

INFORMAL MINUTES

September 27, 2010

2:00 p.m.

Oval Office

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John M. Gray, Jr., Rick Sanai, Chuck Vesper, Pat Anderson, Silas Halloran-Steiner, Ted Smietana, Ken Huffer, Ken Friday.

Guests: Hannah Hoffman, News-Register; Jim McMaster, 18445 Rainbow Ln, Newberg; Don Clements, 125 S Elliott Rd, Newberg; Kim Travis, Oregon Solutions; and Diana Moffat, attorney.

* indicates item forwarded to formal agenda

Kathy called the meeting to order.

* Personnel - Approve the employment of Sarah Everett as Office Specialist 2 in Community Corrections, regular full-time, Range 7, Step 1, effective October 11, 2010.

* Contracts/Grants - Approve Amendment #28 to the 2009-11 Financial Assistance Agreement #127319 between Health & Human Services and Oregon Department of Human Services.

* Ordinance - Consideration of adoption of Ordinance 860 regarding Board meeting procedures, changing the standard meeting time for formal session to Thursdays at 10:00 a.m.

* Refund - Authorize a \$1943 refund from the Planning Department to Ronald Redford.

* Surplus Property - Declare leftover padding boards and glue as surplus county property to be awarded to Nancy Reed as a de minimis parting gift.

Chuck stated that Nancy had estimated the value of the supplies to be \$15 or less, and had offered to pay that amount. John suggested that the items be awarded to her as a de minimis parting gift.

Minutes - Leslie moved approval of the following informal session minutes. The motion passed unanimously.

B.O. 10-592 - June 3, 2010, work session.

B.O. 10-593 - June 7, 2010.

B.O. 10-594 - June 14, 2010.

B.O. 10-595 - June 28, 2010.

B.O. 10-596 - July 12, 2010.

B.O. 10-597 - July 19, 2010.

B.O. 10-598 - July 26, 2010.

B.O. 10-599 - August 9, 2010.

MINUTES INFORMAL SESSION

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2:00 p.m.

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B.O. 10-600 - August 23, 2010, work session.

B.O. 10-601 - August 23, 2010.

B.O. 10-602 - August 30, 2010.

* See agenda for formal session minutes to be adopted.

* Roads - Acknowledge the transfer of jurisdiction over Sandoz Road and a portion of Springbrook Road to the City of Newberg, retroactive to July 20, 2010.

Chehalem Heritage Trail - Don Clements stated that the Chehalem Parks & Recreation District (CPRD) has been working for several years on plans for this project, which includes over seventy miles of trails. He said that the first portion to be developed would be a trail connecting Newberg and Dundee. He said that CPRD has adopted the philosophy that no right-of-way will be obtained through condemnation. Jim McMaster stated that the goal is to provide a safe route for bicyclists and pedestrians, get people off Highway 99W, and connect the two cities. He discussed the need for traffic calming measures in areas where the trail would cross the road. He said that these measures would be discussed with the jurisdictions involved and would be up to ODOT standards. The Board agreed to provide a letter of support for CPRD's grant application.

Department Updates

HHS: Silas reviewed staffing changes in his department, primarily in Adult Mental Health. He discussed the budget, stating that the amount of fund balance projected to be used this year has decreased, due largely to the personnel changes in Adult Mental Health. He said that he is still unsure about the impact of the governor's budget cuts on county programs. He also discussed Vision and an upcoming HHS management retreat.

Community Corrections: Ted stated that the 9% cuts imposed by the governor have not yet been enacted and will probably be reduced to about 6.5%. He said that there is a projected \$3.3 billion shortfall in next biennium's budget and that number could increase. He said that the governor's report talks about structural changes, and the recommended changes in public safety are favorable to Community Corrections for the most part.

