

**INFORMAL SESSION MINUTES**

**June 8, 2015**

2:00 p.m.

Commissioners' Office Conference Room

PRESENT: Commissioners Allen Springer, Mary Starrett, and Stan Primozich.

Staff: Laura Tschabold, Chuck Vesper, Christian Boenisch, Desiree Lundeen, and Stephanie Armstrong.

Guests: Nicole Montesano, News-Register.

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\* indicates item forwarded to formal agenda

Allen called the meeting to order at 2:02 p.m.

\* Contracts/Grants - see agenda for details.

\* Applications - Authorize a strategic investment grant for Rogue Gourmet to assist with expansion, equipment, and employees, total request amount of \$8,000.

\* Authorize the submittal of a grant application for the 2015 Emergency Management Performance Grant (EMPG).

\* Surplus - Declare an inventory of equipment from the Sheriff's Office as surplus county property to be sold or otherwise dispose of.

\* Declare an inventory of books from the Law Library as surplus property to be sold or otherwise recycled.

**HHS updates** - Silas provided a brief explanation of the agreement between Family & Youth and the Confederated Tribes of Grand Ronde for the 2015 Summer Blast program. He explained that it's similar to a summer school program but more focused on behavioral care and development including basic skill of self-management.

Silas discussed HHS budget changes. (See Exhibit A).

Following commissioner updates, the meeting adjourned at 2:30 p.m.

Lucy Flores Mendez

Secretary

HHS  
2015-2016 Adopt budget change request

	Account Name	Account Code	Current Budgeted amount	Amount of Requested Change (+/-)	Revised Budget	FTE Change	Explanation
1 REV	BEGINNING BALANCE	016-001-301.01	4,210,303	1,455,730	5,666,033		Anticipated beginning balance increased due to June projections of variable revenue, OHP revenue and Mid-Valley Behavioral Care Network (MVBCN) reserve reconciliation
2 REV	CFDA FEDERAL GRANT	016-174-331.15	122,500	193,200	315,700		Addition of Enhanced Adult Drug Court funding - no cost extension
3 REV	STATE HEALTH GRANT	016-070-334.11	441,717	17,665	459,382		Addition of Fellows grant and additional LPHA state grant funding
4 REV	STATE HEALTH GRANT	016-075-334.11	476,976	(85,811)	391,165		Reduction in PCIT funding across the State
5 REV	STATE HEALTH GRANT	016-172-334.11	233,382	118,345	351,727		Addition of Senior Behavioral Health program funding
6 REV	PRIVATE INSURANCE	016-070-346.11	31,895	11,394	43,289		Revised after review of more current fee-for-service actual revenue collections
7 REV	PRIVATE INSURANCE	016-174-346.11	124,076	14,823	138,899		Revised after review of more current fee-for-service actual revenue collections
8 REV	PUBLIC INSURANCE (OHP)	016-XXX-346.12	20,461,821	834,581	21,296,402		Anticipated revenue increase to provide medically necessary alcohol & drug and mental health services to new Oregon Health Plan (OHP) members as required under our sub-capitation agreement with Yamhill CCO
9 REV	LOCAL CONTRACTS	016-075-346.13	232,199	96,249	328,448		Addition of Yamhill-Carlton School District contract BO# 15-110
10 REV	MISC	016-174-362.099	2,755	11,000	13,755		Revised after review of more current actual revenue collections
11 REV	Minor various revenue changes across HHS			386			
<b>TOTAL REVENUE</b>				<b>2,667,562</b>			
12 EXP	PROGRAM MANAGER III	016-172-401.35	66,641	11,760	78,401	0.150	Increase division manager to full-time due to new state program
13 EXP	OFFICE SPECIALIST I	016-174-402.01	21,487	(21,487)	-	(1.000)	Delete position
14 EXP	OFFICE SPECIALIST II	016-XXX-402.02	443,742	(45,023)	398,719	(1.000)	Decrease clerical position based on business need; 11k of this amount is also due to moving the bilingual pay to 485.00 account
15 EXP	SENIOR OFFICE SPECIALIST	016-070-402.03	-	31,538	31,538	1.000	Increase clerical position based on business need
16 EXP	REGISTERED NURSE II	016-XXX-406.07	529,233	(15,491)	513,742	-	Recent hires filling vacant positions at lower step than budgeted
17 EXP	REGISTERED NURSE III	016-070-406.08	65,663	(18,077)	47,586	(0.140)	Reduce PH nurse practitioner time to reflect actual hours worked
18 EXP	HS TECHNICIAN	016-073-406.19	90,697	2,473	93,170	0.050	Change two 19 hr/wk positions to one full-time position
19 EXP	HS ASSOCIATE	016-174-406.20	245,780	(1,987)	243,793	0.025	19 hr/wk employee increase hours to fill a vacant 10 hr/wk position to 30 overall
20 EXP	HS SPECIALIST I	016-073-406.22	423,304	(5,408)	417,896	0.025	Hired a full-time position to replace a 19 hr/wk plus a .50 vacancy
21 EXP	HS SPECIALIST I	016-075-406.22	538,508	18,194	556,702	0.475	Add new 19 hr/wk bilingual Spec I tied to increased OHP revenue
22 EXP	HS SPECIALIST I	016-174-406.22	622,635	34,307	656,942	1.000	Add new ABH Spec I tied to new OHP revenue
23 EXP	HS SPECIALIST II	016-073-406.23	246,918	34,891	281,809	0.750	Add a full-time position starting in October tied to increased OHP revenue
24 EXP	HS SPECIALIST II	016-075-406.23	1,256,747	44,806	1,301,553	1.000	Add a full-time position tied to new Yamhill-Carlton School district contract, BO# 15-110
25 EXP	HS SPECIALIST II	016-174-406.23	1,651,562	138,511	1,790,073	3.000	Add three positions tied to increased OHP revenue
26 EXP	HS SPECIALIST III	016-073-406.24	75,237	25,477	100,714	0.500	Add full-time supervisor beginning in January tied to increase in OHP revenue
27 EXP	HS SPECIALIST III	016-172-406.24	5,816	54,076	59,892	1.000	Add position which is tied to new State Older Adult program funding
28 EXP	EXTRA HELP	016-XXX-482.00	96,543	10,696	107,239		Increase to reflect business need with Electronic Medical Record transition
29 EXP	CERTIFICATION/EDUCATION INCENTIVE	016-XXX-485.00	-	32,550	32,550		Budgeting bilingual pay separately from salaries per Budget Committee recommendation
30 EXP	VARIOUS BENEFITS		6,572,385	251,434	6,823,819		Increase in benefit costs associated with addition of 6.835 FTE
31 EXP	MISC OP SUPPLIES	016-XXX-511.99	47,043	16,501	63,544		Revised after review of more current actual expenditures
32 EXP	DRUGS	016-174-512.01	1,000	87,660	88,660		Increase grant expenses associated with additional grant revenue
34 EXP	PROF CONTRACT EMPL	016-174-610.25	296,337	89,164	385,501		Additional hours added to current part-time vacancy plus reduction of another part-time position for a net addition tied to increased OHP revenue
35 EXP	GRANT/CONTRACT EXPENSE	016-070-611.30	301,804	24,889	326,693		Increase match amount for VISTA volunteer; Fellows grant expense added due to new revenue
36 EXP	GRANT/CONTRACT EXPENSE	016-172-611.30	-	71,337	71,337		Increase grant expenses associated with new program development
37 EXP	GRANT/CONTRACT EXPENSE	016-174-611.30	171,274	205,158	376,432		Increase grant expenses associated with additional grant revenue
39 EXP	OHP SUBCONTRACTED SERVICES	016-079-613.04	2,247,479	177,836	2,425,315		Increase community provider contracts for OHP services
40 EXP	OUT OF PLAN SERVICES	016-079-613.06	1,180,183	(117,000)	1,063,183		Fee-for-service expenses are less as they are being replaced with new chemical dependency outpatient capacity contract payments
41 EXP	ADVERTISING	016-XXX-640.01	-	10,000	10,000		New account added to monitor actual expenses associated with advertising for personnel recruitments
42 EXP	OTHER EXPENSE	016-174-699.01	-	54,000	54,000		Increase grant expenses associated with additional grant revenue
43 EXP	OTHER OHP EXPENSE	016-XXX-699.14	-	31,920	31,920		New account added to monitor actual expenses associated with wrap services that are covered by Yamhill CCO
44 EXP	CRISIS SUB CONTRACT	016-079-700.24	52,307	12,447	64,754		Move 40% of Warmline contract expense to this non-OHP funded account
45 EXP	INTERNAL CONTRACT SERVICES	016-174-780.16	-	37,257	37,257		Transfer expense to Corrections for Women's Recovery Court grant (pending notification)
46 EXP	ENDING BALANCE	016-093-990.01	3,400,540	1,341,794	4,742,334		Anticipated ending balance has increased due to June projections of variable revenue and anticipated use of fund balance
47 EXP	Minor various expense changes across HHS			53,119			
<b>TOTAL EXPENSES</b>				<b>2,667,562</b>		<b>6.835</b>	

Exhibit A