

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on December 23, 2013, at 2:00 p.m. in the Commissioners’ Office conference room, Commissioners Kathy George and Allen Springer being present and Commissioner Mary P. Stern being excused. *[This session was rescheduled from its regular day due to the holidays.]*

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Pat Anderson, Human Resources; and Nathalie Hardy, News-Register.

Commissioner George called the meeting to order at 2:07 p.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

Personnel

1. **B. O. 13-785** - Consideration of the employment of Anuja Shah and Blake Densley as Management Analysts in HHS Community Health, temporary full-time, Range 20, Step 1, effective January 9, 2014, through June 30, 2014.

Ms. George moved approval of items B(1) through B(3). The motion passed, Commissioners George and Springer voting aye.

2. **B. O. 13-786** - Consideration of ratifying the change of status of Deborah Bradley, Administrative Services, to extend leave of absence, retroactive to December 19, 2013, through January 31, 2014.

3. **B. O. 13-787** - Consideration of the employment of Christina Hiatt as bilingual Office Specialist 2 in HHS Family & Youth, regular full-time, Range 7, Step 1, effective January 9, 2014.

Contracts/Grants

4. **B. O. 13-788** - Consideration of approval of Amendment #5 to extend Agreement #134297 between HHS Developmental Disabilities and Oregon Department of Human Services

(DHS) through June 30, 2015.

Ms. George moved approval of item B(4). The motion passed, Commissioners George and Springer voting aye.

5. **B. O. 13-789** - Consideration of approval of Service Element Prior Authorization (SEPA) Approval Unit #831029 for DHS Contract #142149, \$276,061.

Ms. George moved approval of item B(5). The motion passed, Commissioners George and Springer voting aye.

6. **B. O. 13-790** - Consideration of approval of Amendment #1 to extend a contract employment agreement between the Board of Commissioners, Health & Human Services, and Caren Anderson through June 30, 2014.

Ms. George moved approval of item B(6). The motion passed, Commissioners George and Springer voting aye.

#### Surplus/Vehicles

7. **B. O. 13-791** - Consideration of declaring a treadmill and desk/work station as surplus county property to be donated to the Linfield College Health Education Program.

Ms. George moved approval of item B(7). The motion passed, Commissioners George and Springer voting aye.

8. **B. O. 13-792** - Consideration of authorizing the purchase of a new 2014 Dodge Charger Police Interceptor from Withnell Dodge of Salem for the Sheriff's Office, \$23,008, subject to confirmation that local dealers' prices and availability were considered, and declaring Unit P-250 as surplus county property to be sold on eBay to the highest bidder.

Mr. Springer moved approval of the vehicle purchase and the surplus property declaration. He said that he had been unable to reach Russ Heath to find out if he had contacted local dealers before going to the state contract, and wondered if that is the usual procedure. Ms. George said that Mr. Heath usually gives local dealers the opportunity to match the state contract prices, and if they can come close, preference is given to the local dealers. Laura Tschabold stated that because Unit P-250 can no longer be used, the recommendation may have been made based on the fact that Withnell Dodge has a vehicle in stock and ready for delivery.

Mr. Springer amended his motion to make the approval contingent on obtaining an explanation from Mr. Heath that he has checked with the local market and determined that this best serves the county's purposes. The motion passed, Commissioners George and Springer voting aye.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 2:25 p.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair KATHY GEORGE

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Commissioner MARY P. STERN

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Commissioner ALLEN SPRINGER