

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on December 2, 2009, at 8:30 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present were Laura Tschabold, Administrative Services Director; John Gray, Jr., County Counsel; numerous other county employees; and Hannah Hoffman, News-Register.

Commissioner Lewis called the meeting to order.

PRESENTATION OF YEARS OF SERVICE AWARDS

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda with the exception of item B(9). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Contracts/Grants

1. **B. O. 09-801** - Approve Modification #4 to Attachment T of an agreement between HHS Family & Youth, provider, and Mid-Valley Behavioral Care Network for a parent training project using the trauma-focused cognitive-behavioral therapy curriculum, \$8580, retroactive to October 1, 2009, through June 30, 2010.

2. **B. O. 09-802** - Ratify approval of Agreement #129871 between HHS Abacus, provider, and Oregon Department of Human Services for employment services, effective through September 30, 2010.

3. **B. O. 09-803** - Approve Service Element Prior Authorization (SEPA) Approval Unit #421404 for the 2009-11 Financial Assistance Agreement #127319 between Health & Human Services and Oregon Department of Human Services, \$72,353.

4. **B. O. 09-804** - Authorize an intergovernmental agreement between Yamhill County and the Association of O&C Counties for creation of a Special Advocacy Fund for Extension and Expansion of the Safety Net.

5. **B. O. 09-805** - Approve Grant Agreement #02112 between Yamhill County, grantee, and Oregon Housing & Community Services Department for the Regional Housing Center, \$48,000, effective January 1, 2010, through December 31, 2010.

6. **B. O. 09-806** - Accept a Garrett Lee Smith Memorial Act Grant from the Oregon Public Health Division for youth suicide prevention activities, \$14,500/year for three years, retroactive to October 1, 2009.

Surplus Property

7. **B. O. 09-807** - Consideration of declaring a list of county equipment as surplus county property to be disposed of in a manner to be determined by the Administrative Services Director.

Committees

8. **B. O. 09-808** - Approve the reappointment of Colin Armstrong to the Yamhill County Foundation for a three-year term to expire December 31, 2012.

Taxes

9. **Tabled** - Establish a reserve tax account with the county treasurer based on SP Newsprint's appeal of its 2009-10 property value.

C. **OLD BUSINESS:**

1. **B. O. 09-809** - Consideration of approval of an updated policy on the use of county telephones, as continued from November 23, 2009.

Ms. Lewis moved approval of the policy. The motion passed, Commissioners Lewis, George, and Stern voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 09-810** - Consideration of adoption of Ordinance 848 creating the office of County Administrator; declaring an emergency; effective January 1, 2010.

John Gray provided the first and second readings of the ordinance by title only, declaring an emergency. Ms. Stern moved approval of item D(1), stating that this change is in the best interest of the county and will help the county be more effective and efficient in how it operates. She said that some people have questioned the cost of doing this, but a review done by John Krawczyk showed that it would actually have cost more money to keep the old management structure if he had stayed on in the position of Administrative Services Director. Ms. George agreed that the new structure will provide consistency.

Ms. Lewis stated that concerns had previously been raised by A.J. Montgomery about having an assistant administrator and pointed out that Laura Tschabold had held a similar position when she was deputy to John Krawczyk. She added that in touring other counties, the commissioners found this to be a fairly typical structure. She agreed with Commissioners George and Stern about the importance of a more consistent administration.

The motion for approval passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 09-811** - Consideration of a request for FET adjustment for Scott Paasch, Juvenile Department, to consolidate periods of county employment for purposes of FET accrual calculations.

Ms. Stern moved approval of item D(2), stating that Ms. Tschabold will be working with Pat Anderson on a policy to handle these situations in a consistent manner. Ms. George agreed with the need to have some parameters in place. The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. **B. O. 09-812** - Consideration of approval of an order extending Board Order 08-609 related to a process for the Public Health Division to expend funds from the local Commission on Children & Families for the Healthy Start program, \$114,729, retroactive to October 1, 2009, through June 30, 2010.

Ms. George moved approval of item D(3). The motion passed, Commissioners Lewis, George, and Stern voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
- a. Commission on Children & Families, two full members and one alternate member;
 - b. Parks & Recreation Board, two positions;
 - c. Road Improvement Advisory Committee, one position;
 - d. Special Transportation Advisory Commission, two positions.

The meeting adjourned at 9:56 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LESLIE LEWIS

Commissioner KATHY GEORGE

Commissioner MARY P. STERN