

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 21, 2013, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George and Allen Springer being present and Commissioner Mary P. Stern being excused.

Also present were Laura Tschabold, County Administrator; Rick Sanai, County Counsel; Pat Anderson, Human Resources; Gayle Jensen, Deputy County Clerk; and Nicole Montesano, News-Register.

Commissioner George called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Mr. Springer moved approval of the consent agenda. The motion passed, Commissioners George and Springer voting aye.

Personnel

1. **B. O. 13-157** - Approve the change of status of Michael Mendenhall to regular part-time employment in Court Security, Range 10, Step 1, effective March 24, 2013.

2. **B. O. 13-158** - Approve the change of status of Elizabeth Fernley to regular full-time employment in HHS Enhanced Care, effective April 9, 2013.

3. **B. O. 13-159** - Approve the change of status of Renelle Hall to regular part-time employment in HHS Community Support Services, .8 FTE, effective March 24, 2013.

Contracts/Grants

4. **B. O. 13-160** - Approve a contract employment agreement between HHS Adult Mental Health and Todd Sprague for civil commitment investigator consultation services, \$50/hour, not to exceed \$5000, retroactive to March 4, 2013, through June 30, 2014.

5. **B. O. 13-161** - Approve Service Element Prior Authorization (SEPA) Approval Unit #710536 for the 2011-13 Financial Assistance Agreement #134297 between Health & Human Services and Oregon Department of Human Services, \$2596.

6. **B. O. 13-162** - Authorize the Transit Division to submit an Energy Incentives Program Application for Preliminary Certification for public transit services, total estimated tax credit \$458,583, application fee \$200.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-163** - Consideration of the employment of Stephen Craigen as temporary on-call help in the Clerk's Office, \$29/hour, retroactive to February 23, 2013, through June 30, 2013.

Gayle Jensen explained that Mr. Craigen is an employee of Marion County, which uses the same election system that Yamhill County does, and he will be helping to train Brian Van Bergen on the system. She estimated that he would work a total of six days at the most. After further discussion, Mr. Springer moved approval of item D(1). The motion passed, Commissioners George and Springer voting aye.

2. **B. O. 13-164** - Consideration of Amendment #1 to the contract employee agreement (B.O. 13-104) between the Planning Department and Sanitation Technology, Inc., dba Sanitech Consulting, to replace references to "Sanitation Technology, Inc., dba Sanitech Consulting" with "Zan Ewing," effective March 21, 2013.

Laura Tschabold stated that the contract was originally done with Mr. Ewing's company, but it is more cost-effective to have the contract be with him individually, and nothing in the contract is changed other than the name. Mr. Springer moved approval of item D(2). The motion passed, Commissioners George and Springer voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:10 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER