

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on January 3, 2013, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present were Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Pat Anderson, Human Resources; Tim Loewen, Juvenile Director; Mike Brandt, Planning Director; Sherrie Mathison, Solid Waste Coordinator; and Nathalie Hardy, News-Register.

Commissioner Lewis called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Minutes

1. **B. O. 13-01** - Consideration of approval of the minutes from April 2-4, 2012, informal work session.

Ms. Stern moved approval of item B(1). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

2. **B. O. 13-02** - Consideration of modifying the HHS personnel management roster to add one full-time HS Specialist 2 position in Chemical Dependency.

Ms. George moved approval of item B(2). The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. **B. O. 13-03** - Consideration of authorizing 5.5% lead worker pay for John Fant, HHS Chemical Dependency, effective January 9, 2013.

Ms. George moved approval of item B(3). The motion passed, Commissioners Lewis, George, and Stern voting aye.

4. **B. O. 13-04** - Consideration of the personnel action for Allen Springer as County Commissioner, regular full-time, effective January 7, 2013.

Ms. Lewis moved approval of item B(4). The motion passed, Commissioners Lewis, George, and Stern voting aye.

5. **B. O. 13-05** - Consideration of the personnel action for Brian Van Bergen as County Clerk, regular full-time, effective January 7, 2013.

Ms. Stern moved approval of item B(5). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Contracts/Grants

6. **B. O. 13-06** - Consideration of ratifying approval of an intergovernmental agreement between HHS Public Health, provider, and Washington County for the Cities Readiness Initiative program, not to exceed \$16,382, retroactive to August 10, 2012, through June 30, 2013.

Ms. George moved approval of item B(6). The motion passed, Commissioners Lewis, George, and Stern voting aye.

7. **B. O. 13-07** - Consideration of approval of Amendment #1 to an agreement between HHS Public Health, provider, and Oregon Health & Science University for the CaCoon program, \$24,000, retroactive to October 1, 2011, through September 30, 2013.

Ms. George moved approval of item B(7). The motion passed, Commissioners Lewis, George, and Stern voting aye.

8. **B. O. 13-08** - Consideration of approval of a memorandum of understanding between HHS, provider, and the Juvenile Department for services to youth in the Juvenile Department's Behavioral Rehabilitation Services program, \$68.35/hour for mental health assessment and treatment services and \$118.50/hour for psychiatric evaluation and consultation services, retroactive to December 1, 2012, through June 30, 2013.

Ms. Stern moved approval of item B(8). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Refunds

9. **B. O. 13-09** - Consideration of authorizing an \$800 refund from the Planning Department to Edith Pierce.

Ms. Stern moved approval of item B(9). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Vehicles/Surplus

10. **B. O. 13-10** - Consideration of authorizing the purchase of a 2013 Chevrolet Equinox

from Hubbard Chevrolet for the Juvenile Department, \$22,067, and declaring Unit P-121 as surplus county property to be sold on eBay.

Ms. Stern moved approval of item B(10). The motion passed, Commissioners Lewis, George, and Stern voting aye.

11. **B. O. 13-11** - Consideration of authorizing the purchase of a 2013 Ford Escape from Chuck Colvin Ford of McMinnville for the Parks Division and Community Corrections, \$22,484, and declaring Unit P-132 as surplus county property to be sold on eBay.

Ms. George moved approval of item B(11). The motion passed, Commissioners Lewis, George, and Stern voting aye.

12. **B. O. 13-12** - Consideration of declaring an inventory of cell phones from the Sheriff's Office as surplus county property and authorizing the sale of the phones to Firefly IT Asset Recovery, Inc., for \$1033, retroactive to July 16, 2012.

Ms. Stern moved approval of item B(12). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Committees

13. **B. O. 13-13** - Consideration of the appointment of Steven Farley to an ORS 459.320(1)(b) position on the Solid Waste Advisory Committee for a three-year term to expire January 3, 2016.

Ms. George moved approval of item B(13). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Historic Preservation

14. Discussion of a proposal to list the Lamson Ranch property, Willamina, in the National Register of Historic Places. *[No formal action taken.]*

Mike Brandt stated that the property owners requested this from the state office. He reviewed the process for getting on the national register, noting that the property would have to be on the county register of historic places first, but the heirs of the property opted out of that years ago. Ms. Lewis said that if the property is listed on the national register, the owners could apply to have their property value frozen for ten years, after which they could apply for a second ten-year period. Ms. Stern suggested that the Planning Department let the owners know about the requirement to be on the county register, in case their request is denied by the state due to that.

C. **OLD BUSINESS:**

1. **B. O. 13-14** - Consideration of adoption of findings in support of Planning Docket C-13-11/SDR-11-11, request for approval of a county park, applicant Yamhill County Parks, as tentatively approved December 6, 2012.

Ms. George moved approval of item C(1). The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 13-15** - Consideration of adoption of findings in support of Planning Docket C-12-12, request for a home occupation conditional use approval for a pregnancy and birth retreat center, applicant Jennifer Gallardo, as tentatively approved December 20, 2012.

Ms. Stern stated that she was not in attendance for the initial decision, but she read the newspaper article and spoke with Mike Brandt about it, and she supports the request. Ms. George moved approval of item C(2). The motion passed, Commissioners Lewis, George, and Stern voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-16** - Consideration of signing onto a letter from O&C Counties to the Oregon Congressional Delegation regarding O&C Lands management.

Ms. George moved approval of item D(1). The motion passed, Commissioners Lewis, George, and Stern voting aye.

E. **PUBLIC HEARINGS:**

1. Consideration of a proposed “Blue Sign Policy” for tourist- and business-oriented directional signs on county roads, as continued from December 6, 2012, at the point of Deliberation. *[Continued to January 24, 2013, at the point of Deliberation.]*

Ms. George requested additional time to review the proposed policy. Ms. Lewis moved to continue the item to January 24, 2013. The motion passed, Commissioners Lewis, George, and Stern voting aye.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us, or call the Board of Commissioners’ office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:46 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LESLIE LEWIS

Commissioner KATHY GEORGE

Commissioner MARY P. STERN