

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on November 26, 2012, at 2:00 p.m. in the Commissioners’ Office Conference Room, Commissioners Leslie Lewis and Kathy George being present and Commissioner Mary P. Stern being excused.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Manuel Campos, Human Resources; Tonya Saunders, Transit Manager; Nathalie Hardy, News-Register; Allen Springer, Commissioner-Elect.

Commissioner Lewis called the meeting to order at 2:00 p.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Personnel

1. **B. O. 12-660** - Consideration of the employment of Rebecca Bles as Juvenile Corrections Technician in the Juvenile Department, temporary part-time, Range 12, Step 1, effective November 26, 2012, through March 22, 2013.

Ms. George moved approval of item B(1). The motion passed, Commissioners Lewis and George voting aye.

2. **B. O. 12-661** - Consideration of the appointment of Michael Green as County Treasurer, effective December 1, 2012, with .25 FTE salary as budgeted.

Laura Tschabold stated that this request for early appointment is from Mr. Green. Chuck Vesper heartily endorsed the request. Ms. Lewis stated that Mr. Green has been an outstanding member of the county’s Budget Committee and will be missed there, but he will be an excellent treasurer. Ms. George explained that the reason for this request is to allow him enough time to prepare an investment policy before it needs to be submitted to the state in January.

Ms. George moved approval of item B(2). The motion passed, Commissioners Lewis and

George voting aye. Ms. George noted that Mr. Green would be sworn in as County Treasurer at 11:30 a.m. on November 28.

Contracts/Grants

3. **B. O. 12-662** - Consideration of approval of a contract employee agreement between Community Corrections and Chris Murfin for evidence-based training consultation services, \$50/hour, retroactive to October 1, 2012, through June 30, 2013.

Ms. George moved approval of item B(3). The motion passed, Commissioners Lewis and George voting aye.

4. **B. O. 12-663** - Consideration of authorizing the submission of an Enhance Program grant application to Oregon Department of Transportation for the purchase of three replacement transit buses, \$942,165.

Tonya Saunders stated that these would be large, low-floor buses, and they would not be funded until 2016. She said that the match requirement is unclear. Ms. Lewis reviewed the new grant process and moved approval of item B(4). The motion passed, Commissioners Lewis and George voting aye.

5. **B. O. 12-664** - Consideration of authorizing Yamhill County to submit an Enhance Program grant application to Oregon Department of Transportation (ODOT) for the Yamhelas Westsider Trail with Rail project, \$2,153,520.

Ms. Lewis stated that the project has been divided into three phases, as recommended by ODOT, and a decision would not be made known on this grant application until mid-summer at the earliest. She moved approval of item B(5). The motion passed, Commissioners Lewis and George voting aye.

Surplus Equipment

6. **B. O. 12-665** - Consideration of declaring the contents and fixtures of the former YCAP building as surplus county property to be sold, disposed of, or alienated in an appropriate legal manner.

Mr. Vesper discussed the building and stated that some of the contents and fixtures are salvageable, but much of it is of no interest to anyone, so it will need to be disposed of. Ms. Lewis stated that it needs to be an open process. Mr. Sanai agreed to work with Mr. Vesper on how to do that in a fair and reasonable way. Ms. George moved approval of item B(6). The motion passed, Commissioners Lewis and George voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 12-666** - Consideration of the employment of Joshua Gordon as Parole/Probation Officer in Community Corrections, regular full-time, Range 3, Step 4, effective December 3,

2012.

Ms. George moved approval of item D(1). The motion passed, Commissioners Lewis and George voting aye.

2. **B. O. 12-667** - Consideration of authorizing the Chair to sign an agreement between Yamhill County and Professional Minority Group, Inc., provider, for asbestos removal at the former YCAP building, \$5100.

Ms. George moved approval of item D(2). The motion passed, Commissioners Lewis and George voting aye.

3. **B. O. 12-668** - Authorize the Chair to sign a letter of support for the Enhance Program grant application for the Yamhelas Westsider Trail with Rail project.

Ms. Lewis moved approval of item D(3). The motion passed, Commissioners Lewis and George voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 2:35 p.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LESLIE LEWIS

Commissioner KATHY GEORGE

Commissioner MARY P. STERN