

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on July 5, 2012, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George and Mary P. Stern being present, and Commissioner Leslie Lewis participating by telephone.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Mike Brandt, Planning Director; and Nathalie Hardy, News-Register.

Commissioner George called the meeting to order at 10:00 a.m. She moved to allow Commissioner Lewis to participate in the meeting telephonically. The motion passed, Commissioners Lewis, George, and Stern voting aye.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

1. **B. O. 12-342** - Approve the change of status of the following employees to extend temporary part-time employment in Health & Human Services, retroactive to July 1, 2012, through June 30, 2013:
 - a. Shanta Frisbee and Sharika Parker, Adult Mental Health;
 - b. Jennifer Johnson and Irma Saldana, Public Health.
2. **B. O. 12-343** - Approve the employment of Carolyn Graham as Office Specialist 2 in HHS Public Health, temporary full-time, Range 7, Step 1, retroactive to July 1, 2012, through July 31, 2012.
3. **B. O. 12-344** - Approve the change of status of Elizabeth Appert to regular full-time employment in HHS Public Health, retroactive to July 1, 2012.
4. **B. O. 12-345** - Approve the change of status of Rebecca Heuser, HHS Public Health, to extend 5.5% out-of-class pay, retroactive to July 1, 2012, through September 30, 2012.
5. **B. O. 12-346** - Approve the employment of Oley Quast as HS Specialist 2 in HHS Family & Youth, regular full-time, Range 20, Step 3, effective July 9, 2012.

6. **B. O. 12-347** - Approve the change of status of Craig Hinrichs to Program Manager 3 in HHS Community Support Services, Range 27, Step 7, effective July 9, 2012.
 7. **B. O. 12-348** - Approve the change of status of Mary Bramall to HS Associate in HHS Community Support Services, regular on-call, retroactive to July 1, 2012.
 8. **B. O. 12-349** - Approve the change of status of Charles Price to regular on-call status in HHS Community Support Services, retroactive to July 1, 2012.
 9. **B. O. 12-350** - Approve the change of status of Deborah “Janie” Marsh to .8 FTE in HHS Community Support Services, effective July 9, 2012.
 10. **B. O. 12-351** - Approve the employment of Karen Wilkins as Senior Office Specialist in HHS Community Support Services, regular full-time, Range 10, Step 1, effective July 9, 2012.
 11. **B. O. 12-352** - Approve the change of status of Marie McDaniel-Bellisario to Program Manager 4 in HHS Chemical Dependency and Adult Mental Health, Range 29, Step 7, effective July 9, 2012.
 12. **B. O. 12-353** - Approve the change of status of Kevin Stephens to non-bargaining supervisor in HHS Chemical Dependency and include 5.5% lead worker pay, effective July 9, 2012.
 13. **B. O. 12-354** - Approve the employment of Michael Kemper as Code Enforcement Official in the Planning Department, regular full-time, Range 17, Step 4, effective July 9, 2012.
- Mike Brandt stated that he appreciates the many years of service given by Mark Soderburg, who is retiring. He said that not many of the 61 applicants met his minimum requirements, but he interviewed a few people with some code enforcement experience, and he liked Mr. Kemper’s view that the objective of code enforcement should be voluntary compliance.
14. **B. O. 12-355** - Approve the change of status of Susan Lamb to Emergency Management Assistant in Emergency Services, regular part-time, Range 17, Step 1, effective July 9, 2012.
 15. **B. O. 12-356** - Approve the employment of Jennifer Gonzales as Parole/Probation Officer in Community Corrections, regular full-time, Range 3, Step 11, effective July 9, 2012.
 16. **B. O. 12-357** - Approve the employment of John Kean as Extra Help in Community Corrections, temporary part-time, Range 7, Step 1, effective July 11, 2012, through October 1, 2012.
 17. **B. O. 12-358** - Approve the employment of Grant Pease as Extra Help in the Parks Division, temporary part-time, Range 7, Step 1, effective July 11, 2012, through October 1, 2012.
 18. **B. O. 12-359** - Approve the employment of Mason Short as Office Specialist 1 in Administrative Services, temporary part-time, Range 4, Step 1, retroactive to June 24, 2012, through

June 30, 2013.

Contracts/Grants

19. **B. O. 12-360** - Approve an agreement between HHS Family & Youth, provider, and McMinnville School District for behavioral health counseling services, not to exceed \$92,898, effective August 24, 2012, through June 13, 2013.
20. **B. O. 12-361** - Ratify approval of Amendment #10 to the 2011-13 Financial Assistance Agreement #134337 between HHS and Oregon Health Authority to add \$2365 for Intensive Treatment and Recovery Services, retroactive to June 13, 2012.
21. **B. O. 12-362** - Approve an agreement between Juvenile Corrections, provider, and Polk County for the housing of juvenile offenders, five guaranteed beds for an annual base cost of \$273,750, retroactive to July 1, 2012, through June 30, 2013.
22. **B. O. 12-363** - Approve an agreement between Community Corrections, provider, and Sheridan School District 48J for mowing services at Sheridan High School, \$600/month, retroactive to July 1, 2012.
23. **B. O. 12-364** - Approve Amendment #1 to Grant Agreement #27737 between the Transit Division, grantee, and Oregon Department of Transportation to increase funding from \$608,500 to \$626,444.
24. **B. O. 12-365** - Approve an intergovernmental agreement between Yamhill County and the cities of Newberg, Dundee, and McMinnville regarding application(s) to Oregon Department of Transportation (ODOT) for an ODOT Infrastructure Bank loan or loans in the amount of \$16,000,000 for the Newberg-Dundee Bypass Project.

Ms. Lewis stated that the cities of Newberg and Dundee both unanimously approved the agreement this past week, and she is pleased to vote in support of the agreement as well. She said that this has been a good partnership. Ms. George agreed, stating that there has been great cooperation and an incredible working relationship has been developed.

Fees

25. **B. O. 12-366** - Approve the following rate schedules for Health & Human Services, effective July 1, 2012, and authorize HHS to create rates using the same methodology for any new service added mid-year:
 - a. Behavioral Health;
 - b. Public Health Clinic;
 - c. Public Health Environmental Health.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS (Add-ons and non-consent items):** None.

E. **PUBLIC HEARINGS:** None.

F. ANNOUNCEMENTS:

The following positions are open to the public. Contact the Commissioners' Office for applications:

- a. Fair Board, one position;
- b. Local Investment Advisory Committee, one position;
- c. Parks & Recreation Advisory Board, one position;
- d. Special Transportation Fund (STF) Advisory Committee, three positions;
- e. Yamhill County Transit Area (YCTA) Advisory Committee, one position.

Ms. Stern noted that Susan Meredith is no longer interested in serving on the Planning Commission. She recommended moving ahead with appointments the following week.

The meeting adjourned at 10:07 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LESLIE LEWIS

Commissioner KATHY GEORGE

Commissioner MARY P. STERN