

INFORMAL SESSION
August 24, 2009 2:00 p.m.

Fenton House
Conference Room

PRESENT: Commissioners Leslie Lewis, Kathy George, and Mary P. Stern
(Commissioner George, having been excused, joined the session at 2:14 p.m.)

Staff: John M. Gray, Jr.; Laura Tschabold; John Krawczyk
Ted Smietana, Mike McNickle; Bill Anderson; Dr. Robert Moore;
Sarah Bates; Chris Johnson; Ken Friday

Guests: Hanna Hoffman, News-Register

(* indicates item forwarded to formal agenda)

Commissioner Lewis called the meeting to order at 2:02 p.m.

* Personnel - Leslie reviewed the personnel action requests in the agenda folder. See agenda for personnel actions to be taken.

* Dawn Cottrell requested approval of the following change to staffing in Family & Youth: deletion of one HS Specialist I position, addition of a HS Specialist II position, and advertising as an in-house promotion opportunity. John Krawczyk said this needs to be an agenda item because it amends the position management roster.

* Contracts - Three contracts for HHS divisions (*see agenda*).

* Grant Funding - Mike McNickle requests approval of submitting a grant for a school-based health center. A letter of support will be drafted by Kathy for Board signature.

Community Wildfire Plan - Jim Hulbert would like to schedule a time with the Board for formal signing of the Plan. Consensus: notify Mr. Hulbert to provide the copies and Board will sign; no additional formal action needed.

* Committee appointment - Appointment of Linae Briggs to the Housing Authority of Yamhill County Board.

Commission on Children & Families - Schedule presentation regarding Oregon Community Foundation Grant for September 9th formal session.

* Fulquartz Landing Road - Bill Anderson said drivers are using the road as a bypass to the south of Dundee and excessive speed is occurring on the gravel road at the point of connection between the city and county roads. There was discussion of the safety benefit of placing a stop sign at the intersection of Fulquartz and Parks Drive. There was discussion of the dust palliative program as it affects this situation and the neighbors. John Gray will review the policy.

Community Corrections - Ted Smietana discussed the department's Biennial Plan which will be submitted to the Department of Corrections. He said a formal letter of approval from the Board is required to accompany the Plan. Ted said the Plan was presented to and approved by the Local Public Safety Coordinating Council on June 10th. He said the Plan is due on October 1. Consensus: the Board will approve the Plan at the formal session on September 2nd.

H1N1 Flu Update - Dr. Moore, Mike McNickel, Sarah Bates, and Chris Johnson presented information regarding planning for the H1N1 immunization project. Mike said there are many unknown factors, including when the vaccine will be available. He said the assumption is that mass vaccination will be provided by public health departments. There are 44,000 people who are listed on the priority list. Mike said two inoculations are required, approximately 3 to 4 weeks between doses, with full protection expected two weeks after second shot. He said that teams of nurses will cover school districts in scheduled patterns. CDC has provided \$83,000 for planning and vaccine will be free because this virus is considered to be an epidemic. Additionally, flu shots should be given and soon. John Krawczyk said it is time to begin thinking about providing flu shots for employees.

Dr. Moore said the vaccine is funded by the federal government and will be distributed to counties, where it will be controlled through county public health agencies. He said that it will be important to take the program into schools, both public and private, in order to immunize that key age group. The vaccine will be given to the priority group first and as more vaccine becomes available, opportunities for inoculation will open up for the general population. He said it is anticipated the vaccine will arrive in early October.

Sarah Bates said there was too small a sampling in earlier school inoculations to develop an accurate reading of results.

Dr. Moore said that costs for parental notification have been included in the grant money and that senior citizens are not on the priority list because they have previously been exposed to more of these viral strains than have young children. He said nurses are necessary to administer the vaccine.

Chris Johnson said this effort will require significant planning and organization. HHS will provide some material for the Board next week regarding the staffing plan.

Dr. Moore provided handout of information on the H1N1 virus and stated there have been over 700 confirmed cases and 11 deaths in Oregon, 500 deaths nationwide.

Sarah Bates said the comparison with seasonal flu is 2700 hospitalizations and 450 deaths in Oregon. Sarah said there will be a Summit on Friday with 18 participants from the County including school districts, Linfield College, Chemeketa Community College, YCOM, and police. She said it's possible this virus could continue as a threat for years and that it is important to maintain the infrastructure with employees and business practices. Consensus: Public Health will make a presentation at the September 1st Management Roundtable.

Chris Johnson and John Gray discussed a short form contract for new hires who will be on-call for up to 40 hours a week during the vaccination period. John Gray will amend the contract with Dr. Moore to increase the work hours.

Surveyor as elected official - John Gray presented a proposed ordinance regarding the surveyor's position as an elected official. He said a change in 2009 legislation makes the surveyor's position an appointed one unless the county establishes the position as elective prior to January 2010. The current surveyor is a resident of Yamhill County. The Board must make its decision prior to the end of December; however, John Gray recommended the Board take action sooner.

Planning - Ken Friday briefed the Board on Planning Docket PAZ-02-09, a request for a plan amendment and zone change to allow expansion of an existing bed and breakfast, applicant Bruce Bandstra. He said the Planning Commission recently allowed an expansion of this B & B to a 20-room country inn but limited service to lunch and dinner for overnight guests. He said the hearing is scheduled for September 2. Ken said a Goal 14 exception is not needed, but in order to avoid that topic becoming an issue, the applicant's attorney has agreed to add a limited use overlay. He said the limitation will be that the construction will not be larger than 3500 square feet in order to maintain a rural nature. He said the client is represented by Jeff Evans, and gatherings of 200 people have already been approved. Commissioner George asked for more description of the food service plan. Consensus: no site visit necessary.

CPI Report - John Krawczyk reported a -0.2% CPI for July.

Court Security - Mary said a review is underway of the court security procedures and it is apparent that some changes are needed. She said this will be a topic of the facilities committee meeting on Wednesday.

Letter - Consensus: Leslie will prepare a letter in response to a letter from Jane Scott to Steve Bagwell and the commissioners.

The meeting adjourned at 3:45 pm

Caren Anderson
Secretary

Carol White
Scribe