

BOARD ORDERS AND MINUTES  
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON  
FOR THE COUNTY OF YAMHILL  
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on September 13, 2012, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Christian Boenisch, Deputy County Counsel; Pat Anderson, Human Resources; Mike Brandt, Planning Director; Ken Friday, Planning Division Manager; Stephanie Armstrong, Associate Planner; Sherrie Mathison, Solid Waste Coordinator; Ken Huffer, Parks Manager; Bill Gille, County Engineer; Murray Paolo, Information Systems Manager; Nathalie Hardy, News-Register; and others as listed on the attached attendance roll.

Commissioner Lewis called the meeting to order at 10:08 a.m. and requested that those in the room observe a moment of silence in honor of those who lost their lives on 9/11 and the four Americans who were killed in the attack on the U.S. embassy in Benghazi, Libya.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Personnel

1. **B. O. 12-496** - Consideration of the employment of Adrian Moldovan as Office Specialist 1 in the Assessor’s Office, temporary part-time, \$10/hour, effective September 13, 2012, through June 30, 2013.

Ms. Stern moved approval of item B(1). The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 12-497** - Consideration of the change of status of Steven Warden to Range 16, Step 8 in the Sheriff’s Office Marine Patrol, retroactive to September 1, 2012.

Ms. Stern moved approval of item B(2). The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. **B. O. 12-498** - Consideration of the change of status of Kristine Givens and Deborah Marsh to regular full-time employment in HHS Abacus, effective September 24, 2012.

Ms. George moved approval of item B(3). The motion passed, Commissioners Lewis, George, and Stern voting aye.

4. **B. O. 12-499** - Consideration of continuing funding to Community Corrections for a Pre-trial Services Officer, \$3101/month for a total cost of \$18,623, effective October 1, 2012, through March 30, 2013.

Ms. Stern moved approval of item B(4). The motion passed, Commissioners Lewis, George, and Stern voting aye. Laura Tschabold stated that she would do some analysis and report back to the commissioners on the source of the funding.

Contracts/Grants

5. **B. O. 12-500** - Consideration of approval of a contract employee agreement between HHS Commission on Children & Families and Caren Anderson, up to 10 hours/week at \$30/hour, retroactive to September 4, 2012, through December 31, 2013.

Ms. George moved approval of item B(5). The motion passed, Commissioners Lewis, George, and Stern voting aye.

6. **B. O. 12-501** - Consideration of approval of Amendment #1 to extend an agreement between HHS Commission on Children & Families and Lutheran Community Services Northwest for the Parenting Hub program, \$83,875 for the 2012-13 fiscal year.

Ms. George moved approval of item B(6). The motion passed, Commissioners Lewis, George, and Stern voting aye.

7. **B. O. 12-502** - Consideration of approval of Amendment #2 to an agreement (B.O. 11-402) between HHS Community Support Services, provider, and Mid-Valley Behavioral Care Network (MVBCN) for Early Assessment and Support Alliance (EASA) services, \$80,137, and vocational services, \$20,988, retroactive to September 1, 2012, through June 30, 2013.

Ms. George moved approval of item B(7). The motion passed, Commissioners Lewis, George, and Stern voting aye.

8. **B. O. 12-503** - Consideration of approval of an intergovernmental agreement between HHS Adult Mental Health and MVBCN, provider, for limited psychiatric services, \$115,887, retroactive to July 1, 2012, through June 30, 2013.

Ms. George moved approval of item B(8). The motion passed, Commissioners Lewis, George, and Stern voting aye.

9. **B. O. 12-504** - Consideration of approval of an agreement between HHS Family & Youth, provider, and Willamina School District for behavioral health counseling services, 1.4 FTE, \$65,029, retroactive to August 21, 2012, through June 20, 2013.

Ms. George moved approval of item B(9). The motion passed, Commissioners Lewis, George, and Stern voting aye.

10. **B. O. 12-505** - Consideration of approval of an intergovernmental agreement between HHS Public Health and Willamina School District regarding the School-Based Health Center, retroactive to July 1, 2012.

Ms. George moved approval of item B(10). The motion passed, Commissioners Lewis, George, and Stern voting aye.

11. **B. O. 12-506** - Consideration of approval of Amendment #9 to the 2011-13 Financial Assistance Agreement #135583 between HHS Public Health and Oregon Health Authority, \$564,681.

Ms. George moved approval of item B(11). The motion passed, Commissioners Lewis, George, and Stern voting aye.

12. Consideration of approval of the following Service Element Prior Authorization (SEPA) Approval Units for the 2011-13 Financial Assistance Agreement #134297 between HHS and Oregon Department of Human Services:

- a. **B. O. 12-507** - SEPA Approval Unit #663426, \$588;
- b. **B. O. 12-508** - SEPA Approval Unit #665479, -\$11,707;
- c. **B. O. 12-509** - SEPA Approval Unit #665855, -\$64,970.

Ms. George moved approval of item B(12). The motion passed, Commissioners Lewis, George, and Stern voting aye.

#### Surplus Property

13. **B. O. 12-510** - Consideration of declaring an inventory of computer equipment as surplus county property to be offered for sale on the county's surplus website.