He stated that Yamhill County was the smallest jurisdiction to be selected for the Evidence Based Decision Making Grant and discussed the factors that contributed the county's selection. He stated that a policy team has been created as part of the grant project. He said that the county's liaison, Mimi Carter, will be onsite two or three days a month over the next year to work with the county. He said that the project will involve a great deal of work, but will be a huge benefit to the county's criminal justice system. He noted that after the first year, two jurisdictions in the nation will be chosen to continue in the implementation phase. Mary added that the National Institute of Corrections may be able to provide support for any jurisdiction wanting to move forward, even if they are not one of the two selected.

Ken Huffer provided an overview of a new database being developed that will allow quick generation of reports and better oversight of the work crew program. He distributed two

charts about the referral and tracking/reporting processes (see Exhibit A).

River Transportation - Kim Travis stated that Oregon Solutions had been approached about the possibility of doing more barging on the Willamette River in order to reduce truck traffic on the roads. She said that a successful test run had been conducted and Oregon Solutions would like to work with the county, the City of Newberg, and the private sector on the idea, and also to expand the vision to work with Clackamas County, Multnomah County, and Metro in developing strategies for using the river to its highest potential for commercial traffic. She stated that an entity or group of entities needs to sponsor the project by submitting a letter of request to the governor to designate this as an Oregon Solutions project.

She said that the City of Newberg's master plan does not include a port, and city representatives are concerned about enhanced activity at that site and about livability impacts, but are willing to talk about the project. Ken Friday noted that the county's zoning ordinance does not currently include a dock zone, but a limited use overlay zone would allow an asphalt batch plant. Kim said that she had talked with Ken Huffer and he didn't seem to have any concerns about negative impact on recreational boaters. She stated that other folks in the valley may also be interested in using the river for commercial transportation, so some market analysis would be included as part of the process. She said she is a bit concerned about the conflict from the Grand Island rock quarry application potentially bleeding over into this project, since the same players are involved, but the project needs to move forward before the November 10 land use hearing.

The commissioners expressed support of the project and agreed to be part of the group of sponsors. Mary suggested keeping the project separate from the Grand Island issue for now. She said that if the Grand Island area has to be brought in later on, the commissioners can look at it then.

