

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on February 7, 2013, at 9:00 a.m. in the Commissioners’ Office Conference Room, Commissioners Kathy George, Mary P. Stern, and Allen Springer being present. This Board session was rescheduled from its regular time to allow time for an executive session prior to regular business.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Rick Sanai, County Counsel; Brad Berry and Deb Bridges, District Attorney’s Office; Nicole Montesano, News-Register; and Diana Moffat, Local Government Personnel Institute.

Commissioner George called the meeting to order at 9:06 a.m. and immediately recessed to executive session pursuant to ORS 192.660(2)(d) to discuss labor negotiations.

A. **EXECUTIVE SESSION** pursuant to ORS 192.660(2)(d) to discuss labor negotiations, to take place in the Commissioners’ Office Conference Room at 9:00 a.m. *[No formal decisions made.]*

The meeting reconvened at 10:18 a.m. in Room 32 of the Courthouse. Present for this portion of the meeting were the three commissioners, Laura Tschabold, Chuck Vesper, Rick Sanai, Nicole Montesano, and Alex Justice, McMinnville High School student.

B. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

C. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. The motion passed, Commissioners George, Stern, and Springer voting aye.

Minutes

1. Approve the following Board minutes:
 - a. **B. O. 13-67** - October 18, 2012, formal session;
 - b. **B. O. 13-68** - October 22, 2012, informal session;
 - c. **B. O. 13-69** - October 29, 2012, informal session;
 - b. **B. O. 13-70** - November 1, 2012, formal session.

Personnel

2. **B. O. 13-71** - Modify the Community Corrections personnel management roster to delete a .6 FTE Parole & Probation Officer position and add a full-time Probation Officer Aide position.

Contracts/Grants

3. **B. O. 13-72** - Approve an agreement between HHS Chemical Dependency and Judge Peggy Hora, provider, for consulting services related to Yamhill County Drug Court, \$450/day plus expenses, not to exceed \$5000, retroactive to January 10, 2013, through December 31, 2013.

D. **OLD BUSINESS:** None.

E. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-73** - Consideration of Amendment #1 to an agreement (B.O. 12-695) between Yamhill County and RSS Architecture, provider, to add \$6257 for the design of sewer line improvements on 6th Street in McMinnville.

Chuck Vesper stated that 6th Street will be torn up for repaving anyway, so it makes sense to take care of the sewer issues at the same time. He explained that the street was vacated by the city and is now the county's responsibility. Mr. Springer moved approval of item E(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

2. **B. O. 13-74** - Consideration of authorizing a notice of intent to award a contract to Professional Minority Group, Inc., for asbestos mitigation at 800 NE 2nd St, McMinnville, \$4225.

Mr. Vesper stated that this is for additional asbestos beneath the flooring that the county was previously unaware of. He said that it is better to do the asbestos mitigation prior to demolition of the building so that people can get in and salvage surplus items. Mr. Springer moved approval of item E(2). The motion passed, Commissioners George, Stern, and Springer voting aye.

3. **B. O. 13-75** - Consideration of authorizing the Chair to sign an agreement between Yamhill County and Rose City Contracting, Inc., provider, for asbestos mitigation in the courthouse, \$3996, subject to approval by County Counsel.

Mr. Springer moved approval of item E(3). The motion passed, Commissioners George, Stern, and Springer voting aye.

4. Discussion of vacant County Surveyor position. *[No formal action taken.]*

Laura Tschabold stated that after looking into the statutes, Christian Boenisch has concerns about the county's authority to contract out surveyor services. She suggested that the Board go ahead and contract with Matt Dunckel to perform an office assessment, but have a separate discussion about how to fill the county's need for surveyor services.

Rick Sanai clarified that the Board could appoint an interim surveyor to fill the remainder of Dan Linscheid's elected term. Ms. Stern stated that the Board first needs to decide if it wants to make the position an appointed one or an elected one, and she believes the commissioners are all ready to move in the direction of making it an appointed position. She stated that she has only heard feedback from one constituent, who feels that it should be appointed. Ms. George said that she had also received feedback from one constituent with the same belief. Mr. Springer stated that he had received one phone call from someone in the industry who wants it to remain an elected position.

Ms. Tschabold agreed to move forward with preparation of Mr. Dunckel's contract and scope of work for the Board to consider the following week. She said that if the need arises in the meantime for a surveyor's stamp, the county will find an appropriate way to handle it.

F. PUBLIC HEARINGS:

1. Consideration of Planning Docket PA-01-10(KF), request by the City of Newberg to include an additional 260 acres in its Urban Growth Boundary and identify the area as Industrial and Public/Quasi-Public, as continued from December 6 at the point of Staff Recommendation. *[Continued to March 7, 2013, at the point of Staff Recommendation.]*

Ms. George opened the public hearing. Mr. Sanai presented a request from the applicant to continue the hearing. Ms. Stern moved to continue the hearing to March 7, 2013, at the point of Staff Recommendation. The motion passed, Commissioners George, Stern, and Springer voting aye.

G. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:40 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER