

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on July 7, 2011, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern and Kathy George being present and Commissioner Leslie Lewis attending telephonically.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Hannah Hoffman, News-Register; and Dennis Marks, McMinnville Police Department.

Commissioner Stern called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Ms. Stern discussed the recent burglaries in the community and expressed appreciation to the McMinnville Police Department officers for their vigilance.

Ms. Stern moved to allow Commissioner Lewis to participate in the meeting telephonically. The motion passed, Commissioners Stern, Lewis, and George voting aye.

B. **AGENDA:**

Personnel

1. **B. O. 11-389** - Consideration of the change of status of the following employees in the Assessor’s Office, effective July 9, 2011:

- a. Raeann McComb, Senior Office Specialist, Range 10, Step 8, with salary red-lined at current level;
- b. Janet Davidson, Senior Office Specialist, Range 10, Step 2;
- c. Susan Debolt, Appraiser 2, Range 18, Step 7;
- d. Christopher Lanegan, Appraiser 2, Range 18, Step 4.

Ms. Stern moved approval of item B(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 11-390** - Consideration of the change of status of John Lavish to Corrections Deputy in the Jail, temporary full-time, Range 12, Step 1, effective through October 8, 2011.

Ms. Stern moved approval of item B(2). The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 11-391** - Consideration of rescinding Board Order 11-368 and approving the change of status of Carrie Martin to 19 hours/week in the Jail, \$35/hour, effective July 24, 2011.

Ms. Stern moved approval of item B(3). The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 11-392** - Consideration of ratifying the emergency change of status of Leslie Al Homidan to add Office Specialist 1 duties in the Juvenile Department, temporary part-time, retroactive to July 6, 2011, through October 4, 2011.

Ms. Stern moved approval of item B(4). The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. **B. O. 11-393** - Consideration of the change of status of the following employees in Health & Human Services, effective July 9, 2011:

- a. Susan Hoyt, Adult Mental Health, increase from .48 to .8 FTE;
- b. Betty Foufos, Adult Mental Health, decrease from 1.0 to .9 FTE;
- c. Torena Cole, Adult Mental Health, increase from .2 to .6 FTE;
- d. Betty Hoskins, Abacus, reduce from .4 to .1 FTE;
- e. Lisa Orback, Abacus, increase from .8 to 1.0 FTE;
- f. Julio Matamala-Ost, Chemical Dependency, increase from .9 to 1.0 FTE;
- g. Dorothy Morris, Developmental Disabilities, increase from .9 to 1.0 FTE.

Ms. George moved approval of item B(5). The motion passed, Commissioners Stern, Lewis, and George voting aye.

6. **B. O. 11-394** - Consideration of the change of status of the following employees in Health & Human Services, retroactive to July 1, 2011:

- a. Kelly Peterson, Family & Youth, regular full-time;
- b. Alisa Zastoupil and Julie O'Neil, Public Health, regular full-time.

Ms. George moved approval of item B(6). The motion passed, Commissioners Stern, Lewis, and George voting aye.

7. **B. O. 11-395** - Consideration of approval of an amendment to extend a contract employee agreement between Yamhill County and Marilyn Kennelly, manager of Commission on Children & Families, effective through July 31, 2011.

Ms. George moved approval of item B(7). The motion passed, Commissioners Stern, Lewis, and George voting aye.

8. **Tabled** - Consideration of approval of a contract employee agreement between HHS Adult Mental Health and Deb Parker for Certified Peer Specialist services, \$25/hour, effective July 9, 2011.

Contracts/Grants

9. **B. O. 11-396** - Consideration of approval of Service Element Prior Authorization (SEPA) Approval Unit #534416 for the 2011-13 Financial Assistance Agreement #134297 between HHS and Oregon Department of Human Services, \$12,395,184.

Ms. George moved approval of item B(9). The motion passed, Commissioners Stern, Lewis, and

George voting aye.

10. **Tabled** - Consideration of approval of an agreement between HHS Public Health and Smith Medical Partners, provider, for family planning supplies.

11. **B. O. 11-397** - Consideration of approval of Amendment #1 to Agreement #132066 between HHS Chemical Dependency, provider, and Oregon Department of Human Services for the Reflections program, not to exceed \$45,275, effective through September 30, 2013.

Ms. George moved approval of item B(11). The motion passed, Commissioners Stern, Lewis, and George voting aye.

12. **B. O. 11-398** - Consideration of approval of SAMHSA Grant Agreement #5H79TI021515-03 between HHS Chemical Dependency, grantee, and the Substance Abuse & Mental Health Services Administration for Year 3 of the Adult Drug Court: Expansion and Enhancement project, \$141,101, effective September 30, 2011, through September 29, 2012.

Ms. George moved approval of item B(12). The motion passed, Commissioners Stern, Lewis, and George voting aye.

13. **B. O. 11-399** - Consideration of approval of Amendment #1 to extend an agreement between HHS Family & Youth and Lutheran Community Services Northwest, provider, for services to children and families under the Oregon Health Plan, effective through September 30, 2011.

Ms. George moved approval of item B(13). The motion passed, Commissioners Stern, Lewis, and George voting aye.

14. **B. O. 11-400** - Consideration of approval of Modification #9 to Attachment N of an agreement between HHS Adult Mental Health, provider, and Mid-Valley Behavioral Care Network for Community Integration Leader services, \$104,250, retroactive to July 1, 2011, through June 30, 2012.

Ms. George moved approval of item B(14). The motion passed, Commissioners Stern, Lewis, and George voting aye.

15. **B. O. 11-401** - Consideration of approval of a professional services agreement between HHS Adult Mental Health, provider, and Mid-Valley Behavioral Care Network, for the Early Assessment & Support Team (EAST) program, not to exceed \$118,824, retroactive to July 1, 2011, through June 30, 2012.

Ms. George moved approval of item B(15). The motion passed, Commissioners Stern, Lewis, and George voting aye.

16. **Tabled** - Consideration of approval of a memorandum of agreement between Yamhill County and the City of McMinnville regarding the city's use of Edward Byrne 2011 Formula JAG Grant funds.

Ms. Stern explained that the city's grant application has to be signed off by the county to ensure that it would either have a county-wide positive impact or not have a negative impact on the county. She said that Sheriff Crabtree isn't supportive of the application because he would prefer the city to use the opportunity to do something that better serves the entire community, such as evidence-based practices or interoperability communications. She suggested that the item be tabled for a week to give Dennis Marks

more time to try to come to a consensus with the sheriff.

17. **B. O. 11-402** - Consideration of approval of an intergovernmental agreement between the Commission on Children & Families and Oregon Commission on Children & Families for funding, \$757,052, retroactive to July 1, 2011, through June 30, 2013.

Ms. George moved approval of item B(17). The motion passed, Commissioners Stern, Lewis, and George voting aye.

18. **B. O. 11-403** - Consideration of approval of Grant Agreement #27644 between the Transit Division, grantee, and Oregon Department of Transportation for 2011-13 JARC funds for public transit operations, \$76,670, retroactive to July 1, 2011, through June 30, 2013.

Ms. Lewis moved approval of item B(18). The motion passed, Commissioners Stern, Lewis, and George voting aye.

19. **B. O. 11-404** - Consideration of approval of Grant Agreement #27862 between the Transit Division, grantee, and Oregon Department of Transportation for a transit center study, \$40,000, retroactive to July 1, 2011, through June 30, 2012.

Ms. Lewis moved approval of item B(19). The motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Insurance

20. **B. O. 11-405** - Consideration of approval of an authorization to bind for insurance policies through Marsh USA, Inc.

Ms. Stern moved approval of item B(20). The motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Surplus Property

21. **B. O. 11-406** - Consideration of rescinding Board Order #11-349 and declaring an inkjet plotter as surplus county property to be listed for sale on the county's web site.

Ms. Lewis moved approval of item B(21). The motion passed, Commissioners Stern, Lewis, and George voting aye.

#### Committees

22. **B. O. 11-407** - Consideration of the reappointment of Alan Halstead to the Planning Commission for a four-year term to expire July 1, 2015.

Ms. Stern moved approval of item B(22). The motion passed, Commissioners Stern, Lewis, and George voting aye.

C. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 11-408** - Consideration of the employment of Tony Lai as HS Specialist 2 in HHS Family & Youth, regular part-time, Range 20, Step 7, effective July 9, 2011.

Ms. George moved approval of item C(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 11-409** - Consideration of the change of status of Gordon Tjaden to Heavy Equipment Operator in Public Works, Range 15, Step 6, retroactive to July 1, 2011.

Ms. Lewis moved approval of item C(2). The motion passed, Commissioners Stern, Lewis, and George voting aye.

D. **OLD BUSINESS:** None.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Commission on Children & Families, four full members and three alternate members;
- b. Parks & Recreation Board, one position.

The meeting adjourned at 10:27 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair MARY P. STERN

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Commissioner LESLIE LEWIS

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Commissioner KATHY GEORGE