Commissioners and the Yamhill County Employees Association (YCEA) regarding the interpretation of collective bargaining agreement provisions relating to storage and placement of employee evaluations, effective April 29, 2009.

Mr. Gray provided background information. Ms. Stern moved approval of the memorandum of agreement. The motion passed, Commissioners Lewis and Stern voting aye.

2. **B. O. 09-205** - Consideration of approval of a rescission and cancellation of project agreement between Public Works and John A. Stuart for construction of off-site road improvements, effective upon recording.

Mr. Gray provided background information. Ms. Lewis moved approval of the memorandum of agreement. The motion passed, Commissioners Lewis and Stern voting aye.

3. Consideration of the appointment of Gerry Koschal, Mike Wert, and Sherrie Mathison to a selection committee for the Alternative Disposal Options RFP. *[Appointments made by Commissioner Lewis.]*

Mr. Gray stated that the Board is to appoint the selection committee, but because Commissioner George is absent and Commissioner Stern has recused herself from the hearing, it would be best for the chair to make the appointments and get the process going. Ms. Lewis appointed Gerry Koschal, Mike Wert, and Sherrie Mathison to a selection committee for the Alternative Disposal Options RFP.

