

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on December 20, 2010, at 2:00 p.m. in the Oval Office of the Fenton House, Commissioners Kathy George and Leslie Lewis being present and Commissioner Mary P. Stern being excused.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Christian Boenisch, Deputy County Counsel; Randy Webb, Public Works; Steve Warden, Sheriff’s Office; and Hannah Hoffman, News-Register.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Minutes

1. Consideration of approval of the following minutes:
 - a. **B. O. 10-789** - November 1, 2010, informal session;
 - b. **B. O. 10-790** - November 4, 2010, formal session;
 - c. **B. O. 10-791** - November 8, 2010, formal session;
 - d. **B. O. 10-792** - November 22, 2010, public hearing.

Ms. Lewis moved approval of item B(1). The motion passed, Commissioners George and Lewis voting aye.

Personnel

2. **B. O. 10-793** - Consideration of the employment of Raymond Rabago as on-call relief in Juvenile Corrections, \$8.50/hour, effective January 9, 2011.
3. **B. O. 10-794** - Consideration of the change of status of Michelle Bergeron to extend temporary full-time employment in Commission on Children & Families, effective January 4, 2011, through September 30, 2012, subject to grant funding.
4. **B. O. 10-795** - Consideration of the change of status of Sean Sato to reassign him from

the Jail to Court Security, retroactive to December 9, 2010.

5. **B. O. 10-796** - Consideration of the renewal of a contract employment agreement between the Board of Commissioners and Charles G. Vesper, \$7157/month, effective January 1, 2011.

Ms. George moved approval of items B(2) through B(5). The motion passed, Commissioners George and Lewis voting aye.

Contracts/Grants

6. **B. O. 10-797** - Consideration of approval of an agreement between Public Works and All About Roofs, LLC, provider, for Phase 2 of the Public Works Office Remodel project, \$23,058.

Randy Webb reviewed the three quotes and stated that All About Roofs was the lowest bidder. Ms. Lewis moved approval of item B(6). The motion passed, Commissioners George and Lewis voting aye.

7. **B. O. 10-798** - Consideration of approval of Amendment #1 to extend Grant Agreement #M57036-09JAG between Community Corrections, grantee, and Oregon Criminal Justice Commission for the Measure 57 Intensive Drug Court program, Year 2 award \$82,037, effective through September 30, 2011.

Ms. Lewis moved approval of item B(7), subject to approval by county counsel. The motion passed, Commissioners George and Lewis voting aye.

8. **B. O. 10-799** - Consideration of declaring Magness Land Surveying as the top proposer in RFP #7 for surveying services north of Willamina, \$38,220.

Ms. Lewis moved approval of item B(8). The motion passed, Commissioners George and Lewis voting aye.

9. **B. O. 10-800** - Consideration of approval of Amendment #11 to the 2009-10 Financial Assistance Agreement #128033 between HHS Public Health and Oregon Department of Human Services to add \$61,163 for H1N1 services.

Ms. George moved approval of item B(9). The motion passed, Commissioners George and Lewis voting aye.

10. **B. O. 10-801** - Consideration of approval of Service Element Prior Authorization (SEPA) Approval Unit #513434 for the 2009-11 Financial Assistance Agreement #127319 between HHS and Oregon Department of Human Services, \$227,148.

Ms. George moved approval of item B(10). The motion passed, Commissioners George

and Lewis voting aye.

Committees

11. **B. O. 10-802** - Consideration of appointing Don Parrish to the Fair Board for a three-year term to expire January 1, 2014.

Ms. Lewis moved approval of item B(11). The motion passed, Commissioners George and Lewis voting aye.

Mileage Rate

12. Consideration of increasing the standard mileage reimbursement rate to 51 cents/mile, effective January 1, 2011. *[No increase; rate to remain at 50 cents/mile.]*

Laura Tschabold stated that the county doesn't always increase its reimbursement rate when the IRS does. She said that the county's current rate is 50 cents per mile, which is close enough that she would recommend leaving it as is. Ms. Lewis noted that the new IRS rate of 51 cents per mile does not reflect the six-cent increase in Oregon's gas tax that will take effect in January. The Board agreed to keep the county's reimbursement rate at 50 cents per mile.

C. **OLD BUSINESS:**

Personnel

1. **B. O. 10-803** - Consideration of authorizing leave without pay for Leigh Ann Inman, HHS Public Health, effective through December 30, 2010.

Ms. George moved approval of item C(1). The motion passed, Commissioners George and Lewis voting aye.

Surplus Property/Boats

2. **B. O. 10-804** - Consideration of declaring three water craft as surplus county property to be disposed of by the Sheriff's Office.

Sgt. Steve Warden stated that the proceeds would go toward the purchase of a new patrol boat, a condition of the funding received from the Marine Board. Ms. Tschabold noted that the county had used \$5900 from its contingency fund to cover shipping costs when the zodiac boats were originally obtained. She raised the question of whether that cost should be reimbursed from the proceeds. Ms. Lewis moved approval of item C(2), with the understanding that further discussion would take place later about the use of the proceeds.

3. **B. O. 10-805** - Consideration of authorizing the proceeds from the surplus water craft to be placed in the Marine Fund (10-42), authorizing an intra-fund transfer of up to \$7000 from the Public Works Motor Pool/Sheriff Vehicle Replacement Fund to the Marine Fund, and authorizing the Sheriff's Office to purchase a 2011 Boulton Power Boats Sea Skiff 21-foot patrol boat with the following funding sources: \$5000 from reserved funds, \$45,000 from Marine

Board funds, and the remainder to come from the proceeds of the surplus water craft.

After some discussion, Ms. Lewis moved approval of item C(3). The motion passed, Commissioners George and Lewis voting aye.

Areas of Responsibility

3. **Tabled** - Consideration of approval of the 2011 Areas of Responsibility for the Board of Commissioners.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, two regular lay members, two regular professional members, and three alternate members;
- b. Parks & Recreation Board, one position;
- c. Planning Commission, one position;
- d. Special Transportation Advisory Commission, one position;
- e. Mid-Willamette Valley Area Commission on Transportation (MWACT) , Private Sector position (first posted 10-21-10).

The meeting adjourned at 2:37 p.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS