

## INFORMAL SESSION MINUTES

October 7, 2013

2:00 p.m.

Commissioners' Office Conference Room

PRESENT: Commissioners Kathy George, Mary P. Stern, and Allen Springer.

Staff: Laura Tschabold, Chuck Vesper, Pat Anderson, Christian Boenisch, Tim Loewen.

Guests: Nathalie Hardy, News-Register.

---

\* indicates item forwarded to formal agenda

Kathy called the meeting to order at 2:05 p.m.

\* Personnel - Pat presented personnel requests from various departments. See formal session agenda for details.

\* Modify the HHS personnel management roster to add .375 FTE Management Analyst position authority in Community Health, effective November 1, 2013, through June 30, 2014.

Juvenile Department Update - Tim Loewen provided updates on the Behavioral Rehabilitation Services program, the firewood program, the garden pilot project, a potential woodworking program, staffing changes, a recent department retreat, and a conference that his office helped host. He said that he is looking for another project like the Amity House and is discussing a possible joint project with Jeff Lorton. Mary suggested that he check with the banks on foreclosure homes that they aren't able to sell.

Minutes - Mary moved approval of the following minutes. The motion passed unanimously.

B. O. 13-618 - February 19, 2013, work session

\* See agenda for formal session minutes to be adopted.

\* Contracts/Grants - See agenda for details.

\* Surplus - Declare an inventory of office furniture as surplus county property to be sold on Craigslist or otherwise disposed of. In response to a question from Allen about donating surplus equipment to schools, Laura suggested posting the list on the county website and contacting local agencies to look it over and contact the county if interested in any of the items.

\* Committees - Approve the reappointment of Judi Herubin to the Mental Health and Developmental Disabilities Advisory Board for a three-year term to expire May 30, 2016.

\* Refunds - Authorize the following refunds from the Planning Department:

- a. Bergstrom Wines, LLC, \$2108;
- b. Edward Fus and Laureen O'Brien, \$2041.

Following commissioner updates, the meeting adjourned at 2:52 p.m.

Anne Britt  
Secretary