

INFORMAL SESSION MINUTES

September 30, 2013

2:00 p.m.

Commissioners' Office Conference Room

PRESENT: Commissioners Kathy George, Mary P. Stern, and Allen Springer.

Staff: Laura Tschabold, Chuck Vesper, Pat Anderson, and Christian Boenisch.

Guests: Nathalie Hardy, News-Register.

* indicates item forwarded to formal agenda

Kathy called the meeting to order at 2:04 p.m.

* Personnel - Pat presented personnel requests from various departments. See formal session agenda for details.

* Approve a leave conversion order for employees who move from a bargaining unit that has vacation and sick leave to a bargaining unit that has flexible earned time (FET).

Minutes - Mary moved approval of the following informal session minutes. The motion passed unanimously.

B. O. 13-601 - September 16, 2013

* Approve the minutes from the September 12, 2013, formal/informal session.

* Refund - Authorize a \$1759 refund from the Planning Department to NW Wine Co.

* Fees - Approve an updated cost list for mortuary services utilized by the Yamhill County District Medical Examiner.

Chuck provided background information and said that the county is required to pay for these services, but there has never been an order defining the fees. He said that the three local providers have agreed to this fee schedule and to the geographic method of determining which provider is used. Laura said that Chuck and Becky Weaver had tried to do an analysis of other counties, but it was difficult to find any comparable counties that do it the way Yamhill County does.

* Committees - See agenda for details. The Board acknowledged the resignation of Mike Griffith from the Planning Commission.

* Resolution - Consideration of approval of Resolution 13-10-3-1 proclaiming October 4, 2013, as Manufacturing Day in Yamhill County.

* Supplemental Budget - Consideration of approval of a supplemental budget for 2013-14 for the purpose of retiring full faith and credit bonds through an interfund loan from the Solid

Waste Fund (Fund 17) to the Capital Improvements Fund (Fund 40) in the amount of \$700,905.

Commissioner Updates - Allen provided an update on Fair issues and said that Laura and Chuck are working on developing a memorandum of understanding with the Fair Board's input on criteria for how to operate going forward. Chuck recommended that Allen share with the Fair Board the internal controls related to finances that Becky has developed and explain that all county offices operate by those rules.

Allen also discussed the potential of using veterans for certain aspects of court security and other part-time work, and his interest in learning more about unmanned aerial vehicles and their potential uses for the county.

The meeting adjourned at 2:44 p.m.

Anne Britt
Secretary