

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on June 2, 2011, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Mike Brandt, Planning Director; Sherrie Mathison, Solid Waste Coordinator; and Hannah Hoffman, News-Register.

Commissioner Stern called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Personnel

1. **B. O. 11-286** - Consideration of the change of status of Kerri Short to extend temporary part-time employment in Administrative Services, retroactive to May 25, 2011, through June 30, 2012.

Ms. Stern moved approval of item B(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 11-287** - Consideration of approval of a personnel action form for Patricia Anderson.

Ms. Stern moved approval of item B(2). The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 11-288** - Consideration of the employment of Molly Chew as Office Specialist 1 in the Commission on Children & Families, temporary part-time, \$8.50/hour, effective June 2, 2011, through May 22, 2012.

Ms. George moved approval of item B(3). The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 11-289** - Consideration of the change of status of Dora Mendez to approve leave without pay in Health & Human Services, retroactive to May 12, 2011, through May 31, 2011.

Ms. George moved approval of item B(4). The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. **B. O. 11-290** - Consideration of the employment of Sarah Bates as Management Analyst in HHS Public Health, temporary part-time, \$27.37/hour, effective June 2, 2011, through September 1, 2011.

Ms. George moved approval of item B(5). The motion passed, Commissioners Stern, Lewis, and George voting aye.

6. **B. O. 11-291** - Consideration of the employment of Bonnie Corns as Program Manager 2 in HHS Public Health, regular full-time, Range 26, Step 1, effective June 24, 2011.

Ms. George moved approval of item B(6). The motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Contracts

7. **B. O. 11-292** - Consideration of approval of Grant Agreement #27783 between the Transit Division, grantee, and Oregon Department of Transportation for operations, \$30,167, effective July 1, 2011, through June 30, 2013.

Ms. Lewis moved approval of item B(7). The motion passed, Commissioners Stern, Lewis, and George voting aye.

8. **B. O. 11-293** - Consideration of approval of an intergovernmental lease agreement between the Juvenile Department and Oregon Department of Administrative Services, lessee, for office space in the courthouse, \$750 base rent effective July 1, 2011, through June 30, 2012, and \$787 base rent effective July 1, 2012, through June 30, 2013.

Ms. Stern moved approval of item B(8). The motion passed, Commissioners Stern, Lewis, and George voting aye.

9. **B. O. 11-294** - Consideration of approval of Agreement #119900 between the Juvenile Department, provider, and Oregon Youth Authority for individualized services, not to exceed \$18,424, effective July 1, 2011, through June 30, 2013.

Ms. Stern moved approval of item B(9). The motion passed, Commissioners Stern, Lewis, and George voting aye. Ms. Lewis noted that it would be helpful for department heads to state in the accompanying memo whether the contract amount is the same as what was budgeted. The Board agreed to discuss the issue at the next Management Roundtable meeting.

10. **B. O. 11-295** - Consideration of approval of the 2011-13 Financial Assistance Agreement #135583 between HHS Public Health and Oregon Department of Human Services for the financing of public health services.

Ms. George moved approval of item B(10). The motion passed, Commissioners Stern, Lewis, and George voting aye.

11. **B. O. 11-296** - Consideration of approval of an agreement between HHS Adult Mental Health and Chehalem Youth and Family Services, provider, for Oregon Health Plan services, not to exceed \$10,000 for year one and \$15,000 for year two, retroactive to July 1, 2010, through June 30, 2012.

Ms. George moved approval of item B(11). The motion passed, Commissioners Stern, Lewis, and George voting aye.

12. **B. O. 11-297** - Consideration of approval of an agreement between HHS Public Health and Willamina School District for the School-Based Health Center, retroactive to July 1, 2010.

Ms. George moved approval of item B(12). The motion passed, Commissioners Stern, Lewis, and George voting aye.

13. **B. O. 11-298** - Consideration of authorizing HHS Public Health to apply for a \$10,000 grant from the Northwest Public Health Foundation for assistance in the national accreditation process.

Ms. George moved approval of item B(13). The motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Economic Development

14. **B. O. 11-299** - Consideration of allocating \$10,000 from the Economic Development Fund for the Chehalem Paddle Launch project.

