

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on June 13, 2013, at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Allen Springer being present.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Christian Boenisch, Deputy County Counsel; Ken Friday, Planning Division Manager; Captain Ron Huber, Sheriff’s Office; Nathalie Hardy, News-Register; Tyler Francke, Newberg Graphic; and Joseph Gall, 1156 SW Westvale St, McMinnville.

Commissioner George called the meeting to order at 10:10 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Joseph Gall questioned whether the Board conducts its meetings in accordance with state law or county ordinance, and which takes precedence. He said that the county’s ordinance states that meetings will be conducted in accordance with Robert’s Rules of Order. Christian Boenisch explained that state statutes give local governments the authority to pass ordinances describing how they will conduct their meetings, and that’s what the county has done. Ms. George stated that Mr. Gall is welcome to meet with Mr. Boenisch outside of Board session to discuss the ordinance and how county meetings are run.

B. **AGENDA:**

Minutes

1. Consideration of approval of the following minutes:
 - a. **B. O. 13-331** - May 29, 2013, work session;
 - b. **B. O. 13-332** - May 30, 2013, formal session.

Mr. Springer moved approval of item B(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

Personnel

2. **B. O. 13-333** - Consideration of the change of status of Lucy Mendez-Rubio to regular part-time employment in HHS Family & Youth, .9 FTE, Range 10, Step 3, retroactive to June 9,

2013.

Ms. George moved approval of item B(2). The motion passed, Commissioners George, Stern, and Springer voting aye.

Contracts/Grants

3. **B. O. 13-334** - Consideration of approval of an agreement between Yamhill County and Tom O'Connor, provider, for consulting services with the county's Evidence-Based Decision Making Initiative (EBDMI) Policy Team, \$100/hour, not to exceed \$35,000, retroactive to May 1, 2013, through September 30, 2013.

Ms. Stern stated that Mr. O'Connor has been helping the policy team move forward, with grant funding through EBDMI, and Ted Smietana has received permission from the Criminal Justice Commission for the county to use excess funds remaining from the initial grant to continue his contract. She moved approval of item B(3). The motion passed, Commissioners George, Stern, and Springer voting aye.

4. **B. O. 13-335** - Consideration of approval of Amendment #3 to the 2011-13 Financial Services Agreement #134297 between HHS Developmental Disabilities and Oregon Health Authority to allow the claiming of administrative costs for withholding union dues and fair share funds from paychecks of personal support workers.

Ms. George moved approval of item B(4). The motion passed, Commissioners George, Stern, and Springer voting aye.

5. **B. O. 13-336** - Consideration of approval of an agreement between HHS Family & Youth and Catholic Community Services, provider, for mental health services to youth in treatment foster care contracted beds, not to exceed \$20,000/year, retroactive to July 1, 2012.

Ms. George moved approval of item B(5). The motion passed, Commissioners George, Stern, and Springer voting aye.

6. **B. O. 13-337** - Consideration of authorizing Health & Human Services to apply for a two-year federal grant from the Oregon Criminal Justice Commission to fund continuation of the Family Drug Court program, approximately \$150,000/year.

Ms. George moved approval of item B(6). The motion passed, Commissioners George, Stern, and Springer voting aye.

Committees

7. **B. O. 13-338** - Consideration of the appointment of Reg McShane to the Fair Board for a three-year term, effective July 1, 2013, through July 1, 2016.

Mr. Springer moved approval of item B(7), stating that Mr. McShane is highly recommended and the Fair Board is privileged to have him. He expressed appreciation for

Wendy Snodgrass' service. The motion passed, Commissioners George, Stern, and Springer voting aye.

C. **OLD BUSINESS:**

1. **B. O. 13-339** - Consideration of authorizing Commissioner Stern to participate in the National Association of Counties' annual election of officers and policy adoption.

Ms. George moved approval of item C(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-340** - Consideration of approval of a contract employee agreement between HHS Adult Mental Health and Jannell Werner for Psychiatric Behavioral Health Nurse Practitioner services, \$55/hour up to 30 hours/week, effective June 17, 2013.

Ms. George moved approval of item D(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

2. **B. O. 13-341** - Consideration of authorizing a notice of intent to award a contract to Haworth, Inc., for demolition services at 800 NE 2nd Street, McMinnville, \$28,202.

Christian Boenisch stated that the bids for this had come in as hoped, and the county is well within the budgeted grant amount for the new transit center. Mr. Springer moved approval of item D(2), stating that it is a good idea to do the demolition outside of the scope of the architect so the county doesn't get into overages. The motion passed, Commissioners George, Stern, and Springer voting aye.

3. **B. O. 13-342** - Consideration of approval of an agreement between Yamhill County and Farnham Electric Construction, provider, to expand and upgrade the courthouse and Annex Building fire alarm system, \$70,104.

Mr. Springer moved approval of item D(3). The motion passed, Commissioners George, Stern, and Springer voting aye.

4. **B. O. 13-343** - Consideration of authorizing the purchase of a gas furnace/air conditioning unit for the jail from Webster Heating & Air Conditioning, \$7850.

Captain Huber stated that the unit went out over the weekend and he had obtained three quotes for replacement. He explained that Webster can offer a better price than Carrier because it sells more units. He said that the money will come from Fund 40-41, but that may lead to a request for additional appropriation authority before the end of the fiscal year.

Ms. Stern moved approval of item D(4), adding that the \$7850 includes the cost of the crane. The motion passed, Commissioners George, Stern, and Springer voting aye.

E. **PUBLIC HEARINGS:**

1. *[Application withdrawn]* Consideration of Planning Docket NCU-05-12(KF), a request for non-conforming use approval to allow the processing of aggregate materials on the quarry floor at Rex Quarry, applicant Meisel Rock Products, appellant Rick Hoy.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:45 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER