

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on May 26, 2011, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Sherrie Mathison, Solid Waste Coordinator; Hannah Hoffman, News-Register; and David Larmouth, 1350 NW Countryside Court, McMinnville.

Commissioner Stern called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B. O. 11-276** - Ratify the change of status of Rebecca Mayer to part-time on-call employment in the Sheriff’s Office Marine Patrol, retroactive to May 24, 2011, through October 8, 2011.
2. **B. O. 11-277** - Approve the employment of Alicea Toedtemeier as HS Associate in HHS Enhanced Care, temporary on-call, Range 14, Step 1, retroactive to May 24, 2011, through June 30, 2012.
3. **B. O. 11-278** - Approve the employment of Carl Revis and Gordon Staebler as Laborer 2 in Public Works, temporary full-time, \$16/hour, effective May 31, 2011, through November 8, 2011.
4. **B. O. 11-279** - Approve the change of status of Brooke Gray to extend temporary part-time employment in the Commission on Children & Families, effective June 9, 2011, through September 30, 2011.

Contracts/Grants

5. **B. O. 11-280** - Approve Service Element Prior Authorization (SEPA) Approval Unit

#527863 for the 2009-11 Financial Assistance Agreement #127319 between Health & Human Services and Oregon Department of Human Services, \$19,823.

C. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Consideration of the following rate increases for Western Oregon Waste, effective July 1, 2011: 6.87% for the suburban zone and 2.93% for the rural zone. *[Tentatively approved, findings to be adopted June 2, 2011.]*

Ms. George moved approval of item C(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. Consideration of the following rate increases for Waste Management:

- a. Newberg Transfer & MRF, 3% CPI adjustment, effective July 1, 2011;
  - b. Newberg Hauling, 3% CPI adjustment, effective July 1, 2011;
  - c. Newberg Hauling, \$4.67 additional increase upon implementation of rural residential recycling collection, estimated start date October 1, 2011.
- [Tentatively approved, findings to be adopted June 2, 2011.]*

Ms. Stern recused herself from item C(2) due to her husband's employment at Waste Management. Ms. George moved tentative approval of item C(2), with findings to be adopted June 2, 2011. The motion passed, Commissioners Lewis and George voting aye and Commissioner Stern abstaining. Ms. George stated that she hoped the explanatory letter to be sent to customers would be clear that the rate increase is due to the CPI adjustment rather than a decision by the Board to raise rates.

3. **B. O. 11-281** - Consideration of declaring items listed on a memo dated 5/24/11 from Brian Dunn as surplus county property to be sold.

Ms. Stern moved approval of item C(3). The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 11-282** - Consideration of approval of an agreement between Yamhill County and Cathy Verret, dba HazCom Consultant, for annual audit services relating to county compliance with hazardous materials rules, regulations, and requirements, \$65/hour, not to exceed \$5000, effective May 26, 2011, through July 31, 2011.

Ms. Stern moved approval of item C(4). The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. **B. O. 11-283** - Consideration of the change of status of Dana Smothers to regular part-time employment in HHS Public Health, .8 FTE, retroactive to May 24, 2011.

Ms. George moved approval of item C(5). The motion passed, Commissioners Stern, Lewis, and George voting aye.

6. **B. O. 11-284** - Consideration of the employment of Kaly Gilbertson as Office Specialist Technician in the Commission on Children & Families, regular part-time, Range 12, Step 2, effective May 31, 2011.

Ms. George moved approval of item C(6). The motion passed, Commissioners Stern, Lewis, and George voting aye.

**D. OLD BUSINESS:**

1. **B. O. 11-285** - Consideration of adoption of findings in support of Planning Docket C-04-11/SDR-02-11, a request for conditional use and site design review for commercial activity in conjunction with farm use for tasting room events up to three times per year, applicant Edward Insley, as tentatively approved May 19, 2011.

Ms. Lewis moved approval of item D(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

**E. PUBLIC HEARINGS:** None.

**F. ANNOUNCEMENTS:**

- 1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Commission on Children & Families, four full members and three alternate members;
  - b. Parks & Recreation Board, one position.

The meeting adjourned at 10:12 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY P. STERN

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Commissioner LESLIE LEWIS

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Commissioner KATHY GEORGE