

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on November 7, 2013, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Kathy George and Allen Springer being present and Commissioner Mary P. Stern being excused.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Pat Anderson, Human Resources; and Murray Paolo, Information Systems Manager.

Commissioner George called the meeting to order at 10:05 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Mr. Springer moved approval of the consent agenda. The motion passed, Commissioners George and Springer voting aye.

Personnel

1. **B. O. 13-691** - Approve the employment of Colin Lance Hancock as HS Specialist 1 in HHS Adult Behavioral Health, regular full-time, Range 17, Step 2, effective November 12, 2013.
2. **B. O. 13-692** - Approve the employment of Randi Arnold as HS Technician in HHS Community Support Services, regular part-time, Range 11, Step 1, effective November 12, 2013.

Delegation of Authority

3. **B. O. 13-693** - Approve an order granting authority to Silas Halloran-Steiner, HHS Director, and other designated individuals to take actions relating to persons deemed dangerous to self or others or mentally ill persons placed on conditional release, outpatient commitment, or trial release, rescinding Board Order 13-240.

Contracts/Grants

4. Accept the following grants to the Sheriff’s Office from the Oregon State Sheriffs’ Association:
  - a. **B. O. 13-694** - 2013-14 DUII Overtime Enforcement Grant, \$18,500;
  - b. **B. O. 13-695** - 2013-14 Safety Belt Grant, \$12,000.

Committees

5. **B. O. 13-696** - Create a Roadside Vegetation Management Subcommittee under the Road Improvement Advisory Committee and appoint Karen Sturgeon, Susan Aldrich-Markham, Dale Thornton, Larry Ouja, Michal Wert, Vern Holm, Mark Huff, and Ken Marts for two-year terms to expire November 7, 2015.

C. **OLD BUSINESS:**

1. **B. O. 13-697** - Consideration of approval of an affidavit for the cancellation of Yamhill County's interest in Water Right Certificate #87882 issued to Clarence Asche for Chehalem Creek.

Mr. Springer moved approval of item C(1). The motion passed, Commissioners George and Springer voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 13-698** - Consideration of the employment of Conner Winkler and Richard "Macon" Kattenburg as on-call relief in the Juvenile Department, \$8.95/hour, effective November 9, 2013.

Mr. Springer moved approval of item D(1). The motion passed, Commissioners George and Springer voting aye.

2. **B. O. 13-699** - Consideration of the change of status of Julianna Schuessler to Office Specialist Technician (Child Support Specialist) in the District Attorney' Support Enforcement Division, Range 12, Step 1, retroactive to October 24, 2013.

Mr. Springer moved approval of item D(2). The motion passed, Commissioners George and Springer voting aye.

3. **B. O. 13-700** - Consideration of modifying Board Order 13-690 to include an increase of appropriation authority in Court Security (10-86) in the amount of \$8847 due to an increase in beginning balance, for a total increase of \$37,760 in appropriation authority, with \$28,913 in funds being transferred from Contingency (10-92).

Mr. Springer moved approval of item D(3). The motion passed, Commissioners George and Springer voting aye.

4. **B. O. 13-701** - Consideration of authorizing the chair to sign a nondisclosure agreement between Yamhill County and Manatron, Inc., a Thomson Reuters Business, regarding confidential and proprietary information relating to product and engineering efforts by Thomson Reuters, subject to approval by County Counsel.

Murray Paolo stated that the county has an existing software contract with Thomson Reuters, and it is fairly standard to execute a nondisclosure agreement. Ms. George moved approval of item D(4). The motion passed, Commissioners George and Springer voting aye.

5. **B. O. 13-702** - Consideration of amending Board Order 13-673 to approve Alternate #1 in addition to the base bid for construction of the new transit center by Haworth, Inc, base bid in the amount of \$756,000 and Alternate #1 in the amount of \$33,374.

Christian Boenisch stated that there appears to be enough money in the budget to approve Alternate #1, which would upgrade the project from an asphalt surface to concrete. He said that concrete would be much more durable surface. Mr. Springer moved approval of item D(5). The motion passed, Commissioners George and Springer voting aye.

6. Commissioner updates.

The commissioners discussed a recent tour of some of the county's radio communications towers. Mr. Paolo suggested revisiting those and other towers when weather will allow for better visibility. He said that it would be good to renegotiate the county's contracts with Oregon Department of Transportation (ODOT) regarding the sharing of communications equipment. He recommended continuing the partnership with ODOT as long as it is mutually beneficial and doesn't compromise service to county residents.

Mr. Springer provided an update on a right-of-way issue at Bayou Golf Course and said that Mr. Boenisch would be sending out a notice of public hearing regarding the proposed right-of-way change.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:26 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair KATHY GEORGE

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Commissioner MARY P. STERN

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Commissioner ALLEN SPRINGER