

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on October 7, 2009, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis and Mary P. Stern being present and Commissioner Kathy George attending via telephone.

Also present were Laura Tschabold, Administrative Services Director; John Gray, Jr., County Counsel; John Krawczyk, Budget Officer; Pat Anderson, Human Resources; Murray Paolo, Information Systems Manager; Hannah Hoffman, News-Register; Gretchen Olsen, 23725 Old Bethel Rd, Amity; and Kathleen Redman, 233 SW Huckleberry.

Commissioner Lewis called the meeting to order at 9:05 a.m. She moved to allow Commissioner George to participate in the meeting telephonically. The motion passed, Commissioners Lewis, George, and Stern voting aye.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

1. **B. O. 09-612** - Approve the employment of John Fant as HS Specialist 1 in HHS Chemical Dependency, regular full-time, Range 17, Step 3, effective November 2, 2009.

2. **B. O. 09-613** - Approve the employment of the following individuals as Senior Office Specialists in HHS Public Health, temporary full-time, \$20/hour:

- a. Kari Roberts, retroactive to September 24, 2009, through December 31, 2009;
- b. Michelle Bergeron, retroactive to September 28, 2009, through December 31, 2009.

3. **B. O. 09-614** - Approve the employment of Corey Goss as Corrections Reserve in the Jail, part-time on-call, \$10/hour, effective October 9, 2009.

4. **B. O. 09-615** - Approve the change of status of Roger Swift to Corrections Officer in the Jail, regular full-time, Range 12, Step 2, effective October 9, 2009.

5. **B. O. 09-616** - Amend Board Order #09-601 to correct the pay step for Barbara Madden, Juvenile Department, to Step 4, retroactive to September 24, 2009.

Contracts/Grants

6. **B. O. 09-617** - Approve a lease renewal between Health & Human Services, lessee, and the Housing Authority of Yamhill County, for the New Reflections House located at 600 NE Galloway Street, McMinnville, \$2650/month, effective November 1, 2009, through October 31, 2014.

7. **B. O. 09-618** - Approve Service Element Prior Authorization (SEPA) Approval Unit #399763 for the 2009-11 Financial Assistance Agreement #127319 between HHS and Oregon Department of Human Services, -\$672.

Refund

8. **B. O. 09-619** - Authorize refunds from Health & Human Services to two clients in the amounts of \$788 and \$2171.

Committees

9. **B. O. 09-620** - Appoint Kathy George, Jessica Wade, Elise Hui, Silas Halloran-Steiner, Denise Bacon, Oliver Vera, and Marilyn Kennelly to the Ending Homelessness Governing Committee.

C. OLD BUSINESS:

1. **B. O. 09-621** - Consideration of approval of a lease/purchase agreement between Information Systems and Unisys Leasing* for replacement of server hardware and software for the Assessor's Office, Planning Department, and Dog Control, \$230,808, as continued from September 30, 2009.

Ms. Lewis stated that the amount listed includes interest. She moved approval of the agreement. The motion passed, Commissioners Lewis, George, and Stern voting aye.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B. O. 09-622** - Consideration of adoption of Resolution 09-10-7-1 declaring October 18-24, 2009, as the 12th annual Hands & Words Are Not For Hurting Week in Yamhill County.

Kathleen Redman, Client Services Manager at YCAP, stated that YCAP has incorporated the Hands & Words program into its homeless shelter program. Gretchen Olsen, local coordinator for the Hands & Words program, presented the Board with a laminated poster and offered to put decals on the county's bus shelters. Ms. Lewis supported the proposal. She read the resolution. Ms. Stern moved to adopt the resolution. The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 09-623** - Consideration of approving the following allocations from the 2009-10 Economic Development Fund: \$3000 to Yamhill Valley Visitors Association and \$5000 to the McMinnville Economic Development Partnership, with the potential for an additional \$5000

allocation to MEDP later in the fiscal year.

John Krawczyk reviewed the status of the Economic Development Fund and suggested that the Board not allocate more than half of the \$22,000 available for community projects at this point. Ms. Lewis suggested reducing the bypass lobbyist allocation from \$20,000 to \$19,000, with the extra \$1000 to be added to the amount to be allocated to MEDP. She said that Dave Haugeberg is already planning his budget accordingly. Ms. George and Ms. Stern agreed with the proposal. After further discussion, Ms. Stern moved approval of item D(2). The motion passed, Commissioners Lewis, George, and Stern voting aye. Ms. Lewis agreed to talk to the City of Dayton to clarify the amount of its request.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, three full members, one youth member, and two alternate members;
- b. Parks & Recreation Board, two positions;
- c. Road Improvement Advisory Committee, one position;
- d. Special Transportation Advisory Commission, two positions.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

3. There will be no informal session on October 12. A combined formal/informal session will be held at 9:00 a.m. on October 14 in Room 32 of the courthouse.

The meeting adjourned at 9:36 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LESLIE LEWIS

Commissioner KATHY GEORGE

Commissioner MARY P. STERN

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Yamhill County Board of Commissioners
October 7, 2009 9:00 a.m. Formal Session

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