Ms. Stern moved approval of item B(14). The motion passed, Commissioners Stern, Lewis, and George voting aye. Ms. Lewis stated that the Budget Committee had approved this allocation for 2011-12, but the money is needed earlier since the facility is scheduled to open in mid-June.

#### Committees

15. **B. O. 11-300** - Consideration of the following changes to the Mental Health Advisory Board:

- a. Acknowledge the resignation of Amaris Gamboa, retroactive to February 17, 2011;
- b. Appoint Judi Herubin for a two-year term to expire May 30, 2013;
- c. Reappoint Charlie Bates, JoAnn Cooke, Sally Martin, Paul Timmer, and Scott Reeves for three-year terms to expire May 30, 2014.

Ms. George moved approval of item B(15). The motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Delegation of Authority

16. **B. O. 11-301** - Consideration of designating Commissioner Stern as the voting delegate and Commissioner George as the alternate for the National Association of Counties' annual election of officers and policy adoption, and authorizing Janet Carlson, AOC President, to pick up the ballot and cast votes on behalf of Yamhill County if the delegate or alternate is not able to do so.

Ms. Lewis moved approval of item B(16). The motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Title 2

17. **B. O. 11-302** - Consideration of recommending the Title 2 project proposals in Yamhill County in the following order of preference for the Salem District Resource Advisory Committee (RAC);

- a. Yamhill County Law Enforcement Agreement;
- b. Canada Creek Road Fish Passage Correction and Road Stabilization;
- c. Yamhill-Tualatin Youth Natural Resource Management;
- d. Native Plant Partnership Nursery.

Ms. Stern moved approval of item B(17). The motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Budget

18. **B. O. 11-303** - Consideration of approval of a revised schedule of appropriations for the 2010-11 county budget.

Laura Tschabold stated that the auditors had expressed concern that the organization of the county's schedule of appropriations did not reflect current budget law, so it has been revised. She said that the numbers are unchanged, but the order of the funds is different. Ms. Stern moved approval of item B(18). The motion passed, Commissioners Stern, Lewis, and George voting aye.

C. **OTHER BUSINESS** (Add-ons and non-consent items): None.

D. **OLD BUSINESS:**

1. **B. O. 11-304** - Consideration of approval of the following rate increases for Western Oregon Waste, effective July 1, 2011: 6.87% for the suburban zone and 2.93% for the rural zone, as tentatively approved May 26, 2011.

Ms. George moved approval of item D(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. Consideration of approval of the following rate increases for Waste Management, as tentatively approved May 26, 2011:
  - a. **B. O. 11-305** - Newberg Transfer & MRF, 3% CPI adjustment, effective July 1, 2011;
  - b. **B. O. 11-306** - Newberg Hauling, 3% CPI adjustment, effective July 1, 2011;
  - c. **B. O. 11-307** - Newberg Hauling, \$4.67 additional monthly increase upon implementation of rural residential recycling collection, estimated start date October 1, 2011.

Ms. Stern recused herself due to an actual conflict of interest because of her husband's employment at Waste Management. Ms. George moved approval of item D(2). The motion passed, Commissioners Lewis and George voting aye and Commissioner Stern abstaining.

3. **B. O. 11-308** - Consideration of resuming the legislative amendment process to make the county's zoning ordinance consistent with state law regarding solid waste disposal as an allowed use, as postponed from July 21, 2010.

Mike Brandt stated that the Board had postponed the process pending a decision from the Court of Appeals, but had not revisited the issue in February as planned. He said that if the Board decides to go forward with process, he would recommend limiting the language to the EFU zone, modifying the proposed language to be consistent with state law, and dropping the language related to bio-fuel facilities, at least for the time being. He suggested that the Board hold a joint hearing with the Planning Commission in order to expedite the process.

Ms. Stern recused herself from the matter, explaining that the decision would have a direct impact on her husband's employer. Ms. George moved approval of item D(3). The motion passed, Commissioners Lewis and George voting aye and Commissioner Stern abstaining.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Commission on Children & Families, four full members and three alternate members;
  - b. Parks & Recreation Board, one position.

The meeting adjourned at 10:45 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

MARY P. STERN

Commissioner

LESLIE LEWIS

Commissioner

KATHY GEORGE