

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 29, 2011, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Mary P. Stern, Leslie Lewis, and Kathy George being present.

Also present were Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Pat Anderson and Manuel Campos, Human Resources; Hannah Hoffman, News-Register; and Dave Morgan, News Yamhill County.

Commissioner Stern called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Lewis moved approval of the consent agenda. The motion passed, Commissioners Stern, Lewis, and George voting aye.

Personnel

1. **B. O. 11-593** - Approve the change of status of Charles Vesper to authorize a one-time payment of \$1 for Yamhill County Treasurer services, retroactive to July 9, 2011.

2. **B. O. 11-594** - Approve the employment of Donna Shenk-Miller as Human Services Tech in HHS Adult Mental Health, regular full-time, Range 19, Step 1, effective October 9, 2011.

3. **B. O. 11-595** - Authorize the county to pay for flu shots for employees unable to get them covered by insurance.

Contracts/Grants

4. **B. O. 11-596** - Approve an agreement between HHS Public Health, provider, and Oregon Health & Science University for the CaCoon home visiting program, \$22,977, effective October 1, 2011, through September 30, 2012.

5. **B. O. 11-597** - Approve an agreement between HHS Family & Youth and Lutheran Community Services Northwest, provider, for mental health services to Oregon Health Plan members under age 18, \$105,600, retroactive to July 1, 2011, through September 30, 2012.

6. Approve agreements between HHS Family & Youth, provider, and the following school districts for mental health services:

a. **B. O. 11-598** - Willamina School District, \$63,923, retroactive to August 15, 2011, through June 15, 2012;

b. **B. O. 11-599** - Sheridan School District, \$21,305, retroactive to September 19, 2011, through June 15, 2012.

7. **B. O. 11-600** - Approve Service Element Prior Authorization (SEPA) Approval Unit #620291 for the 2011-13 Financial Assistance Agreement #134297 between HHS and Oregon Department of Human Services, \$26,570.

8. **B. O. 11-601** - Accept a grant from Oregon Department of Transportation to outfit two Sheriff's Office patrol cars with eCrash and eCitation software and hardware, \$19,992.

Surplus Property

9. **B. O. 11-602** - Declare a 1985 GMC transit bus as surplus county property to be sold on eBay, approximate value \$1500.

Committees

10. **B. O. 11-603** - Approve the reappointment of Douglas Pugsley to the Parkway Committee for a four-year term to expire September 22, 2015.

Economic Development

11. **B. O. 11-604** - Authorize the payment of \$200 from the Economic Development Fund to the MicroEnterprise Resources, Initiatives, and Training (MERIT) program for the development of a financial resources brochure.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 11-605** - Consideration of adoption of Ordinance 868 governing the procedures for conduct of Board meetings and the transaction of county business, repealing Ordinance 860.

Rick Sanai provided the first and second readings of Ordinance 868 by title only, declaring an emergency. Ms. Stern moved approval of item D(1). The motion passed, Commissioners Stern, Lewis, and George voting aye.

2. **B. O. 11-606** - Consideration of the change of status of Denise Vega, Monica Diaz-Garcia, Ana DeLeon, Monique Cordoba-Duran, Francisca Black, Elizabeth Bair, and Socorro Shaw to Extra Help in HHS Public Health, Range 4, Step 2, retroactive to September 24, 2011.

Ms. George moved approval of item D(2). The motion passed, Commissioners Stern, Lewis, and George voting aye.

3. **B. O. 11-607** - Consideration of the change of status of Leslie Al Homidan to extend temporary part-time employment in the Juvenile Department, effective October 4, 2011, through January 4, 2012.

Ms. Stern moved approval of item D(3). The motion passed, Commissioners Stern, Lewis, and George voting aye.

4. **B. O. 11-608** - Consideration of approval of a contract employee agreement between the Planning Department and Martin Chroust-Masin for on-call planning-related services, \$28/hour, retroactive to September 8, 2011, through December 31, 2011.

Ms. Stern moved approval of item D(4). The motion passed, Commissioners Stern, Lewis, and George voting aye.

5. **B. O. 11-609** - Acknowledgment of the resignation of Leah Griffith from the Special Transportation Advisory Commission.

Ms. Lewis moved approval of item D(5), explaining that the commission is trying to reduce the number of providers serving as members and increase the number of riders serving. She said that Ms. Griffith has decided to resign in order to help achieve that goal, but will continue to attend meetings. The motion passed, Commissioners Stern, Lewis, and George voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Local Investment Advisory Committee, one position;
- b. Parks & Recreation Board, two positions;
- c. Special Transportation Advisory Commission (STF), two positions;
- d. Yamhill County Transit Area (YCTA) Advisory Committee, one position.

The meeting adjourned at 10:07 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair MARY P. STERN

Commissioner LESLIE LEWIS

Commissioner KATHY GEORGE