

**INFORMAL MINUTES**

**November 2, 2009**

2:00 p.m.

Oval Office

PRESENT: Commissioners Leslie Lewis, Kathy George, and Mary P. Stern.

Staff: Laura Tschabold and John M. Gray, Jr.

Guests: Hannah Hoffman, News-Register.

---

\* indicates item forwarded to formal agenda

Leslie called the meeting to order.

\* Personnel - Leslie presented personnel requests from various departments. See agenda for details.

\* Contracts/Grants - See agenda for details.

\* Insurance - Approve a renewal of the county's workers compensation insurance policy with Liberty Northwest, \$473,875, retroactive to October 1, 2009, through September 30, 2010.

\* Committees - Ratify the reappointment of Sally Dallas to the Newberg Urban Area Management Commission for a term to expire December 31, 2012.

\* Policy - Adopt an updated policy regarding the use of county landline and mobile telephones. John explained that the new policy mirrors the language in the state's new statute that will require drivers to use a hands-free device for mobile communication, effective January 1, 2010.

U.S. Attorney - Mary noted that Amanda Marshall has been named as one of the three finalists for the U.S. Attorney position for the District of Oregon.

Schedule - The Board discussed possible dates for the staff appreciation lunch.

The meeting adjourned at 2:31 p.m.

Anne Britt  
Secretary