

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on April 11, 2013, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Allen Springer being present.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, Deputy County Counsel; Manuel Campos, Human Resources; and Nathalie Hardy, News-Register.

Commissioner George called the meeting to order at 10:00 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Personnel

1. **B. O. 13-209** - Consideration of the employment of Matt Dunckel as Deputy County Surveyor, temporary on-call, \$35/hour, retroactive to April 9, 2013, through June 30, 2013.

Ms. Stern stated that the county needs to have someone available to perform surveyor duties in case Bill Gille is unavailable, as happened recently. She discussed the issue of whether to open the position up to the public, and stated that she feels comfortable just appointing Mr. Dunckel because it is an extremely limited, short-term position, and Mr. Dunckel is mostly retired, so it would be unlikely that his plats would need to be signed. She said that if there are other interested surveyors in the community, the Board would hear from them and could change this action, but she doesn't foresee that happening. Mr. Springer agreed, stating that this is just a fail-safe for extreme emergencies.

Ms. Stern moved approval of item B(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

2. **B. O. 13-210** - Consideration of the change of status of Lindsey Palmer to extend temporary full-time employment in the Juvenile Department, retroactive to April 8, 2013, through August 8, 2013.

Ms. Stern moved approval of item B(2). The motion passed, Commissioners George, Stern, and Springer voting aye.

3. **B. O. 13-211** - Consideration of amending the Health & Human Services personnel management roster to add .03 FTE Registered Nurse 2.

Ms. George moved approval of item B(3). The motion passed, Commissioners George, Stern, and Springer voting aye.

4. **B. O. 13-212** - Consideration of the change of status of Toren Cole to regular part-time employment in HHS Adult Behavioral Health, Range 19, Step 5, effective April 24, 2013.

Ms. George moved approval of item B(4). The motion passed, Commissioners George, Stern, and Springer voting aye.

5. **B. O. 13-213** - Consideration of the employment of Mariza Anderson as HS Specialist 2 in HHS Family & Youth, temporary part-time, Range 20, Step 2, effective April 12, 2013, through June 14, 2013.

Ms. George moved approval of item B(5). The motion passed, Commissioners George, Stern, and Springer voting aye.

#### Contracts/Grants

6. **B. O. 13-214** - Consideration of approval of Amendment #2 to the 2011-13 Financial Assistance Agreement #134297 between Health & Human Services and Oregon Health Authority.

Ms. George moved approval of item B(6). The motion passed, Commissioners George, Stern, and Springer voting aye.

7. **B. O. 13-215** - Consideration of an agreement between the Board of Commissioners and Cathy Verret dba HazCom Consulting, provider, for hazardous materials consulting services, \$75/hour, not to exceed \$5000, effective through July 31, 2013.

Ms. George moved approval of item B(7). The motion passed, Commissioners George, Stern, and Springer voting aye.

8. **B. O. 13-216** - Consideration of authorizing a notice of intent to award a contract to C.J. Hansen Company, Inc., for boiler replacement at the Moore Building.

Mr. Springer moved approval of item B(8). The motion passed, Commissioners George, Stern, and Springer voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items): None.

E. **PUBLIC HEARINGS**: None.

F. **ANNOUNCEMENTS**:

For information on county advisory committee vacancies, please refer to our website, [www.co.yamhill.or.us](http://www.co.yamhill.or.us), or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

Following commissioner updates, the meeting adjourned at 10:25 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair KATHY GEORGE

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Commissioner MARY P. STERN

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Commissioner ALLEN SPRINGER