

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY, OREGON ("the Board") sat for the transaction of County business in formal session on Wednesday, October 29, 2008 at 9:00 a.m in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were John M. Gray, Jr., County Counsel; Rick Sanai, Assistant County Counsel; Laura Tschabold, Administrative Services Director; John Krawczyk, Budget Officer; Terry Ney, Sheridan Fire Chief; and Bruce Hubbard, Amity Fire Chief.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Chief Ney and Chief Hubbard discussed the proposed development of a Community Wildfire Protection Plan ("CWPP") which will include a number county fire districts, the Grand Ronde Tribe, Bureau of Land Management, Oregon Forestry Department and others. He stated the CWPP is a requirement in order to apply for future grants important to the fire districts and other agencies.

Chief Ney stated obtaining the services of the consultant who is currently working on the Polk County CWPP would be beneficial because of the overlap between Polk and Yamhill Counties in areas of fire concern. He asked for confirmation that the Board is still willing to share the cost of retaining a consultant.

Mr. Krawczyk said that development of this kind of plan has been specifically identified by the legislature as being eligible for Title III funds.

Following discussion, the Board took action to affirm its commitment to providing funds to support a contract with a consultant. Mr. Krawczyk asked that the fire district submit an invoice next January for the funds the Board commits. See "Other Business" below (see B.O.08-737).

B. **CONSENT AGENDA:** Commissioner George moved adoption of the consent agenda. The motion carried, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B. O. 08-724** - Approve the employment of Patricia Anderson, Newberg, as Personnel Officer in Administrative Services, regular full-time, Range 26, Step 5, effective November 10, 2008.
2. **B. O. 08-725** - Approve the employment of Dustin Horton, Brownsville, as Corrections Reserve in the Jail, part-time on-call, \$10/hour, effective October 29, 2008.
3. **B. O. 08-726** - Approve the employment of Nohelia Garcia, Salem, as HS Associate in HHS Public Health, temporary part-time, Range 14, Step 4, effective November 1, 2008, through June 30, 2009.
4. **B. O. 08-727** - Approve the change of status of Daphne Bach to regular part-time employment in Community Corrections, .5 FTE, effective November 3, 2008, through December 31, 2008.
5. **B. O. 08-728** - Approve the change of status of Dawn Hannemann to Probation Officer Aide in Community Corrections, regular full-time, Range 10, Step 1, effective November 1, 2008.
6. **B. O. 08-729** - Approve a classification description for the position of County Engineer, Range 27.
7. **B. O. 08-730** - Authorize the Public Works road crew to change to the winter 5/8 shift schedule, effective November 10, 2008.
8. **B.O. 08-731** - Approve an External Client Checklist for the termination of a retirement plan with Diversified Investment Advisors and transfer of assets to ICMA.

Contracts

9. **B.O. 08-732** - Approve a modification of agreement between the Commission on Children & Families and Catholic Community Services, provider, for Community and Teen Safety Net services, not to exceed \$24,568, retroactive to July 1, 2008, through June 30, 2009.

Procedures

10. **B.O. 08-733** - Approve an Aircraft Activation Standard Operating Procedure for Yamhill County Air Support.

District

11. **B.O. 08-734** - Initiate a process to dissolve the West Sheridan Lighting District, setting a hearing on dissolution for 2:00 p.m. on November 24, 2008, in Room 32 of the courthouse.

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C. **OLD BUSINESS:**

1. **B.O. 08-735** - Consideration of adoption of findings in support of Planning Docket SDR-08-08(KF/SA), a request for a 170-foot cell tower and associated equipment, applicant/appellant Emily Buck of Verizon Wireless, as tentatively approved October 15, 2008.

Commissioner Lewis moved adoption of findings in support of approval. The motion carried, Commissioners Stern, Lewis, and George voting aye.

2. **B.O. 08-736** - Consideration of adoption of findings in support of Planning Docket FT-06-08(SA), a request for a forest template dwelling, applicant Denny Elmer representing Willis Road, LLC, appellant Joe Arnold, as tentatively approved October 15, 2008.

Commissioner George moved approval of adoption of findings in support of approval. The motion carried, Commissioners Stern, Lewis, and George voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 08-737** - Affirmation of Board's commitment to earmark \$7500 of Title III funds to share the cost of a contract to develop a Community Wildfire Protection Plan, in coordination with Yamhill County fire districts and other agencies.

Commissioner Lewis moved approval of earmarking \$7500 of Title III funds for use as listed above. The motion carried, Commissioners Stern, Lewis, and George voting aye.

2. **B.O. 08-738** - Adoption of Ordinance 835, approving an amendment to the McMinnville Urban Growth Boundary (UGB) to add approximately 30-acres to accommodate expansion of the Evergreen Aviation Museum for the construction of a water park and lodge, and application of a "Commercial Comprehensive" plan designation to the expansion area, Tax Lots 4423-800 and 1300, and 4427-200, applicant Group Mackenzie, Planning Docket PA-03-08, and declaring an emergency.

Rick Sanai provided the first and second readings of Ordinance 835 by title only.

Commissioner Lewis moved adoption of Ordinance 835 and declaring an emergency. The motion carried, Commissioners Stern, Lewis, and George voting aye.

2. **B.O. 08-739** - Approve a lease agreement between Yamhill County and Child Care Information Services for use of Suite 105 of the Jack Spence House, located at 536 NE Fifth Street, McMinnville, \$158.20/month, effective November 1, 2008 through June 30, 2009.

Commissioner George moved approval of the lease agreement. The motion carried, Commissioners Stern, Lewis, and George voting aye.

E. **PUBLIC HEARINGS:** None.

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F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, two full members and three alternate members;
- b. Parks & Recreation Board, three positions;
- c. Road Improvement Advisory Committee, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

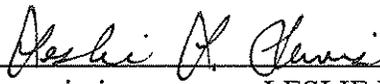
For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

Carol Ann White
Secretary

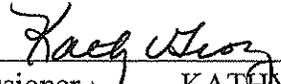
YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair MARY P. STERN



Commissioner LESLIE LEWIS



Commissioner KATHY GEORGE

B.O. 08-860
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