

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on May 30, 2013, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Allen Springer being present.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Christian Boenisch, Deputy County Counsel; Pat Anderson, Human Resources; and Nathalie Hardy, News-Register.

Commissioner George called the meeting to order at 10:03 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Minutes

1. Consideration of approval of the following formal session minutes:
  - a. **B. O. 13-295** - May 2, 2013;
  - b. **B. O. 13-296** - May 9, 2013;
  - c. **B. O. 13-297** - May 16, 2013;
  - d. **B. O. 13-298** - May 20, 2013.

Ms. Stern moved approval of item B(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

Personnel

2. **B. O. 13-299** - Consideration of the employment of Yadira Segura and Maria Sandoval as bilingual Clerical Relief in Health & Human Services, temporary on-call, \$11.26/hour plus \$.30/hour bilingual incentive, effective June 10, 2013, through June 30, 2014.
3. **B. O. 13-300** - Consideration of the employment of Tabitha Ledbetter as HS Associate in HHS Community Support Services, regular part-time, Range 14, Step 1, effective May 31, 2013.
4. **B. O. 13-301** - Consideration of the employment of Amy Thorkildson as Accounting

Clerk 2 in HHS Central Services, temporary on-call, Range 10, Step 1, effective June 3, 2013, through June 30, 2014.

5. **B. O. 13-302** - Consideration of the employment of Tina Barton, Kelly Carsh, Cynthia Maclearn, Pam Mikeworth, Dietrich Shaw, and Chris Walker as HS Associates in HHS Community Support Services, regular on-call, Range 14, Step 1, effective June 3, 2013.

Pat Anderson reviewed the differences between regular on-call and temporary on-call employees, explaining that regular on-call employees have to go through the recruitment process and their employment doesn't have to be re-approved by the Board each year. Chuck Vesper suggested looking at temporary on-call employees in other departments to see if they should be classified as regular on-call.

Ms. George moved approval of items B(2) through B(5) and item D(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

6. **B. O. 13-303** - Consideration of approval of a Board Order reaffirming workers' compensation coverage for county volunteers, effective June 1, 2013.

Ms. Stern moved approval of item B(6). The motion passed, Commissioners George, Stern, and Springer voting aye.

#### Contracts/Grants

7. **B. O. 13-304** - Consideration of approval of an agreement between HHS Family & Youth and Chehalem Youth and Family Services, provider, for outpatient counseling and treatment services, \$20,000 per fiscal year, retroactive to July 1, 2012, through June 30, 2015.

Ms. George moved approval of item B(7). The motion passed, Commissioners George, Stern, and Springer voting aye.

8. Consideration of approval of the following agreements between HHS Community Health, provider, and Oregon Department of Education Early Learning Division for early learning services, effective July 1, 2013, through June 30, 2015:

a. **B. O. 13-305** - Mixed Funds Agreement, \$324,318;

b. **B. O. 13-306** - Healthy Start Agreement for Medicaid administrative activities, not to exceed \$105,000.

Ms. George moved approval of item B(8). The motion passed, Commissioners George, Stern, and Springer voting aye.

9. **B. O. 13-307** - Consideration of approval of an agreement between Yamhill County and Marsh USA, Inc., provider, for insurance broker services, \$37,000, effective July 1, 2013, through June 30, 2014.

Mr. Vesper explained that Marsh USA shops around and negotiates deals on behalf of the

county for its non-benefitted insurance policies, such as property and liability, and also helps broker the county's workers' compensation insurance. He said that Marsh USA has provided quality representation for workers compensation and above-ground storage tank issues, and its expertise is a valuable benefit to the county. Ms. Stern commented that the county may save money by working directly with City County Insurance Services (CCIS) rather than paying an insurance broker to do so. The Board agreed to have Mr. Vesper evaluate the cost benefit received by the county.

Ms. George moved approval of item B(9). The motion passed, Commissioners George, Stern, and Springer voting aye.

#### Committees

10. **B. O. 13-308** - Consideration of the following changes to the Mental Health and Developmental Disabilities Advisory Board:

- a. Appoint Theresa Heidt for a one-year term to expire May 30, 2014;
- b. Reappoint Charlene Gibb, Nancy Keim, Ann Scott, Robert Porath, and Frankie Williams for three-year terms to expire May 30, 2016.

Ms. George moved approval of item B(10). The motion passed, Commissioners George, Stern, and Springer voting aye.

11. **B. O. 13-309** - Consideration of the appointment of David Case to the Local Alcohol and Drug Planning Committee for a three-year term to expire May 30, 2016.

Ms. George moved approval of item B(11). The motion passed, Commissioners George, Stern, and Springer voting aye.

#### Vehicles

12. **B. O. 13-310** - Consideration of authorizing the purchase of three new 2013 Dodge Caravans from Jim Doran Auto Center for the HHS motor pool, \$21,078 each.

Ms. George moved approval of item B(12). The motion passed, Commissioners George, Stern, and Springer voting aye.

#### Delegation of Authority

13. **Tabled** - Consideration of authorizing Commissioner Stern to participate in the National Association of Counties' annual election of officers and policy adoption.

Ms. Stern stated that although she would be attending the annual conference, it might be easier for the Association of Oregon Counties if the Board delegates Mike McArthur as the county's voting representative. She said that she would check on that and report back the following week.

#### Mass Gathering Permit

14. **B. O. 13-311** - Consideration of scheduling a public hearing for June 27, 2013, to consider a request by All-Terrain Events for a mass gathering permit for the 2013 Race the

Reaper event at the Flying M Ranch in Yamhill on September 14-15, 2013.

Ms. Stern moved approval of item B(14). The motion passed, Commissioners George, Stern, and Springer voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-312** - Consideration of authorizing 11% out-of-class pay for the following employees in the District Attorney’s Office:

- a. Tamera Peterson, retroactive to May 13, 2013, through May 23, 2013;
- b. Karla Connors, retroactive to May 21, 2013, through June 3, 2013.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, [www.co.yamhill.or.us](http://www.co.yamhill.or.us), or call the Board of Commissioners’ office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:33 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair KATHY GEORGE

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Commissioner MARY P. STERN

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Commissioner ALLEN SPRINGER