

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on October 10, 2013, at 10:00 a.m. in Room 32 of the courthouse, Commissioner Kathy George being present, Commissioner Allen Springer attending by telephone, and Commissioner Mary P. Stern being excused.

Also present were Chuck Vesper, Deputy County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; Mike Brandt, Planning Director; and Ken Friday, Planning Division Manager.

Commissioner George called the meeting to order at 10:00 a.m. and moved to allow Commissioner Springer to participate in the meeting by telephone. The motion passed, Commissioners George and Springer voting aye.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Mr. Springer moved approval of the consent agenda. The motion passed, Commissioners George and Springer voting aye.

Minutes

1. Approve the following formal session minutes:
 - a. **B. O. 13-619** - July 22, 2013;
 - b. **B. O. 13-620** - August 8, 2013;
 - c. **B. O. 13-621** - August 15, 2013;
 - d. **B. O. 13-622** - August 22, 2013.

Personnel

2. **B. O. 13-623** - Authorize 11% out-of-class pay for Mike Kemper, Planning Department, retroactive to October 9, 2013, through June 30, 2014.
3. **B. O. 13-624** - Ratify the employment of Todd Sadlo as Senior Assistant County Counsel, regular full-time, Range 29, Step 4, retroactive to October 9, 2013.
4. **B. O. 13-625** - Ratify the employment of Mariza Anderson as HS Specialist 2 in HHS Family & Youth, temporary part-time, Range 20, Step 2, retroactive to October 9, 2013, through

June 14, 2014.

5. **B. O. 13-626** - Approve the employment of Nayeli Garcia Shimanoff as bilingual Registered Nurse 2 in HHS Community Health, regular part-time, \$40/hour, effective October 24, 2013.
6. **B. O. 13-627** - Ratify the employment of Jillien Smith as HS Associate in HHS Enhanced Care, temporary part-time, Range 14, Step 1, retroactive to October 9, 2013, through June 30, 2014.
7. **B. O. 13-628** - Modify the HHS personnel management roster to add .375 FTE Management Analyst position authority in Community Health, effective November 1, 2013, through June 30, 2014.

Contracts/Grants

8. **B. O. 13-629** - Approve a lease agreement and business associate agreement between HHS Community Health, lessor, and Yakima Valley Farm Workers Clinic dba Women, Infants, and Children Program (WIC) for office space within the Yamhill County Health Center, \$1625/month, effective October 23, 2013, through June 30, 2015.
9. **B. O. 13-630** - Approve Amendment #3 to the 2013-15 Intergovernmental Agreement #142033 between HHS Community Health and Oregon Health Authority for the first year of the School-Based Health Center planning grant, \$30,000, effective November 1, 2013, through June 30, 2014.
10. **B. O. 13-631** - Authorize HHS Community Health to submit a joint application with Yamhill Coordinated Care Organization for a \$150,000 grant from the Community Prevention Program for the implementation of primary and secondary prevention strategies to address the leading causes of death and disability and the primary drivers of health care costs in Yamhill County.

Surplus Property

11. **B. O. 13-632** - Declare an inventory of office furniture as surplus county property to be sold on Craigslist or otherwise disposed of.

Committees

12. **B. O. 13-633** - Approve the reappointment of Judi Herubin to the Mental Health and Developmental Disabilities Advisory Board for a three-year term to expire May 30, 2016.

Refunds

13. Authorize the following refunds from the Planning Department:
 - a. **B. O. 13-634** - Bergstrom Wines, LLC, \$2108;
 - b. **B. O. 13-635** - Edward Fus and Laureen O'Brien, \$2041.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-636** - Consideration of approval of Intergovernmental Agreement #142181 between HHS Community Health, provider, and Oregon Health Authority for environmental health services, retroactive to July 1, 2013, through June 30, 2015.

Ms. George moved approval of item D(1). The motion passed, Commissioners George and Springer voting aye.

2. **B. O. 13-637** - Consideration of authorizing 11% out-of-class pay to Lavina Lee, District Attorney's Office, retroactive to September 18, 2013, through September 20, 2013.

Mr. Springer moved approval of item D(2). The motion passed, Commissioners George and Springer voting aye.

3. **B. O. 13-638** - Consideration of approval of Amendment #2 to the 2013-15 Intergovernmental Agreement #142033 between HHS Community Health and Oregon Health Authority.

Ms. George moved approval of item D(3). The motion passed, Commissioners George and Springer voting aye.

4. **B. O. 13-639** - Consideration of authorizing a notice of intent to award a contract to Haworth, Inc., for construction of the new YCTA transit center, base bid \$756,000.

Mr. Springer moved approval of item D(4). The motion passed, Commissioners George and Springer voting aye.

E. **PUBLIC HEARINGS:**

1. Consideration of Planning Docket G-02-13, a request to modify Section 901 (Floodplain Overlay District) of the Zoning Ordinance and adopt related definitions in Section 200 to comply with changes required by FEMA, applicant Yamhill County. *[Tentatively approved, findings to be adopted October 17, 2013.]*

Ms. George opened the public hearing.

Staff Report - Mike Brandt stated that the Federal Emergency Management Agency (FEMA) had provided a list of shortcomings that were missed when the county modified the ordinance in 2010 to comply with FEMA changes. He said that all of the definitions were previously in the ordinance, but had been taken out by his predecessor at some point for unknown reasons. He explained that a new section (901.19) is required to include FEMA's variance language, although the county has never granted a variance to the floodplain section. He stated that no public testimony was given at the Planning Commission, and the commission voted 9-0 to recommend approval of the ordinance amendments. He recommended that the Board approve the amendments to be in compliance with FEMA's requirements.

Public Testimony - None.

Close of Public Hearing / Deliberation - Ms. George moved tentative approval of Planning Docket G-02-13 with findings to be adopted October 17, 2013. The motion passed, Commissioners George and Springer voting aye.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:15 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner ALLEN SPRINGER