

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 29, 2012, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis and Kathy George being present and Commissioner Mary P. Stern being excused.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Christian Boenisch, Deputy County Counsel; Pat Anderson, Human Resources; Scott Maytubby, Assessor; Murray Paolo, Information Systems Manager; and Kathleen Coleman, 1075 SW Cedarwood Ave, McMinnville.

Commissioner Lewis called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Lewis and George voting aye.

Personnel

1. **B. O. 12-150** - Approve the change of status of Barbara Paladeni to extend temporary part-time employment in Community Corrections, effective April 1, 2012, through October 1, 2012.
2. **B. O. 12-151** - Approve the change of status of Sarah Everett to Office Specialist 2 in the Juvenile Department, effective April 2, 2012, through July 6, 2012.
3. **B. O. 12-152** - Approve the employment of Irene Campos, Casandra Harmon, and Nickolas Herrera as on-call relief in Juvenile Corrections, \$8.50/hour, effective April 9, 2012.
4. **B. O. 12-153** - Ratify the emergency employment of Gregory Ryan Park as Corrections Deputy in the Jail, regular full-time, Range 12, Step 1, retroactive to March 26, 2012.
5. **B. O. 12-154** - Approve the employment of Cathleen DeLibero as HS Specialist 2 in HHS Family & Youth, regular full-time, Range 20, Step 2, effective April 9, 2012.

Contracts/Grants

6. **B. O. 12-155** - Approve Service Element Prior Authorization (SEPA) Approval Unit #652222 for the 2011-13 Financial Assistance Agreement #134297 between HHS and Oregon Department of Human Services, \$65,838.
7. **B. O. 12-156** - Approve Amendment #7 to the 2011-13 Financial Assistance Agreement #135583 between HHS Public Health and Oregon Health Authority to add \$9332 for the Engaging Vulnerable Populations grant, \$8714 for the Promotores for Community Preparedness grant, and \$600 for the School-Based Health Clinic Patient Satisfaction Survey Technology Pilot Project.
8. **B. O. 12-157** - Approve a memorandum of understanding between Health & Human Services and CareOregon, Inc., regarding the use and exchange of client/patient data.
9. **B. O. 12-158** - Approve an agreement between HHS Developmental Disabilities and Resource Connections of Oregon, Inc., provider, for fiscal intermediary services, retroactive to March 16, 2012, through July 31, 2013.
10. **B. O. 12-159** - Approve an independent contractor agreement between HHS ECF and Karin Petit for guardianship services, \$75/hour, not to exceed \$1500, effective March 29, 2012, through June 30, 2013.
11. **B. O. 12-160** - Authorize Health & Human Services to apply for a Sober Truth on Preventing (STOP) Underage Drinking grant from the Substance Abuse and Mental Health Services Administration (SAMSHA), \$200,000 total for four years.
12. **B. O. 12-161** - Authorize Health & Human Services to submit a letter of intent to apply for Coordinated Care Organization (CCO) status in response to Oregon Health Authority's Request for Applications #3402.
13. **B. O. 12-162** - Approve an agreement between Yamhill County and Applied Research Services, Inc. (ARS), regarding data confidentiality related to research and evaluation projects conducted by ARS as part of the Evidence-Based Decision Making/Justice Reinvestment Initiative project.

Committees

14. **B. O. 12-163** - Approve the appointment of Tex Rhodes to the Solid Waste Advisory Committee for a three-year term to expire March 29, 2015.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 12-164** - Consideration of adoption of Resolution 12-3-29-1 recognizing April 2012 as Child Abuse Prevention and Awareness Month.

Ms. George read the resolution and moved approval. The motion passed, Commissioners Lewis and George voting aye.

2. **B. O. 12-165** - Consideration of the change of status of Kimberlee Aldrich to Environmental Health Specialist 2 in the Planning Department, Range 20, Step 5, retroactive to March 24, 2012.

Ms. George moved approval of item D(2). The motion passed, Commissioners Lewis and George voting aye.

3. **B. O. 12-166** - Consideration of the employment of the following individuals in Public Works, temporary full-time, effective April 2, 2012, through November 23, 2012:
a. Gary Fields and James Craver, Laborer 2, \$16/hour;
b. James Kent, Laborer 1, \$13/hour.

Ms. Lewis moved approval of item D(3). The motion passed, Commissioners Lewis and George voting aye.

4. **B. O. 12-167** - Consideration of the change of status of the following seasonal employees in Public Works, retroactive to March 24, 2012, through December 23, 2012:
a. Christopher Kluser, Gordon Staebler, and David Hancock, Laborer 2, \$17/hour;
b. Peter Jensen, Laborer 1, \$13/hour.

Ms. Lewis moved approval of item D(4). The motion passed, Commissioners Lewis and George voting aye.

5. **B. O. 12-168** - Consideration of the employment of Monica Brannon as Records Clerk in the Sheriff's Office, regular full-time, Range 5, Step 1, effective April 2, 2012.

Ms. George moved approval of item D(5). The motion passed, Commissioners Lewis and George voting aye.

6. **B. O. 12-169** - Consideration of approval of an agreement between the Assessor's Office and Manatron, Inc., provider, for Assessment and Taxation software and support services, estimated total \$625,000 (including the cost of performance bond) plus \$60,000/year for maintenance and support.

Ms. George moved approval of item D(6). The motion passed, Commissioners Lewis and George voting aye. Ms. Lewis stated that it will be good to have a new software system and this will serve the Assessor's Office for years to come.

7. **B. O. 12-170** - Consideration of denying a Step 2 labor grievance with Yamhill County Employees Association on behalf of Steve Rodewald.

Ms. Lewis moved approval of item D(7). The motion passed, Commissioners Lewis and George voting aye.

8. **B. O. 12-171** - Consideration of authorizing a notice of intent to award a contract to Portland State University for a coordinated population study for Yamhill County to the year 2035, \$45,000.

Ms. Lewis moved approval of item D(8), noting that Portland State University has extensive experience in doing demographic studies and is widely respected around the state, so this is the appropriate direction to go, based on qualifications. The motion passed, Commissioners Lewis and George voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Forestland Classification Committee, three positions;
- b. Local Investment Advisory Committee, one position;
- c. Parks & Recreation Board, two positions;
- d. Road Improvement Advisory Committee, two positions;
- e. Special Transportation Advisory Commission (STF), three positions;
- f. Yamhill County Transit Area (YCTA) Advisory Committee, one position.

The meeting adjourned at 10:25 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LESLIE LEWIS

Commissioner KATHY GEORGE

Commissioner MARY P. STERN