

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on July 28, 2010, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George and Leslie Lewis being present and Commissioner Mary P. Stern participating by telephone.

Also present were Laura Tschabold, County Administrator; Rick Sanai, Assistant County Counsel; Sherrie Mathison, Solid Waste Coordinator; Hannah Hoffman, News-Register; and Sharon Bjorn, Waste Management, Inc.

Commissioner George called the meeting to order. She moved to allow Commissioner Stern to participate in the meeting by telephone. The motion passed, Commissioners George, Stern, and Lewis voting aye.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Personnel

1. **B. O. 10-438** - Approve the employment of Rachel Woolley as Registered Nurse 3 in HHS Public Health, regular part-time, .4 FTE, \$60/hour, effective August 9, 2010.
2. **B. O. 10-439** - Approve the employment of Janet Matthews as Registered Nurse 3 in HHS Public Health, part-time on-call, \$60/hour, effective August 9, 2010.
3. **B. O. 10-440** - Approve the change of status of Mary Sanchez to \$22/hour in HHS Public Health, retroactive to July 9, 2010.
4. **B. O. 10-441** - Approve the change of status of Derek Laurie to Data Analyst in HHS, Range 17, Step 1, retroactive to July 24, 2010.
5. **B. O. 10-442** - Approve the employment of John Lavish as Corrections Reserve in the Jail, part-time on-call, \$10/hour, effective July 28, 2010.

6. **B. O. 10-443** - Approve the employment of James Vernon as Programmer Analyst in Information Systems, regular full-time, Range 24, Step 1, effective September 7, 2010.
7. **B. O. 10-444** - Approve a contract employee agreement between Public Works and Lester Ison for Facilities Maintenance Specialist services to the Cove Orchard Sewer Service District, effective July 28, 2010, through June 30, 2011.
8. **B. O. 10-445** - Amend the Health & Human Services position management roster to reduce the Human Services Associate total from 1.2 to .8 FTE and increase the Human Services Specialist 1 total from 2.0 to 2.8 FTE.

Contracts/Grants

9. **B. O. 10-446** - Approve a Master Subscription Agreement between Community Corrections and ManageAttendance, LLC, provider, for the creation and support of a web-based information system, \$2500 plus a \$25/month subscription fee, effective July 28, 2010.
10. **B. O. 10-447** - Approve a lease agreement between Health & Human Services and Yakima Valley Farm Workers Clinic/WIC, lessee, for office space in the Newberg Annex, 2251 Hancock Street, \$620/month, retroactive to July 1, 2010, through June 30, 2011.
11. **B. O. 10-448** - Approve a Psychologist Services Agreement between HHS Adult Mental Health and Paul Stolfzfus, Psy.D., provider, for clinical supervision services, \$80/hour, effective September 1, 2010, through June 30, 2011.
12. **B. O. 10-449** - Approve an agreement between HHS Family & Youth, provider, and Willamina School District for mental health counseling services, \$3259/month, effective August 15, 2010, through June 15, 2011.
13. **B. O. 10-450** - Approve a Business Associate Amendment between HHS and Physicians Medical Center to include HIPAA regulations, effective July 28, 2010.
14. **B. O. 10-451** - Approve Service Element Prior Authorization (SEPA) Approval Unit #462564 for the 2009-11 Financial Assistance Agreement #127319 between HHS and Oregon Department of Human Services, -\$8950.
15. Approve agreements between HHS Developmental Disabilities and the following providers, retroactive to July 1, 2010, through June 30, 2011:
  - a. **B. O. 10-452** - Micheal Harris, client transportation services, \$5501;
  - b. **B. O. 10-453** - Shirley Leonard, client transportation services, \$2218;
  - c. **B. O. 10-454** - Deborah and Steven Ruyle, client transportation services, \$2344;
  - d. **B. O. 10-455** - YCAP, client transportation services, \$6300;
  - e. **B. O. 10-456** - Oregon Mennonite Residential Services, residential, client transportation, and rent subsidy services, \$2,870,255;
  - f. **B. O. 10-457** - Mid-Valley Rehabilitation, Inc., residential, client transportation, and

Vocational/Alternative to Employment (ATE) services, \$2,780,714;

g. **B. O. 10-458** - SCVP, Inc., Vocational/ATE services, \$186,054;

h. **B. O. 10-459** - Oregon Technical Assistance Corporation, residential services, \$69,988.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 10-460** - Consideration of the employment of Theresa Heidt-Vanderschoot as HS Specialist 2 in HHS Adult Mental Health, regular full-time, Range 20, Step 1, effective August 2, 2010.

Ms. George moved approval of item D(1). The motion passed, Commissioners George, Stern, and Lewis voting aye.

2. Consideration of approval of agreements between HHS Developmental Disabilities and the following providers, retroactive to July 1, 2010, through June 30, 2011:

a. **B. O. 10-461** - Theresa Heidt-Vanderschoot, client transportation services, \$2601;

b. **B. O. 10-462** - Around the Corner, LLC, ATE and client transportation services, \$106,519.

Ms. George moved approval of item D(2). The motion passed, Commissioners George, Stern, and Lewis voting aye.

3. **B. O. 10-463** - Consideration of approval of Service Element Prior Authorization (SEPA) Approval Unit #464537 for the 2009-11 Financial Assistance Agreement #127319 between HHS and Oregon Department of Human Services, \$30,152.

Ms. George moved approval of item D(3). The motion passed, Commissioners George, Stern, and Lewis voting aye.

4. **B. O. 10-464** - Consideration of ratifying approval of an agreement between Yamhill County and R. Klindtworth Roofing, Inc., provider, for the Fenton Building roof replacement project, \$16,033.

Ms. George moved approval of item D(4). The motion passed, Commissioners George, Stern, and Lewis voting aye.

5. **B. O. 10-465** - Consideration of authorizing the following funds for the 2010 Fair:

a. Change for the gate, \$4000;

b. Open Class premiums, \$1500;

c. Petty cash to include VIP expenses, \$1000;

d. ATM money, \$30,000.

Ms. Lewis moved approval of item D(5). The motion passed, Commissioners George, Stern, and Lewis voting aye.

6. Consideration of the following requests from Waste Management for rate adjustments:
  - a. **B. O. 10-466** - Newberg Garbage Service, 1.7% CPI adjustment;
  - b. **B. O. 10-467** - Newberg Transfer Station, 6.82% increase.

Ms. Stern recused herself from item D(6) due to an actual conflict of interest, stating that her husband is employed by Waste Management.

Sharon Bjorn summarized the requests and stated that she feels the requested increases are reasonable. Ms. Lewis stated that the franchise agreement allows Newberg Transfer Station to take an increase to reset the operating ratio from the projected 95% to 88%. She said that the CPI adjustment for Newberg Garbage Service would bring them back within the allowable operating ratio.

Ms. George moved approval of item D(6). The motion passed, Commissioners George and Lewis voting aye and Commissioner Stern abstaining.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Commission on Children & Families, one regular lay member and four alternate members;
  - b. Parks & Recreation Board, one position;
  - c. Planning Commission, one position;
  - d. Special Transportation Advisory Commission, one position.

The meeting adjourned at 9:12 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair

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KATHY GEORGE

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Commissioner

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MARY P. STERN

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Commissioner

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LESLIE LEWIS