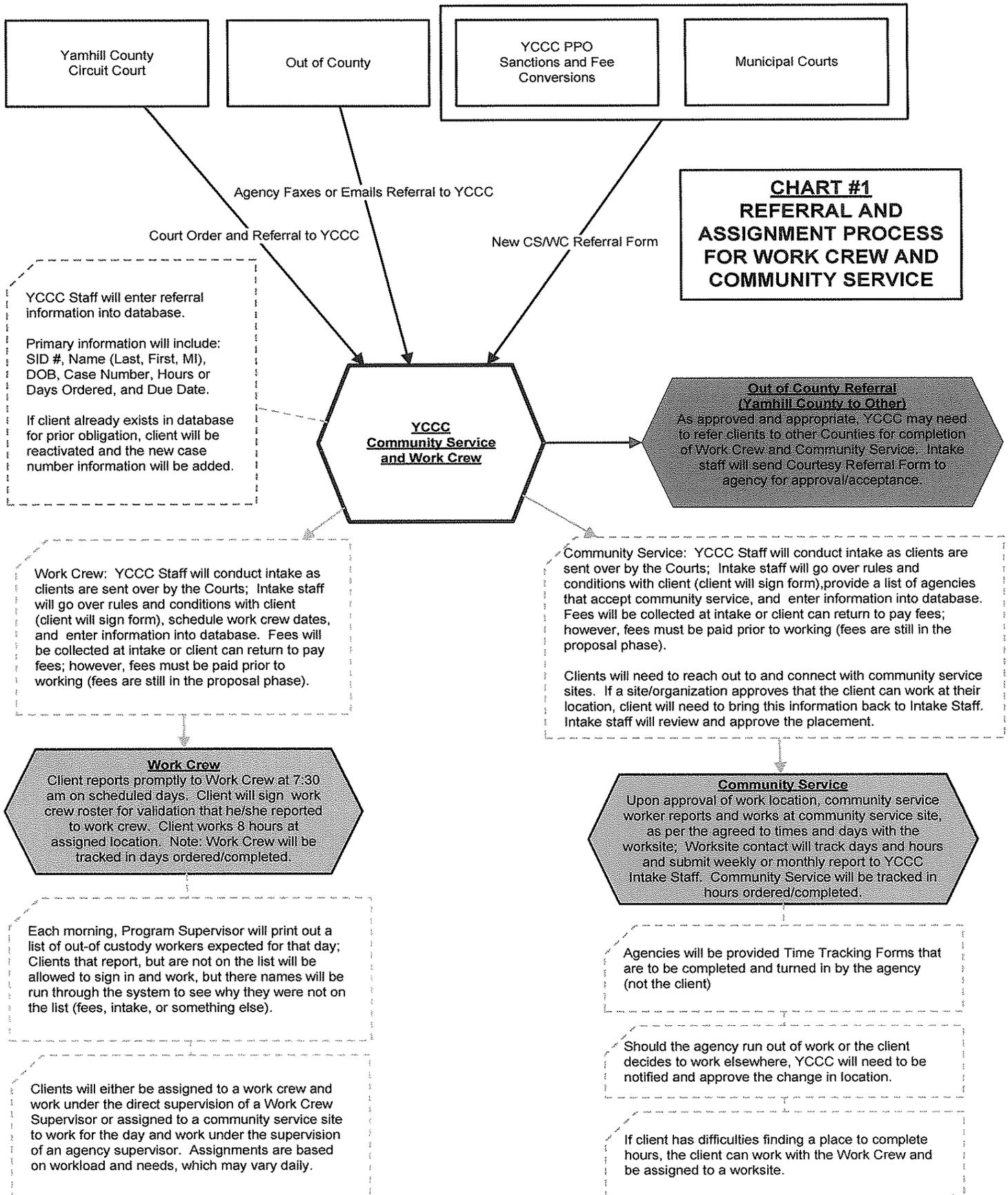
* Flu Shots - Consideration of authorizing the use of insurance reserve funds to cover the portion of flu shot costs not covered by insurance for part-time employees.

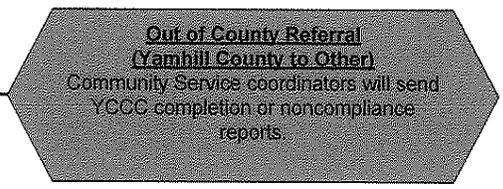
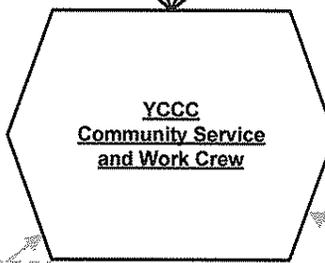
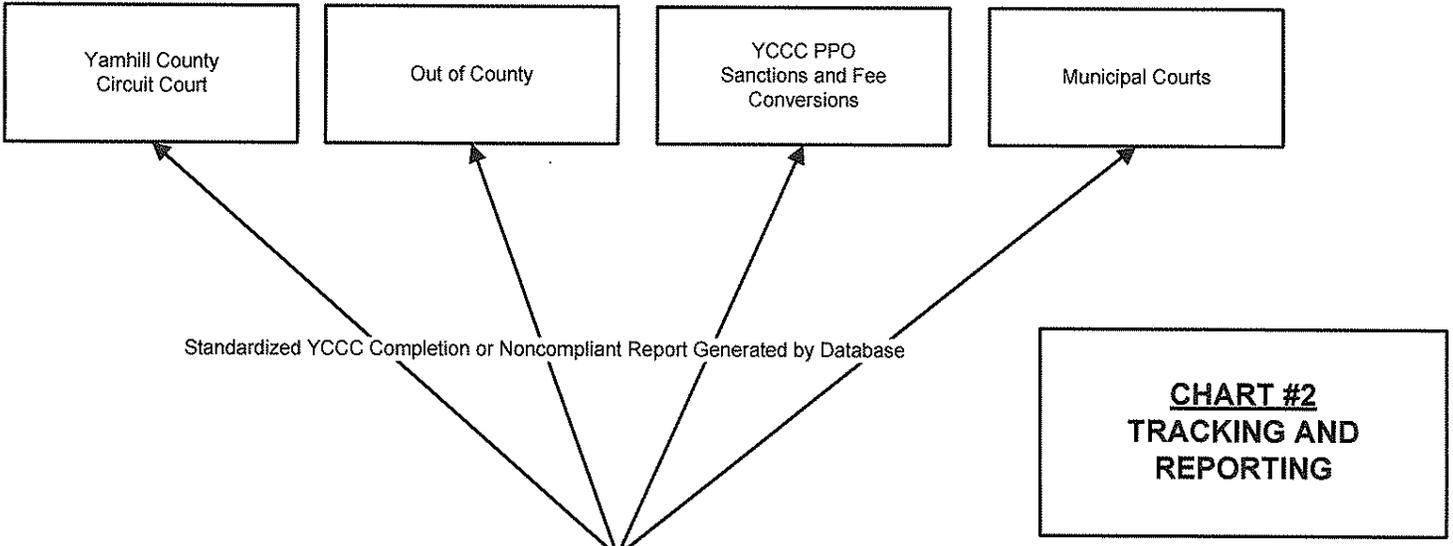
The meeting recessed at 3:21 p.m. and reconvened at 3:28 p.m.

The meeting recessed to executive session at 3:28 p.m. pursuant to ORS 192.660(2)(d) for the purpose of discussing labor negotiations. The meeting reconvened at 4:10 p.m. with no formal decisions made.

The meeting adjourned at 4:10 p.m.

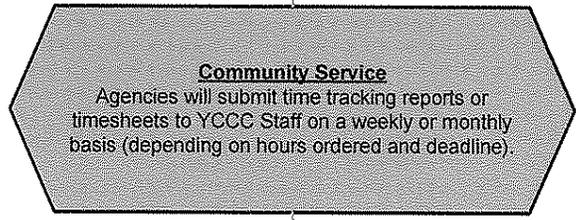
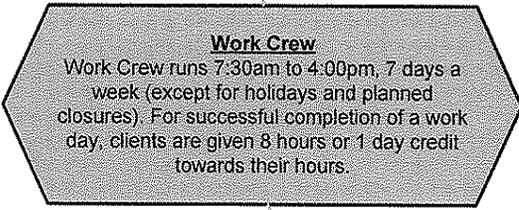
Anne Britt
Secretary





Work Crew: YCCC Staff will input days/hours worked into database. Progress reports can be provided upon request. "Compliant" or "Completed" Reports will be generated and sent to referrers upon completion of required days/hours. "Noncompliant" report will be sent to referrer either upon removal from work crew, lack of activity (if it impossible to complete required days/hours between that date and due date), or at the due date.

Community Service: YCCC Staff will input hours worked into database. Progress reports may be provided upon request. "Compliant" or "Completed" Reports will be generated and sent to referrers upon completion of required hours. "Noncompliant" report will be sent to referrer either for lack of activity (if it impossible to complete required hours between that date and due date), or at the due date.



Each morning, Division Manager or Work Crew Supervisor will turn in previous day's roster of out-of-custody workers that worked that day. Intake staff will input this information into the database. Clients who reported, but were not on the list will be checked to see why they were not on the list (fees, intake, or something else) and contacted to resolve the issue (they will still be given credit for working).

Should the agency run out of work or the client decides to work elsewhere, YCCC will need to be notified and approve the change in location.

Clients who are sent home due to rules violations or leave early and do not complete the day, will not receive credit for the day and intake Staff will be promptly notified.

If client has difficulties finding a place to complete hours, the client can work with the Work Crew and be assigned to a worksite.