

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 17, 2015, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Allen Springer, Mary Starrett and Stan Primozych being present.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Christian Boenisch, County Counsel; Desiree Lundeen, County Counsel staff; Brian Van Bergen, County Clerk; Catherine Lindberg, Public Works; Nicole Montesano, News-Register; Dan Hilbert, 875 NE19th St., McMinnville; Mike Blailock 8775 NE Sunset Knoll, Yamhill; Kerri Springer 1910 Springer Ct., McMinnville; David Terry 1636 NW 8<sup>th</sup> St., McMinnville; and Barry Lilly 629 NW Jason Ct., McMinnville.

Commissioner Springer called the meeting to order at 10:00 a.m. The invocation was offered by Cheryl Kolbe.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

David Terry urged the commissioners to rescind the decision to have religious invocation prior to meetings because he feels it is not constitutional.

B. **CONSENT AGENDA:** Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Springer, Starrett and Primozych voting aye.

Personnel

1. Approve an increase in position management authority in HHS for a .5 full-time equivalent Program Manager III.

Minutes

2. Approve the following minutes:
  - a. July 20, 2015, informal session;
  - b. July 23, 2015, formal session;
  - c. July 30, 2015, formal session; and
  - d. August 27, 2015, formal session.

Contracts/Grants

3. Approve an agreement between Yamhill County Sheriff's Office and the City of Sheridan for police services, total amount of \$503,176, retroactive to July 1, 2015 through June 30, 2016.

Surplus

4. Declare the Fairgrounds Recreational Vehicle as surplus property and authorizing its sale on EBay or Craig's List.

Habitat Conservation Plan

5. Approve the Annual Compliance Report for the Yamhill County Habitat Conservation Plan.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Consideration of accepting the resignation of Joe Sharp from the Yamhill County Fair Board.

The Commissioners recognized Joe for his involvement throughout the years on the Fair Board. Commissioner Primozych moved approval of item D(1). The motion passed, Commissioner Springer, Starrett and Primozych voting aye.

2. Consideration of approval of Addendum #2 to an agreement between Yamhill County Clerk's Office and Hart InterCivic, Inc. to a Warranty, Support and License Agreement, extends the agreement through October 2018.

Mr. Van Bergen explained that the addendum is an agreement renewal with a 4% increase in price that is set for 3 years with no price increase until the end of the 3 years. Commissioner Starrett moved approval of item D(2). The motion passed, Commissioners Springer, Starrett and Primozych voting aye.

3. Consideration of accepting the dedication of new public right of way along Bayou Drive. *[No action taken at this time. Continued to September 24, 2015.]*
4. Consideration of approval of accepting a quote from Innovative Technology Solutions for key card access and low voltage drops for computer stations at Booth Bend Road leased property, total amount of \$10,587.51.

Commissioner Starrett moved approval of item D(4). The motion passed, Commissioner Springer, Starrett and Primozych voting aye.

Mr. Boenisch provided a brief report on the withdrawal for reconsideration of Ordinance 891, a comprehensive plan and zoning ordinance amendment regarding Tax Lot 3315-3800,

Planning Docket PAZ-01-15, at the request of applicant Michael Kelley. He said the board had adopted Ordinance 891 back in April and was appealed to LUBA, putting the appeal on hold for 90 days. He said as of yesterday, County Counsel received written notice from the applicant that he would be withdrawing his application which makes the previously scheduled hearing set for today, unnecessary. Mr. Boenisch stated that County Counsel has until October 22, 2015 to finalize the paperwork and will be working on documentation to repeal Ordinance 891 and bring back to the board at another time.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, [www.co.yamhill.or.us/content/volunteer-opportunities](http://www.co.yamhill.or.us/content/volunteer-opportunities), or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:17 a.m.

Lucy Flores Mendez  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair ALLEN SPRINGER

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Commissioner MARY STARRETT

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Commissioner STAN PRIMOZICH