

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in special formal session on June 30, 2009, at 1:00 p.m. in the Oval Office of the Fenton House, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present were Laura Tschabold, Administrative Services Director; John Gray, Jr., County Counsel; Sheriff Jack Crabtree; and Kellye Fetters, Sheriff’s Office.

Commissioner Lewis called the meeting to order.

A. **AGENDA:**

Budget

1. **B. O. 09-327** - Consideration of Resolution 09-6-30-1 adopting the Yamhill County 2009-10 budget, setting appropriations, and levying taxes in the amount of \$2.5775 per thousand dollars assessed value.

Ms. Stern moved approval of the resolution. The motion passed, Commissioners Lewis, George, and Stern voting aye. The group discussed recent actions by the legislature and various bills.

Contracts

2. **B. O. 09-328** - Consideration of approval of Amendment #2 to the agreement between Yamhill County and Ball Janik, LLP, provider, for consulting services for the 2008-09 fiscal year.

Ms. Lewis provided background information and moved approval of item A(2). The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. Discussion of budget items with Sheriff Crabtree. *[No formal action taken.]*

Sheriff Crabtree distributed and reviewed copies of a memo (see Exhibit A). He discussed the proposal to prorate the \$20,000 transfer to Information Systems in the event of a partial grant award, noting that the fewer grants his office receives, the less work will be caused for IS. Ms. Lewis stated that the Board will likely have numerous budget discussions throughout the year and will have to watch things very closely. She said that the county is down \$430,000 in gas tax revenue for 2008-09 and unless things recover very rapidly, it won’t receive the amount projected by the state for 2009-10.



"Excellence In Service"

Sheriff Jack Crabtree

Yamhill County Sheriff's Office

Yamhill County Courthouse
535 N.E. 5th Street, Room 143, McMinnville, Oregon 97128-4595

Email: sheriff@co.yamhill.or.us

Business Office (503) 434-7506 • Fax: (503) 472-5330
Jail (503) 434-7507
Emergency 911

MEMO

To: Board of Commissioners
From: Sheriff Crabtree 
cc: John Krawczyk, Laura Tschabold
Date: June 30, 2009
Re: Sheriff's Office Budget items

During the April BOC budget session, the Board asked for funding assistance from the Sheriff's Office should the COPS Grant be awarded. The request from the Board was to have the Sheriff's Office transfer \$20,000 to the I.S. Department to go toward personnel expense for the CJIS program. It is my understanding that in the event of a partial grant award the transfer to I.S. would be as follows:

1 position award = \$ 5,000 transfer	2 position award = \$10,000 transfer
3 position award = \$15,000 transfer	4 position award = \$20,000 transfer

Secondly, I would request that in the event the State provides more SB1145 funds than previously anticipated, that the transfer of \$125,000 from the Patrol Fund (10-43) to Corrections/SB1145 Fund (21-41) be adjusted accordingly.

In the event that there are additional Title III funds available, I would request utilization of those funds to purchase (10) 450 Mhz-narrow band radios (6 for SAR, 2 VRU, 2 Reserve) to be used in the event of callouts on Federal Forest lands, estimated cost of \$730/each, total \$7,300.

In addition, SAR has approximately 30 wide band portable radios which were donated to us from FCI Sheridan. Due to FCC regulations we will need to purchase new narrow band portable radios to replace these units in order for SAR members to communicate to each other in a large search area. We are currently waiting for costs from the Radio shop for these units, but wanted to make the Board aware of this upcoming need.

Thank you

It is the Mission of the Yamhill County Sheriff's Office to provide our citizens with high quality law enforcement services, in an ethical and fiscally responsible manner.

Exhibit A 1/1