

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal/informal session on September 12, 2013, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Kathy George, Mary P. Stern, and Allen Springer being present.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Pat Anderson, Human Resources; and Nathalie Hardy, News-Register.

Commissioner George called the meeting to order at 10:07 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Minutes

1. **B. O. 13-559** - Consideration of approval of minutes from the July 1, 2013, formal session.

Ms. Stern moved approval of item B(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

Personnel

2. **B. O. 13-560** - Consideration of the change of status of Gary Hiskey to regular part-time employment in the Sheriff’s Office Courthouse Security, Range 10, Step 1, .2 FTE, retroactive to August 24, 2013.

Ms. Stern moved approval of item B(2). The motion passed, Commissioners George, Stern, and Springer voting aye.

3. **B. O. 13-561** - Consideration of the employment of the following individuals in HHS Community Support Services:

- a. Sue Brandt, HS Associate, regular full-time, Range 14, Step 1, effective September 24, 2013;
- b. Richard Maddox, Human Services Technician, regular part-time, Range 11, Step

- 1, effective September 24, 2013;
- c. Lamonica Bryant, HS Specialist 1, regular full-time, Range 17, Step 1, effective October 9, 2013.

Ms. George moved approval of item B(3). The motion passed, Commissioners George, Stern, and Springer voting aye.

Contracts/Grants

4. **B. O. 13-562** - Consideration of approval of Service Element Prior Authorization (SEPA) Approval Unit #816612 for Contract #142149 between HHS and Oregon Department of Human Services, \$13,416.

Ms. George moved approval of item B(4). The motion passed, Commissioners George, Stern, and Springer voting aye.

5. **B. O. 13-563** - Consideration of approval of a grant agreement between HHS, grantee, and Oregon Criminal Justice Commission for the Family Drug Court, \$90,338, effective through June 30, 2014.

Ms. Stern moved approval of item B(5). The motion passed, Commissioners George, Stern, and Springer voting aye.

6. **B. O. 13-564** - Consideration of approval of an agreement between HHS, the Juvenile Department, and Oregon Department of Education-Youth Development Division for Positive Youth Investment (PYI) services, \$78,025, and Juvenile Crime Prevention (JCP) services, \$57,016, retroactive to July 1, 2013, through June 30, 2014.

Laura Tschabold explained that this is a continuation of the former Commission on Children and Families funding, which is just being distributed in a different way now. Ms. George moved approval of item B(6). The motion passed, Commissioners George, Stern, and Springer voting aye.

7. **B. O. 13-565** - Consideration of approval of an agreement between the Juvenile Department and Justice Benefits, Inc., provider, for Title IV-E administrative claims services, effective September 26, 2013.

Ms. Stern moved approval of item B(7). The motion passed, Commissioners George, Stern, and Springer voting aye.

8. **B. O. 13-566** - Consideration of approval of Grant Agreement #1485 between the Parks Division, grantee, and Oregon State Marine Board for the replacement of boating floats at Rogers Landing Park, \$45,100.

Mr. Springer moved approval of item B(8). The motion passed, Commissioners George, Stern, and Springer voting aye.

Vehicles/Surplus

9. **B. O. 13-567** - Consideration of authorizing the purchase of a new Ford F-150 crew cab pickup from Chuck Colvin Ford for Public Works, \$28,885, and declaring Unit #98-5 as surplus county property to be sold on eBay.

Mr. Springer moved approval of item B(9). The motion passed, Commissioners George, Stern, and Springer voting aye.

Proclamation

10. Discussion of National Manufacturing Day. *[Consensus to approve proclamation on October 3, 2013.]*

Flu Shots

11. **B. O. 13-568** - Consideration of authorizing a flu shot clinic for county employees on October 30, 2013, and related expenses.

Ms. Tschabold stated that the county traditionally contracts with Safeway to provide this clinic to employees each year. She said that most employees have insurance that covers the cost, and the county has traditionally covered the cost for the others, which is estimated at \$1000 or less. Ms. George moved approval of item B(11). The motion passed, Commissioners George, Stern, and Springer voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

Yamhelas Westsider Trail

1. **B. O. 13-569** - Consideration of adoption of a Purchase Option Agreement between Yamhill County and Carlton 2007, LLC, for a 30-foot strip of property in Carlton.

Christian Boenisch stated that this is similar to a purchase option the county approved with Ken Wright of Carlton 2007, LLC, for another property five years ago. He said that he believes Mr. Wright intends to donate the right-of-way on each of the properties he owns along the Yamhelas Westsider Trail, so the purchase option would not likely be exercised unless it is done with grant funding. Mr. Springer moved approval of item D(1). The motion passed, Commissioners George, Stern, and Springer voting aye.

2. **B. O. 13-570** - Consideration of adoption of a Memorandum of Purchase Option between Yamhill County and Carlton 2007, LLC, for a 30-foot strip of property in Carlton.

Mr. Springer moved approval of item D(2). The motion passed, Commissioners George, Stern, and Springer voting aye.

The group discussed grant funding opportunities for the trail and the need for an appraisal of the trail property for grant applications. Ms. Tschabold stated that Oregon Department of Transportation (ODOT) would handle the appraisal through a consultant, but it is too early to do

anything now because the county doesn't have an intergovernmental agreement in place with ODOT yet. Mr. Springer noted that there is some risk associated with the timing of purchasing an appraisal, not knowing if it would expire before the grants are approved.

Ms. Stern mentioned the possibility of applying for Connect V grant funding in October or November for the Newberg-Dundee Bypass. She said that the bypass would take priority over the trail. Mr. Springer agreed to bring up the issue at the next Parkway Committee meeting.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:30 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER