

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY, OREGON (“the Board”) sat for the transaction of county business in formal session on August 4, 2010 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were John M. Gray, Jr., County Counsel; Rick Sanai, Assistant County Counsel; and Laura Tschabold, County Administrator.

Commissioner Kathy George called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. No comment was offered.

B. **CONSENT AGENDA.** Commissioner Lewis moved approval of the consent agenda. The motion carried, Commissioners George, Stern, and Lewis voting aye.

Personnel

1. **B. O. 10-468** - Approve the employment of Carole Most as Registered Nurse 3 in HHS Public Health, part-time on-call, \$60/hour, effective August 9, 2010.
2. **B. O. 10-469** - Approve the change of status of Robert Naylor to temporary part-time employment in HHS Adult Mental Health, .8 FTE, retroactive to August 2, 2010, through October 30, 2010.

Contracts/Grants

3. **B. O. 10-470** - Approve Modification #4 to Attachment S of an agreement between HHS Family & Youth, provider, and Mid-Valley Behavioral Care Network for Regional Wraparound Trainer services, at the rate of \$61.61/hour, not to exceed \$6,000, effective retroactive to July 1, 2010 through June 30, 2011.
4. **B. O. 10-471** - Approve an intergovernmental agreement between HHS Adult Mental Health and Mid-Valley Behavioral Care Network, provider, for limited psychiatric services, retroactive to July 1, 2010 through June 30, 2011.
5. **B. O. 10-472** - Approve a letter of engagement between Yamhill County and Boldt, Carlisle & Smith, LLC, for audit services for the 2009-10 fiscal year, not to exceed \$32,425.
6. **B. O. 10-473** - Approve Amendment #4 of the Oregon Commission on Children & Families

2009-2011 County Intergovernmental Agreement YAM0911, to accept changes to the Award made by Exhibit 1 of this Amendment; and to approve the amendment of Healthy Start Services as listed in Exhibit 2 of the Amendment.

7. **B. O. 10-474** - Approve the agreement for Mental Health Consultation Services between HHS Family & Youth Services and Head Start of Yamhill County at the rate of \$60/hour, for a term effective retroactive to July 1, 2010 through June 30, 2011.

8. **B. O. 10-475** - Approve an agreement between Yamhill County, the Yamhill County District Attorney's Office, and Karpel Solutions, St. Louis, MO, for software entitled "Prosecutor by Karpel", in the amount of \$74,880.

9. **B. O. 10-476** - Consideration of an agreement between HHS Family & Youth, Marcin Youthcare MidValley, and Joseph Leykam for consultation and training services to be provided by Mr. Leykam, \$55/hour effective August 1, 2010 through December 31, 2010.

Resolution

10. **B. O. 10-477** - Consideration of adoption of policy regarding excessive force, as required by the Oregon Infrastructure Finance Authority for the Community Development Block Grant.

Roads

11 **B. O. 10-478** Approve Public Works Docket RV-1-10, a request to vacate a portion of the old Butteville Road, petitioners Chris Nash and H. Fred Mickelson, no hearing necessary under ORS 368.351.

C. **OLD BUSINESS:**

1. **B. O. 10-479** - Consideration of adoption of Ordinance 857 in approving Planning Docket PAZ-03-10, a request for plan amendment/zone change from AF-10 to LI Light Industrial on 1.75 acres, applicant Mike Daniel, as tentatively approved July 21, 2010.

Mr. Sanai provided the first and second readings of Ordinance 857 by title only.

Commissioner Lewis moved adoption of Ordinance 857. Commissioner Stern stated that she was not present for the hearing, but has read all the materials. The motion to adopt Ordinance 857 carried, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 10-480** - Consideration of adoption of Ordinance 858 approving Planning Docket PAZ-04-10, a request for plan amendment/zone change from AF-20 to AF-10 on 20 acres, applicants Terrence and Jill Buckmaster, as tentatively approved July 21, 2010.

Mr. Sanai provided the first and second readings of the Ordinance by title only.

Commissioner Stern moved to adopt Ordinance 858. She stated that she had not been present for the hearing, but has read all the materials. The motion to adopt Ordinance 858 carried,

Commissioners George, Stern, and Lewis voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 10-481** - Consideration of promotion of Leonardo Ceja Hidalgo to HHS Specialist II, Family & Youth, effective August 4, 2010.

Commissioner George moved approval of the promotion of Leonardo Ceja Hidalgo as recommended. The motion carried, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 10-482** - Consideration of appointment of new County Counsel. *Appointment of Rick Sanai as Yamhill County Counsel, effective October 1, 2010.*

Commissioner George provided background regarding the recruitment (attached) and moved to appoint Rick Sanai as County Counsel, Range 38, Step 4, with a one year probationary period. Commissioner Lewis stated that she will vote against the motion. She stated that this is one of the two County positions which report directly to the Board, and that it would be worthwhile to take the time to reopen and broaden the recruitment. Commissioner Stern stated that the interview panel unanimously recommended Mr. Sanai. The motion carried, Commissioners George and Stern voting aye, Commissioner Lewis voting no.

3. **B. O. 10-483** - Consideration of approval of a grant request by the Carlton Business Association for economic development funds in the amount of \$2000 for lighting to enhance an information kiosk to be constructed in Carlton City Park. *Approved.*

Commissioner Stern stated this request was inadvertently omitted from consideration by the budget committee, but she has been assured by the budget officer that funds are available. She noted that the Board has supported Carlton in the past. She stated that at some point the Board needs to review its economic development policies and process.

Commissioner Lewis stated she supports the \$2000 grant request as well as the suggestion for an overall review of the economic development process.

Commissioner Stern moved approval of the grant request; the motion carried, Commissioners George, Stern, and Lewis voting aye.

4. **B. O. 10-484** - Consideration of a "Blanket Refund Order" authorizing the Tax Collector to issue lawful refunds to taxpayers, effective July 1, 2010 through June 30, 2011. *Approved*

Commissioner George moved approval of the board order. The motion carried, Commissioners George, Stern, and Lewis voting aye.

5. **B. O. 10-485** - Consideration of an agreement between HHS Public Health and Office Ally to provide

dental services at the school-based health clinic and in the McMinnville Public Health Clinic.

Commissioner George moved approval of the agreement as listed. The motion carried, Commissioners George, Stern, and Lewis voting aye.

6. **B. O. 10-486** - Consideration of ratification of an agreement between HHS and Iron Mountain for shredding services, \$32.18 per visit, effective August 4, 2010.

Commissioner George moved approval of the agreement as listed. The motion carried, Commissioners George, Stern, and Lewis voting aye.

7. **B. O. 10-487** - Consideration of acceptance of the low bid for purchase of a John Deere Gator TX in the amount of \$6899, submitted by Stark Street Lawn & Garden West, Sherwood, as requested by the Maintenance Division.

Commissioner Stern moved approval of acceptance of the low bid for the purchase as listed. The motion carried, Commissioners George, Stern, and Lewis voting aye.

8. **B.O. 10-488** - Consideration of designation of the Newberg Graphic as the newspaper of general circulation to publish the 2010 tax foreclosure list, as requested by the Assessor.

Commissioner Stern moved approval of the designation as listed. The motion carried, Commissioners George, Stern, and Lewis voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
 - a. Commission on Children & Families, one regular lay member and four alternate members;
 - b. Parks & Recreation Board, one position;
 - c. Planning Commission, one position;
 - d. Special Transportation Advisory Commission, one position.

CAROL ANN WHITE _____
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS