

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 30, 2009, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present were Laura Tschabold, Administrative Services Director; John Gray, Jr., County Counsel; Murray Paolo, Information Systems Manager; and Hannah Hoffman, News-Register.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Minutes

1. **B. O. 09-599** - Approve formal session minutes from April 1, 2009.

Personnel

2. **B. O. 09-600** - Approve the employment of Erin Beyer as Registered Nurse 2 in HHS Public Health, temporary full-time, Range 19, Step 3, retroactive to September 28, 2009.

3. **B. O. 09-601** - Approve the change of status of Barbara Madden from Senior Office Specialist to Legal Assistant in the Juvenile Department, Range 14, Step 3, retroactive to September 24, 2009.

Contracts/Grants

4. **B. O. 09-602** - Authorize a grant application to the Oregon Department of Corrections for supplemental funds for supervision and treatment of drug-addicted Measure 57 offenders, \$203,175.

5. **B. O. 09-603** - Accept the Edward Byrne Memorial Competitive Grant #2009-SC-B9-0137 from the U.S. Department of Justice to fund five positions in Community Corrections for two years, \$651,350, retroactive to August 1, 2009, through July 31, 2011.

6. **B. O. 09-604** - Accept a grant from the Oregon School-Based Health Care Network for the Healthy Relationships program at the Willamina School-Based Health Center, \$9984, retroactive to September 23, 2009, through June 30, 2010.
7. **B. O. 09-605** - Approve an intergovernmental agreement between Health & Human Services and the Accountable Behavioral Health Alliance, provider, for limited psychiatric services, \$26,151/year, retroactive to July 1, 2009.
8. Approve the following Service Element Prior Authorization (SEPA) Approval Units for the 2009-11 Financial Assistance Agreement #127319 between HHS and Oregon Department of Human Services:
 - a. **B. O. 09-606** - Approval Unit #399794, \$55,821;
 - b. **B. O. 09-607** - Approval Unit #403567, \$105,661.
9. **B. O. 09-608** - Approve an agreement between HHS Family & Youth, provider, and Sheridan School District for counseling services, \$75/hour, effective for the 2009-10 school year.
10. **B. O. 09-609** - Designate ABM Janitorial Services as the apparent lowest bidder for janitorial services for Yamhill County from January 1, 2010, through December 31, 2011, and authorize a notice of intent to award the contract.

Vehicles

11. **B. O. 09-610** - Authorize the purchase of a new 2010 Ford Escape 4x4 from Chuck Colvin Ford of McMinnville for the Planning Department, \$19,749; declare Unit 98-14 as surplus county property to be sold on eBay to the highest bidder.

C. OLD BUSINESS:

1. Consideration of approval of a lease/purchase agreement between Information Systems and Unisys Leasing* for replacement of server hardware and software for the Assessor's Office, Planning Department, and Dog Control, \$252,734, as continued from September 23, 2009.
[Continued to October 7, 2009.]

Murray Paolo stated that he has been meeting with Unisys to discuss options for either upgrading the server now or paying for support on the existing server while deciding what to do with the A&T software. He said that he would be meeting with county officials the following morning to go over the costs. He said that if the county commits to the server upgrade by the time the current contract expires on October 7, Unisys would not charge the monthly support fee for the interim period until the new server is installed.

Ms. Lewis stated that it would be helpful to know how often Jane Beals has had to call for software support on the current server and what kinds of hardware issues have come up. She stated that she and Scott Maytubby will be calling a Manitron representative to discuss the merit of doing the database conversions and will also be seeing software demos from other vendors. Ms. Stern stated that Mr. Paolo should also participate in those phone calls and meetings.

Ms. Lewis moved to continue the item to October 7, 2009. The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 09-611** - Consideration of approval of a new fee of \$1188 for the licensing of public pools by HHS Public Health, effective November 1, 2009, as tentatively approved September 23, 2009.

John Gray clarified that this process is only for new construction and remodels. Ms. Lewis noted that the fee schedule includes a CPI-based adjustment on July 1 of each year. Ms. George moved approval of item C(2). The motion passed, Commissioners Lewis, George, and Stern voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
a. Commission on Children & Families, three full members, two youth members, and one alternate member;

b. Parks & Recreation Board, two positions;

c. Road Improvement Advisory Committee, one position;

d. Special Transportation Advisory Commission, two positions.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

a. Senior Advisory Council, one position;

b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

The meeting adjourned at 9:15 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LESLIE LEWIS

Commissioner KATHY GEORGE

Commissioner MARY P. STERN