Ms. Lewis moved approval of item B(13). The motion passed, Commissioners Lewis, George, and Stern voting aye.

#### Committees

14. **B. O. 12-511** - Consideration of the following reappointments to the Parkway Committee:  
a. Chris Mercier, one-year term to expire September 22, 2013;  
b. Ivon Miller and Curtis Walker, three-year terms to expire September 22, 2015.

Ms. Lewis moved approval of item B(14). The motion passed, Commissioners Lewis, George, and Stern voting aye.

#### C. **OLD BUSINESS:**

1. **B. O. 12-512** - Consideration of authorizing a refund from the Planning Department to Barbara Sterenberg, \$1001.

Ms. Stern moved approval of item C(1). The motion passed, Commissioners Lewis, George, and Stern voting aye.

#### D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 12-513** - Consideration of authorizing a notice of intent to award a contract to Professional Minority Group, Inc., for the Yamhill County Asbestos and Asbestos-Containing Material Removal Project in the courthouse, \$7400.

Ms. Tschabold explained that this would be in conjunction with the carpet replacement in Courtroom 241 and the adjacent jury room. Ms. Lewis moved approval of item D(1). The motion passed, Commissioners Lewis, George, and Stern voting aye.

E. **PUBLIC HEARINGS:**

1. Consideration of Planning Docket FT-02-12(SA), request to allow a change in access for a previously-approved forest template dwelling, applicant Larry Derr representing George Rose, Planning Director's approval appealed by John Albin, as continued from August 16, 2012, at the point of Staff Recommendation. *[Tentatively approved, findings to be adopted September 27, 2012.]*

Ms. Lewis opened the public hearing.

Staff Recommendation - Stephanie Armstrong recommended approval of the request with a condition of approval stating that for the access from Vista Hill Drive, the applicant shall obtain approval per the requirements of the Susan Estates Subdivision CC&Rs and shall also obtain the appropriate access easements.

Close of Public Hearing / Deliberation - Ms. Stern moved tentative approval of Planning Docket FT-02-12 with the added condition of approval, with findings to be adopted September 27, 2012. She said that it is clearly in the best interest to have the Vista Hill Drive access, but if the applicant is not able to work that out with the homeowners' association and the property owners, the access would be from Holly Hill Road. Ms. Lewis agreed, stating that it is clear that significantly less forest land would be affected by the Vista Hill Drive access, and that she appreciates the clarification provided by the condition of approval. Ms. George stated that she believes the applicant has made a sincere effort to work with the adjacent land owners to make the new dwelling less invasive to the neighbors. She added that the Vista Hill Drive access would be a better access for fire trucks, which would be a benefit to all of the neighbors.

The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. Consideration of Planning Docket C-13-11/SDR-11-11(MB/KF), request for approval of a county park, applicant Yamhill County Parks, as continued from August 23, 2012, at the point of Public Agency Reports. *[Continued to September 27, 2012, at the point of Public Agency Reports.]*

Ms. Lewis opened the public hearing.

Public Agency Reports - Ken Friday distributed copies of comments received from the Sheriff's Office and documents from Sherrie Mathison. He said that Tim Spencer and Audrey Eldridge from the Department of Environmental Quality (DEQ) were planning to attend, but they are both sick today. Ms. Mathison stated that DEQ has not sent a written summary of its concerns.

Bill Gille stated that the earliest record of traffic counts he could find was from 1986, which was three years after the landfill closed, and that showed a daily total of 409 vehicles on Riverbend Road. Mr. Friday stated that the most recent count on record is 616 vehicles per day.

Regarding concerns raised about a pothole on Riverbend Road between the train tracks, Mr. Gille stated that this would typically be the railroad owner's legal responsibility. He said that county crews have patched the area at times as a public service, but the county should be working with the railroad company for repairs or a permanent fix. He said that he would do that.

He stated that the projected 30 vehicles per day for park traffic would not be a statistically relevant increase compared to the current traffic level, as traffic counts can vary that much in a day just from natural causes. He said that an increase of 100 to 150 would be considered significant.





BOARD OF COUNTY COMMISSIONERS

Attendance Roll for meeting records

Meeting: Informal \_\_\_\_\_ Formal  Work Session \_\_\_\_\_ Date 9/13/12

PLEASE PRINT  
Name

PLEASE PRINT  
Complete Address

PLEASE PRINT  
Subject

Robert Gang 900NW Hill Rd Yamhill Co. Park

STUART McRAE 22075 S. Hwy 99W. Amity Whiteson Park

Arty Morrison 16151 SW Briedwell Rd. Whiteson Park

Cheyanna Middleton Whiteson Park

Trey Garrett Y.C. PARK

DALE MIDDLETON 12340 SW RIVERBEND McMinnville OR

Susan Simonson 10900 SW Lancefield Rd MCM PARK

Sim Culbert 572 NW Wallace Rd. Mac Whiteson Park

Camie DeRaene 17500 SW Hook and Eye Lane Whiteson Park

Kathy Chotka 17225 SW Briedwell Rd "

John & Lynn Albion 12495 Vista H. // Dr. FT-02-12 (SA)

Dani Carmen Upshaw 15480 SW Briedwell Rd Whiteson Park

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