

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 10, 2011, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern and Kathy George being present and Commissioner Leslie Lewis being excused to attend the state legislature in Salem.

Also present were Chuck Vesper, Deputy County Administrator; Christian Boenisch, Deputy County Counsel; John Phelan, Public Works Director; Mike Brandt, Planning Director; Stephanie Armstrong, Associate Planner; Hannah Hoffman, News-Register; Joseph Gall, 1156 SW Westvale St, McMinnville; John Lindow, 3601 SE Rice Ln, Amity; Zachary Geary, 1951 Oleander Ct; Larry Layton and Jim Minard, 109 Maddox, Amity; Merilyn Reeves, PO Box 1083, McMinnville; Edwin Sharer, 16500 SE Lafayette Hwy, Dayton; and Ed Schultz, PO Box 667, Albany.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Joseph Gall stated that he would return another day because he wants all three commissioners to hear his comments.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern and George voting aye.

Minutes

1. Approve the following formal session minutes:
 - a. **B. O. 11-125** - February 17, 2011;
 - b. **B. O. 11-126** - February 24, 2011;
 - c. **B. O. 11-127** - February 28, 2011.

Personnel

2. **B. O. 11-128** - Approve the employment of Michael Mendenhall as Corrections Deputy in the Jail, regular full-time, Range 12, Step 1, retroactive to March 9, 2011.
3. **B. O. 11-129** - Approve the employment of Kelly Peterson as HS Specialist 2 in HHS Family & Youth, temporary full-time, Range 20, Step 2, retroactive to March 9, 2011, through

June 30, 2011.

Contracts/Grants

4. **B. O. 11-130** - Approve a grant agreement between the Sheriff's Office, grantee, and the Bicycle Transportation Alliance for pedestrian safety operations, \$4250, effective through September 15, 2011.

5. **B. O. 11-131** - Approve an agreement between Public Works and WHPacific, Inc., provider, for consulting engineering services on the Stag Hollow Creek (Laughlin Road) Bridge replacement project, not to exceed \$59,697, effective through November 7, 2011.

6. **B. O. 11-132** - Approve an agreement between HHS Chemical Dependency and Lutheran Community Services Northwest, provider, for Spanish-speaking services under the Strengthening Families program, not to exceed \$1031, effective March 29, 2011, through May 3, 2011.

7. **B. O. 11-133** - Ratify the approval of a grant agreement between HHS Public Health, grantee, and Oregon Department of Human Services for the My Future My Choice school outreach program, not to exceed \$3489, retroactive to October 1, 2010, through June 30, 2011.

Committees

8. **B. O. 11-134** - Approve the appointment of Barbara Harrington and Jessica Beach to the Mental Health Advisory Board for terms to expire May 30, 2014.

9. **B. O. 11-135** - Approve the appointment of Karen Probst to the Parkway Committee for a term to expire September 22, 2014.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 11-136** - Consideration of authorizing a notice of intent to award to Cardno ENTRIX an agreement to prepare a Low-Effect Habitat Conservation Plan, in compliance with state and federal Endangered Species Act requirements, for county road maintenance activities that could potentially affect ESA-listed species, including but not limited to the Fender's blue butterfly and Kincaid's lupine, \$98,157.

Christian Boenisch stated that a selection committee had reviewed the four proposals received and had unanimously chosen Cardno ENTRIX. Ms. Stern moved approval of item D(1). The motion passed, Commissioners Stern and George voting aye.

E. **PUBLIC HEARINGS:**

1. Consideration of Planning Docket PA-01-09(SA), a request to add approximately 24 acres to the Amity Urban Growth Boundary, applicant City of Amity. *[Tentatively approved, findings to be adopted March 31, 2011.]*

Staff Report - Stephanie Armstrong stated that the original request for 44 acres has been modified to 24 acres, and the applicants would like to adopt the projected population figures as part of the process. She reviewed the approval criteria and stated that the request had been approved by the Amity Urban Area Management Commission and by the Planning Commission.

Proponent's Case - Jim Minard stated that the application contains all of the information. He said that the Exclusive Farm Use property south of Rice Lane has been excluded from the request. He expressed appreciation to John Caputo and staff for their help in preparing the map.

Mr. Layton expressed appreciation to 1000 Friends of Oregon and Friends of Yamhill County for being willing to meet with the city and discuss the issues. He said that they were able to come to a reasonable compromise that will meet the long-term needs of the city and protect the land.

Ms. Stern noted that the current population was estimated at 1670, but the 2010 census now shows an actual figure of 1614. Mr. Layton stated that that does not change the city's opinion of the need for more UGB property, and said that he is confident it would not be a concern for 1000 Friends of Oregon or Friends of Yamhill County.

Merilyn Reeves, representing Friends of Yamhill County, stated that 24 acres is a reasonable amount of land to support Amity's future growth and she supports the application, as does the Amity City Council.

Edwin Sharer stated that he also supports the application.

Opponents' Case - None.

Public Agency Reports - None.

Staff Recommendation - Ms. Armstrong recommended approval of the request, stating that it is consistent with the county's Comprehensive Plan and provides an effective transition from rural to urban use.

Close of Public Hearing / Deliberation - Ms. George moved tentative approval of Planning Docket PA-01-09, with findings to be adopted March 31, 2011. Ms. Stern stated that she is also grateful to the city, Friends of Yamhill County, and 1000 Friends of Oregon for working this out and coming up with a resolution that's good for everyone involved. She noted that Ms. Lewis is planning to review the materials, listen the recording of this hearing, and vote on the findings on March 31. The motion passed, Commissioners Stern and George voting aye.

F. ANNOUNCEMENTS:

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
 - a. Commission on Children & Families, four full members and three alternate members;
 - b. Parks & Recreation Board, one position.

The meeting adjourned at 10:20 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE