

**INFORMAL MINUTES**  
**December 6, 2010** 2:00 p.m.

Conference Room  
Fenton House

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis

Staff: Laura Tschabold, County Administrator; Rick Sanai, County Counsel  
Chuck Vesper, Deputy County Administrator; Patricia Anderson, Human Resources  
Manager; Tim Loewen, Juvenile Department Director; John Phelan, Public Works  
Director

Guests: Hannah Hoffman, News-Register; David Robles

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\* = items forwarded to December 9 agenda

Kathy George called the meeting to order.

\* Personnel - Pat presented personnel requests submitted by various departments. See agenda for specific actions.

Chuck announced the appointment of Becky Weaver as Chief Deputy Treasurer.

\* Contracts: see agenda.

There was a brief recess at 2:07; the meeting continued at 2:15 p.m.

Juvenile Department Monthly Report - Tim Loewen discussed recidivism issues and other annual statistics for Yamhill County's juvenile offenders. Tim also noted the juvenile staff's appreciation for the new paint and carpet project which will begin at the end of the week. Chuck stated that the asbestos mitigation in the juvenile department front office will cost \$9,545 and be paid from Contingency.

Public Works Monthly Report - John Phelan discussed the plans underway to modify the public works front office and replace portions of the ceiling. He reviewed projects completed during the construction year and various new scheduling and staffing directions and stated that he feels it has been a very good year for public works. He said he has been working with Laura regarding a reward system for employees who are managing their personal safety and avoiding work-related injuries. He said that workers who are on light duty restrictions are no longer eligible for call-out pay and that change seems to provide some incentive to employees to return to full duties.

John also mentioned how helpful the new simulcast system is in improving communications with public safety agencies.

The meeting adjourned at 2:47 p.m.

Carol Ann White  
Secretary