

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on May 13, 2009, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present were John Gray, Jr., County Counsel; John Krawczyk, Budget Director; Doug McGillivray, Emergency Management; Pat Anderson, Human Resources; Ken Friday, Planning Division Manager; Caye Poe and John Francis, 112 Mellinger Place, Dayton.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Caye Poe discussed a bicycle recycling program and stated that the program needs to find a new location that has at least a 20'x20' shop with electricity. After several suggestions were made by the commissioners and staff, Doug McGillivray agreed to form a small group to explore the options and come back to the Board with a recommendation.

B. **AGENDA:**

Personnel

1. **B. O. 09-206** - Consideration of approval of the employment of Elizabeth Blair, Hillsboro, as HS Associate in HHS Public Health, temporary part-time, Range 14, Step 1, effective June 1, 2009, through December 31, 2009.
2. **B. O. 09-207** - Consideration of approval of the employment of the following individuals as HS Associates in HHS ECF/RTF, temporary part-time:
 - a. Kathrina Rutschman, Dayton, Range 14, Step 6, retroactive to May 9, 2009, through June 30, 2010;
 - b. Shanta Frisbee, Lafayette, Range 14, Step 1, effective May 24, 2009, through June 30, 2010;
 - c. Sarah Severson, Portland, Range 14, Step 1, effective May 15, 2009, through June 30, 2010.
3. **B. O. 09-208** - Consideration of approval of the change of status of Terry Schmidt to

Medical Tech in the Jail, regular full-time, Range 5, Step 2, retroactive to May 9, 2009.

Ms. George moved approval of items B(1) through B(3). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Contracts/Grants

4. **B. O. 09-209** - Consideration of approval of the 2009-10 Financial Assistance Agreement #128033 between HHS Public Health, provider, and Oregon Department of Human Services, \$600,455, effective July 1, 2009, through June 30, 2010.

Ms. George moved approval of the agreement. The motion passed, Commissioners Lewis, George, and Stern voting aye.

5. **B. O. 09-210** - Consideration of approval of Amendment #1 to extend Contract #0809036 between HHS Public Health and Multnomah County, giving Yamhill County access to Multnomah County's Communicable Disease Database, \$1117, effective July 1, 2009, through June 30, 2010.

Ms. George moved approval of the contract amendment. The motion passed, Commissioners Lewis, George, and Stern voting aye.

6. **B. O. 09-211** - Consideration of ratifying approval of Service Element Prior Authorization (SEPA) Approval Unit #317603 for the 2008-09 Financial Assistance Agreement #119951 between HHS and Oregon Department of Human Services, \$65,767, retroactive to May 1, 2009.

Ms. George moved to ratify approval of the SEPA. The motion passed, Commissioners Lewis, George, and Stern voting aye.

7. **B. O. 09-212** - Consideration of ratifying approval of Amendment #74 to the 2007-09 Financial Assistance Agreement #119951 between HHS and Oregon Department of Human Services, retroactive to April 24, 2009.

Ms. George moved to ratify approval of the amendment. The motion passed, Commissioners Lewis, George, and Stern voting aye.

8. **B. O. 09-213** - Consideration of approval of an agreement between HHS Family & Youth and Catholic Community Services, provider, for services to youth in Treatment Foster Care Contracted Beds, not to exceed \$20,000, effective July 1, 2009, through June 30, 2010.

Ms. George moved approval of the agreement. The motion passed, Commissioners Lewis, George, and Stern voting aye.

9. Consideration of approval of the following grant agreements between Yamhill County, grantee, and Oregon Department of Transportation, effective through June 30, 2011:

- a. **B. O. 09-214** - Agreement #25650 for the purchase of larger buses, preventive maintenance, and mobility management, not to exceed \$1,094,213;
- b. **B. O. 09-215** - Agreement #25651 for bus shelters throughout the county, not to exceed \$46,000.

Ms. Lewis moved approval of the grant agreements. The motion passed, Commissioners Lewis, George, and Stern voting aye.

- 10. **B. O. 09-216** - Consideration of approval of Addendum #1 to expand an Agri-Business Plan Agreement between Yamhill County and Barney & Worth, Inc., provider, to assess and compile information on the infrastructure needs of the county's ten incorporated cities, \$3000 per city.

Ms. Stern moved approval of the addendum. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Resolutions

- 11. **B. O. 09-217** - Consideration of adoption of Resolution 09-5-13-1 in the matter of the 2009 election to receive O&C Land related safety-net payments.

Ms. Stern moved to adopt the resolution. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Committees

- 12. **Tabled** - Consideration of the appointment of Donna Delikat to the Yamhill Urban Area Management Commission (YUAMC) as Member at Large.

After some discussion, the Board agreed to let YUAMC vote on the appointment first, after which the Board could ratify the appointment if it is approved. Ms. Stern stated that if there any other interested applicants, they could attend the YUAMC meeting and address the commission before the vote.

- 13. **B. O. 09-218** - Consideration of the following changes to the Local Alcohol & Drug Planning Council:
 - a. Appoint Marilyn Kennelly for a three-year term to expire May 13, 2012;
 - b. Reappoint Clancy Hinrichs, Tim Loewen and Kristin Messinger for three-year terms to expire May 13, 2012.

Ms. George moved approval of item B(13). The motion passed, Commissioners Lewis, George, and Stern voting aye.

- 14. **B. O. 09-219** - Consideration of the appointment of Fred Mickelson to the Housing Authority Board to complete the unexpired term of Barbara Knutson through December 31, 2009.

Ms. George moved approval of the appointment. The motion passed, Commissioners Lewis, George, and Stern voting aye.

C. OLD BUSINESS:

1. **B. O. 09-220** - Consideration of approval of a quitclaim deed for property owned by Larry and Lois Christenson, as continued from April 22, 2009.

John Gray provided background information on the request, explaining that the Christensons want to have a clear record that the county has given up its option to purchase the property. He stated that there is no harm in approving the deed. Ms. Lewis stated that the deed is unnecessary because the information is already public record and the county has issues with Mr. Christenson related to the bypass that concern her. Ms. Stern pointed out that clarifying the county's continuing environmental easement on the property could be helpful to the county if the property changes ownership in the future.

Ms. Stern moved approval of the quitclaim deed. The motion passed, Commissioners Lewis, George, and Stern voting aye.

D. OTHER BUSINESS (Add-ons and non-consent items):

E. PUBLIC HEARINGS:

1. Consideration of the dissolution of West Sheridan Lighting District, as continued from April 15, 2009. *[Continued to June 17, 2009.]*

Ms. Lewis opened the public hearing. Mr. Gray stated that he still hasn't heard from the State Archives Division, but will write them another letter. Ms. Stern moved to continue the hearing to June 17, 2009. The motion passed, Commissioners Lewis, George, and Stern voting aye.

F. ANNOUNCEMENTS:

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
 - a. Commission on Children & Families, two full members and one alternate member;
 - b. Parks & Recreation Board, two positions;
 - c. Planning Commission, one position;
 - d. Special Transportation Advisory Commission, two positions.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:
 - a. Senior Advisory Council, one position;
 - b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at

