

INFORMAL SESSION

August 19, 2013 2:00 p.m.

Conference Room
Commissioners' Office

PRESENT: Commissioners Kathy George, Mary Stern, and Allen Springer

Staff: Laura Tschabold, County Administrator
Chuck Vesper, Deputy County Administrator
Christian Boenisch, County Counsel
Pat Anderson, Human Resources Manager
Bill Gille, County Engineer
John Phelan, Public Works Director
Doug McGillivray, Emergency Manager
Sue Lamb, Assistant Emergency Manager
Allan Westhoff, Fair Manager

Guest: Nathalie Hardy, News-Register

* indicates items forwarded to formal agenda

Kathy George called the informal session to order.

* Personnel - Pat Anderson listed the personnel action for the agenda.

Emergency Management Activities Update - Sue listed the upcoming events currently scheduled. The Annual Preparedness Fair will be held Saturday, September 28th, in Newberg. A training virtual table-top exercise is scheduled for Tuesday, September 17th in the Juvenile Department and will be facilitated by FEMA. The Mass Fatalities Plan, which has not been completed or worked on for some time, is now targeted for completion by the end of the calendar year.

Doug said that training for public information officers will be held on the 18th and 19th of September in the Clerk's Office conference room. He said that a meeting will be held with the State Fire Marshall on August 26th to work on establishing local emergency planning committee exercises, with emphasis on monitoring hazardous waste facilities in the County.

* Contracts - Several Health & Human Services contracts were forwarded for the agenda.

* Grant application - Public Health. See agenda for details.

* Committee resignation - See agenda.

* Public Works - Surplus sale - Laura asked that Public Works staff estimate values for items to be sold and provide a list to the Board prior to formal session on Thursday.

Habitat Conservation Plan - John Phelan stated the Plan is in its second year of development and has been closely reviewed by the Department of Fish & Wildlife. He said another step in the process is to have the Board establish a technical advisory committee and appoint members.

John said that the County has already begun implementing the recommended best practices on a couple of sites. He said that by adopting the Plan, the Board commits to funding the conservation plan for at least the next 30 years, and the conditions in the Plan must be strictly adhered to, with an annual audit to take place.

Mary said that the Board has included funding in the budget and it is expected that the cost over 30 years will be \$950,000.

John said it is a well-written Plan and that the process has been less painful than he anticipated with good cooperation with the Fish & Wildlife staff and with the countless hours Laura has spent on developing the Plan.

Consensus: Christian will prepare a board order to adopt the Plan and a copy will be provided to Fish & Wildlife. John said that the Plan is a “living document” that will require annual work over the next 30 years.

At 2:35 p.m., the informal session was recessed to open an executive session pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. At 3:08 p.m., the Informal Session was reconvened. Kathy stated that real property negotiation was discussed in the executive session, no decisions were made, but a sense of the Board’s direction was conveyed to Christian.

Informal Session adjourned at 3:10 p.m.

Carol Ann White
Secretary