

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on January 10, 2013, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George and Allen Springer being present and Commissioner Mary P. Stern being excused.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; John Phelan, Public Works Director; Russ Heath, Shop Supervisor; and Nathalie Hardy, News-Register.

Commissioner George called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Mr. Springer moved approval of the consent agenda. The motion passed, Commissioners George and Springer voting aye.

Personnel

1. **B. O. 13-17** - Approve the change of status of Rebecca Heuser to Management Analyst - Health Educator in HHS Public Health, Range 20, Step 3, retroactive to January 9, 2013.
2. **B. O. 13-18** - Ratify approval of the employment of Jacob Rex as Corrections Deputy in the Jail, regular full-time, Range 12, Step 1, retroactive to January 9, 2013.
3. **B. O. 13-19** - Ratify approval of the change of status of Sean Sato to Patrol Deputy in the Sheriff's Office, retroactive to January 9, 2013.

Contracts/Grants

4. **B. O. 13-20** - Approve an agreement between Facilities Maintenance and Ediger Church Furniture, Inc., provider, for courthouse furniture repair, \$6175.
5. **B. O. 13-21** - Approve Grant Agreement #2986 between the Assessor's Office and Oregon Department of Revenue for the ORMAPP project, \$38,504 for the remapping of 1070 tax lots by December 31, 2013.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Consideration of the ratification of the following amendments to the 2011-13 Financial Assistance Agreement #135583 between HHS Public Health and Oregon Health Authority:

a. **B. O. 13-22** - Amendment #11, adding \$7741 to the Family Planning Program;

b. **B. O. 13-23** - Amendment #12, adding \$10,570 for Adult Immunization Special Projects.

Ms. George moved approval of item D(1). The motion passed, Commissioners George and Springer voting aye.

2. **B. O. 13-24** - Consideration of approval of an agreement between Public Works and Meng-Hannan Construction Co., Inc., provider, for the Yamhill County Refueling Station Remodel Project, \$119,328, effective through May 15, 2013.

John Phelan and Russ Heath discussed the project of replacing underground fuel storage tanks with above-ground tanks. Chuck Vesper stated that last year only one company would provide insurance for the underground tanks, and the premiums would be more than 50% higher to continue the insurance this year. Mr. Heath explained that almost all underground tanks have some contamination, especially those as old as the county's, but the Department of Environmental Quality (DEQ) no longer requires the cleanup of contaminated material very far beyond the tanks once they are removed. He stated that the county has five underground tanks to decommission, and the decision of whether to remove them or just fill them with slurry will be made later on. He said that if contaminated waste needs to be removed, the county would likely issue another Request for Proposals for that work.

Ms. George moved approval of item D(2). The motion passed, Commissioners George and Springer voting aye.

3. **B. O. 13-25** - Consideration of declaring book shelves from the Law Library as surplus county property to be sold or otherwise disposed of.

Mr. Vesper stated that the lease agreement for the Stark Building has expired and the books have all been removed, so now the shelves need to be removed as well. Ms. George moved approval of item D(3). The motion passed, Commissioners George and Springer voting aye.

E. **PUBLIC HEARINGS:** None.

G. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:14 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER